

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Anderson and Vasa. Absent were Oden and Morrow. Also present was Shawn Koranda and Jim Svoboda. (Morrow entered the meeting at 5:05 p.m.)

Koranda reported to the Board one of the heaters in the main hangar was in need of repair due to a propane leak. Safety precautions were taken to address the issue. In addition, he reported the lighting in the west half of the Ag Hangar were working intermittently and would need to be repaired. He explained this project would likely be replacement wiring and new lighting fixtures due to the damage caused by the leaking roof which has now been repaired.

The Capital Improvement Plan for the Wahoo Airport was reviewed. Discussion was held on various projects. A motion was made by Anderson, seconded by Burke, to approve the CIP as presented. Roll call vote: Anderson, yes; Burke, yes; and Vasa, yes. Oden and Morrow, absent and not voting.

Discussion was held on Harrell's conversation with the Mayor about possibly making the maintenance responsibilities part of the City of Wahoo responsibilities. Several of the pros and cons were reviewed. It was agreed to proceed with trying to find a maintenance contractor, continuing with the contract-type of set up for handling maintenance, but also continue discussions with the City of Wahoo about integration of the responsibilities into the City of Wahoo. A motion was made by Burke, seconded by Anderson, to authorize the purchase of an ad for a maintenance contractor. Roll call vote: Burke, yes; Anderson, yes; and Vasa, yes. Oden and Morrow, absent and not voting. Motion carried.

Information was presented to the Board on Aeronautical Study No. 2015-ACE-3584-OE on an existing tower located 12.96 NM SW of the Wahoo Airport. The description of the proposal is to correct coordinates, site elevation and current height of the tower. No comments from the Authority.

Information was presented to the Board on a Board of Adjustments hearing to be held at 7:30 p.m. on January 11, 2016 regarding the construction of a grain bin with less than the required setbacks. Concern was expressed about the final height of the grain bin but information was not available on the final height of the project.

Discussion was held on the proposal received from WCHE, LLC for installation to exterior LED lighting on the hangars and it was agreed this was a good price and should be completed.

Harrell reviewed information submitted with the Airport of the Year Application to the NE Department of Aeronautics. Harrell indicated that in spite of the runway being closed for between 30-45 days in 2015 the fuel sales increased by 20% in 2015.

Morrow entered the meeting at 5:05 p.m.

A motion was made by Vasa at 5:06 p.m. to enter into closed session to discuss litigation regarding the suit filed in District Court by GFