

# **WAHOO AIRPORT AUTHORITY AGENDA**

**Monday, January 13, 2014 – 4:30 p.m.**

Council Chambers, City Hall, 605 North Broadway, Wahoo

NOTICE IS HEREBY GIVEN that the Wahoo Airport Authority regularly meets on the second Monday of each month in the Council Chamber of City Hall at 605 North Broadway, Wahoo, Nebraska at 4:30 p.m. Notice of special meetings shall be given by posting a notice thereof on the bulletin board in City Hall, U.S. Post Office, and First National Bank, at least 24 hours before the special meeting. All meetings are open to the public and the agenda, which is kept continually current, is available for public inspection at the office of the City Clerk at City Hall during normal business hours.

Individuals requiring physical or sensory accommodations, individual interpreter service, Braille, large print or recorded material, please contact the ADA Coordinator at City Hall, 605 North Broadway, Wahoo, Nebraska, 68066, telephone 402-443-3222 as far in advance as possible, but no later than 48 hours before the scheduled event.

## **Announcement of location of Open Meetings Act**

(A copy of the Act is posted on the west wall of the Council Chambers for public review. The Act is also available in pamphlet form on request.)

## **Call to Order and Roll Call**

### **Comments on items not listed on the agenda (no action will be taken on these items)**

#### **Action Items**

1. 2014 Hay Ground Lease – timeline, how to handle lease, etc.
2. Airport Zoning update – as mandated by LB 140 (2013)
3. Review of current limits of Hangar Keepers Liability Insurance; authorization to change if necessary
4. Consideration of any amendments to the Wahoo Airport Authority Capital Improvement Plan; approval of said plan
5. Review of report of stolen property
6. Review of work done to Airport lighting; authorization to make improvements

#### **Chairperson's Report and associated actions**

#### **FBO Report/Maintenance Report and associated actions**

#### **Airport Engineer Report and associated actions**

#### **Ex-Officio Report and associated actions**

1. Review of fuel sales, hangar rentals and rents received
2. Claims
3. Minutes

## **Adjournment**

**Next meeting date: Monday, February 10, 2014 at 4:30 p.m.**

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# WAHOO AIRPORT AUTHORITY AGENDA-SPECIAL MTG

**Tuesday, February 11, 2014 – 4:30 p.m.**

Council Chambers, City Hall, 605 North Broadway, Wahoo

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## **Announcement of location of Open Meetings Act**

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## **Call to Order and Roll Call**

### **Comments on items not listed on the agenda (no action will be taken on these items)**

#### **Action Items**

1. Presentation by Skydive Atlas Operations on potential operations at Wahoo Airport
2. Resolution to authorize the Chairperson to execute an agency agreement with the NE Department of Aeronautics to act on the Authority's behalf for Project No. X04 – Construct Taxilane and New Beacon
3. Termination of Lease with EAA on the Old Shop Hangar; determination of final dates and rental amounts
4. Review of Hwy 109 Improvements from NDOR, planned for letting in 2018
5. Review of current Airport property within City Limits, and that which has not been annexed
6. Draft of Wahoo Airport Authority audit for 9/30/2013

## **Chairperson's Report and associated actions**

### **FBO Report/Maintenance Report and associated actions**

### **Airport Engineer Report and associated actions**

### **Ex-Officio Report and associated actions**

1. Review of fuel sales, hangar rentals and rents received
2. Claims
3. Minutes

## **Adjournment**

**Next meeting date: Monday, March 10, 2014 at 4:30 p.m.**

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# WAHOO AIRPORT AUTHORITY AGENDA

**Monday, March 10, 2014 – 4:30 p.m.**

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## **Call to Order and Roll Call**

**Comments on items not listed on the agenda (no action will be taken on these items)**

### **Action Items**

1. Acceptance of 2012-13 Audit as tabled at the 2/11/2014 meeting
2. Presentation/Discussion with Atlas Skydiving
3. Consideration of Crack/Joint Sealing Program and Pavement Marking Program for 2014

## **Chairperson's Report and associated actions**

## **FBO Report/Maintenance Report and associated actions**

## **Airport Engineer Report and associated actions**

## **Ex-Officio Report and associated actions**

1. Review of fuel sales, hangar rentals and rents received
2. Claims
3. Minutes

## **Adjournment**

**Next meeting date: Monday, April 14, 2014 at 4:30 p.m.**

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# WAHOO AIRPORT AUTHORITY AGENDA

**Monday, April 14, 2014 – 4:30 p.m.**

Council Chambers, City Hall, 605 North Broadway, Wahoo

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## **Announcement of location of Open Meetings Act**

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## **Call to Order and Roll Call**

### **Comments on items not listed on the agenda (no action will be taken on these items)**

#### **Action Items**

1. Maintenance Contract for Wahoo Airport
2. Lighting/Beacon Project at Wahoo Airport
3. Grass/hay contract for Summer 2014
4. Authorization to proceed with various maintenance activities at Wahoo Airport

#### **Chairperson's Report and associated actions**

#### **FBO Report/Maintenance Report and associated actions**

#### **Airport Engineer Report and associated actions**

#### **Ex-Officio Report and associated actions**

1. Review of fuel sales, hangar rentals and rents received
2. April Claims
3. Minutes

## **Adjournment**

**Next meeting date: Monday, May 12, 2014 at 4:30 p.m.**

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# WAHOO AIRPORT AUTHORITY AGENDA

**Monday, May 12, 2014 – 4:30 p.m.**

Council Chambers, City Hall, 605 North Broadway, Wahoo

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## **Call to Order and Roll Call**

**Comments on items not listed on the agenda (no action will be taken on these items)**

### **Action Items**

1. Consideration of Wahoo Airport Authority Disadvantaged Business Enterprise (DBE) program; action to formally adopt said program as required by the FAA
2. Consideration of proposal for maintenance at the Wahoo Airport from May 1, 2014 to April 30, 2015; action to enter into an agreement for maintenance
3. Consideration of submittal of a proposal for the Nebraska State Fly-In for 2015 or 2016
4. Bids received for baling grass on the Wahoo Airport, action to enter into agreement
5. Consideration of bids received for Wahoo Lighting Project No. 3-31-0085-11, and authorization to enter in to contract for project.
6. Authorization for Chairperson to sign "AIP Sponsor Certification for Construction Project Final Acceptance" for Wahoo Lighting Project No. 3-31-0085-11
7. Review of maintenance issues with Hangar #16 and authorization to proceed with work as directed

## **Chairperson's Report and associated actions**

### **FBO Report/Maintenance Report and associated actions**

### **Airport Engineer Report and associated actions**

### **Ex-Officio Report and associated actions**

1. Review of fuel sales, hangar rentals and rents received
2. Claims
3. Minutes

## **Adjournment**

**Next meeting date: Monday, June 9, 2014 at 4:30 p.m.**

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# WAHOO AIRPORT AUTHORITY AGENDA

Wednesday, June 18, 2014 – 4:30 p.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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## Announcement of location of Open Meetings Act

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## Call to Order and Roll Call

Comments on items not listed on the agenda (no action will be taken on these items)

### Action Items

1. Wahoo Airport Authority Bonds, Refunding Options, New Debt
  - a. Discussion of current Securities & Exchange Commission regulations and Disclosure Requirements and actions related thereto
  - b. Discussion and consideration of engagement letter with D.A. Davidson & Co. for current Airport Bond issue and possible note issue
  - c. Discussion of outstanding bonds and current interest rate market
  - d. Consideration of Resolution of Call for redemption of \$245,000 balance of Series 2007 Airport Bonds
  - e. Consideration and adoption of Bond Resolution authorizing Series 2014 Airport Bonds
  - f. Consideration and adoption of Resolution authorizing Series 2014 Airport Authority Grant Anticipation Notes
2. Information received on Phillip Brand credit cards and issues with processing

## Chairperson's Report and associated actions

### FBO Report/Maintenance Report and associated actions

### Airport Engineer Report and associated actions

### Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. Claims
3. Minutes

## Adjournment

Next meeting date: Monday, July 14, 2014 at 4:30 p.m.

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# WAHOO AIRPORT AUTHORITY AGENDA

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## **Call to Order and Roll Call**

**Comments on items not listed on the agenda (no action will be taken on these items)**

### **Action Items**

1. Review of a determination of No Hazard for a cell tower located southwest of the airport

## **Chairperson's Report and associated actions**

### **FBO Report/Maintenance Report and associated actions**

### **Airport Engineer Report and associated actions**

### **Ex-Officio Report and associated actions**

1. Review of fuel sales, hangar rentals and rents received
2. Claims
3. Minutes

## **Adjournment**

**Next meeting date: Monday, August 11, 2014 at 4:30 p.m.**

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# WAHOO AIRPORT AUTHORITY AGENDA

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## **Call to Order and Roll Call**

**Comments on items not listed on the agenda (no action will be taken on these items)**

### **Action Items**

1. Review of Building Lease Agreement with Wanahoo Aviation which will be expiring on 10/31/2014; consideration of extension of lease agreement
2. Discussion on lease of farm ground for future years. Current cash rent agreement expires 12/31/2014; Authorization to notify current tenant that land will be going out for bids for farm year 2015
3. Report/update on status of Lighting Project at Airport

## **Chairperson's Report and associated actions**

### **FBO Report/Maintenance Report and associated actions**

### **Airport Engineer Report and associated actions**

### **Ex-Officio Report and associated actions**

1. Review of fuel sales, hangar rentals and rents received
2. Claims
3. Minutes

## **Adjournment**

**Next meeting date: Monday, September 8, 2014 at 4:30 p.m.**

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# WAHOO AIRPORT AUTHORITY AGENDA

**Monday, September 15, 2014 – 4:30 p.m.**

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## **Call to Order and Roll Call**

**Comments on items not listed on the agenda (no action will be taken on these items)**

### **Action Items**

1. Public hearing on 2014-15 budget for the Wahoo Airport Authority; action to approve budget
2. Review of proposed changes to minimum standards and authorization to begin the 60 day comment period on proposed revisions
3. Discussion/action on bird management at the Wahoo Airport
4. Discussion on airshow for Spring/Summer of 2015

## **Chairperson's Report and associated actions**

### **FBO Report/Maintenance Report and associated actions**

### **Airport Engineer Report and associated actions**

### **Ex-Officio Report and associated actions**

1. Review of fuel sales, hangar rentals and rents received
2. Claims
3. Minutes

## **Adjournment**

**Next meeting date: Monday, October 13, 2014 at 4:30 p.m.**

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## **Call to Order and Roll Call**

**Comments on items not listed on the agenda (no action will be taken on these items)**

### **Action Items**

1. Hangar Rental Policy – discussion on possible change regarding existing planes
2. 2015 Air show
3. Purchase of blade for Bobcat
4. Replacement of doors at main Hangar building
5. Cell phone tower – application for conditional use to City of Wahoo

## **Chairperson's Report and associated actions**

### **FBO Report/Maintenance Report and associated actions**

### **Airport Engineer Report and associated actions**

### **Ex-Officio Report and associated actions**

1. Review of fuel sales, hangar rentals and rents received
2. Claims
3. Minutes

## **Adjournment**

**Next meeting date: Monday, November 10, 2014 at 4:30 p.m.**

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## **Call to Order and Roll Call**

**Comments on items not listed on the agenda (no action will be taken on these items)**

### **Action Items**

1. Application for conditional use for cell tower located near the Wahoo Mobil Home Park North
2. Annual Agreement with Wanahoo Aviation
3. Rental of farm ground owned by Wahoo Airport
4. 2015 Air show/fly-in breakfast
5. Review of possible annexation of airport property
6. Report on Formal Complaint to the FAA filed against the Wahoo Airport

## **Chairperson's Report and associated actions**

## **FBO Report/Maintenance Report and associated actions**

## **Airport Engineer Report and associated actions**

## **Ex-Officio Report and associated actions**

1. Review of fuel sales, hangar rentals and rents received
2. Claims
3. Minutes

## **Adjournment**

**Next meeting date: Monday, December 8, 2014 at 4:30 p.m.**

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# WAHOO AIRPORT AUTHORITY AGENDA

**Monday, December 8, 2014 – 4:30 p.m.**

Council Chambers, City Hall, 605 North Broadway, Wahoo

NOTICE IS HEREBY GIVEN that the Wahoo Airport Authority regularly meets on the second Monday of each month in the Council Chamber of City Hall at 605 North Broadway, Wahoo, Nebraska at 4:30 p.m. Notice of special meetings shall be given by posting a notice thereof on the bulletin board in City Hall, U.S. Post Office, and First National Bank, at least 24 hours before the special meeting. All meetings are open to the public and the agenda, which is kept continually current, is available for public inspection at the office of the City Clerk at City Hall during normal business hours.

Individuals requiring physical or sensory accommodations, individual interpreter service, Braille, large print or recorded material, please contact the ADA Coordinator at City Hall, 605 North Broadway, Wahoo, Nebraska, 68066, telephone 402-443-3222 as far in advance as possible, but no later than 48 hours before the scheduled event.

## **Announcement of location of Open Meetings Act**

(A copy of the Act is posted on the west wall of the Council Chambers for public review. The Act is also available in pamphlet form on request.)

## **Call to Order and Roll Call**

**Comments on items not listed on the agenda (no action will be taken on these items)**

### **Action Items**

1. Auction for farm ground lease
2. Action to authorize personnel to issue NOTUM
3. Review and approval of Capital Improvement Plan
4. Review of Aeronautical Study on tower located approximately 1 mile southwest of the Airport
5. Approval of 2015 Rate/Fee Structure

## **Chairperson's Report and associated actions**

## **FBO Report/Maintenance Report and associated actions**

## **Airport Engineer Report and associated actions**

## **Ex-Officio Report and associated actions**

1. Review of fuel sales, hangar rentals and rents received
2. Claims
3. Minutes

## **Adjournment**

**Next meeting date: Monday, January 12, 2015 at 4:30 p.m.**

*"No person in the United States shall, on the grounds of race, color, national origin, age, disability /handicap or sex, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity provided by the City of Wahoo, whether those programs and activities are federally funded or not. Complaints with regard to this policy must be filed in writing with the City Administrator/Clerk/Treasurer within 180 days of the alleged act of discrimination.*

*To the extent possible, accommodations will be provided for individuals with disabilities, in general, and interpreters, signers and alternate formatted materials will be provided, if requested. To assist in the City providing these accommodations please contact the Title VI Coordinator at City Hall, 605 North Broadway, Wahoo, Nebraska, 68066, telephone 402-443-3222 as far in advance as possible, but no later than 48 hours before the scheduled event."*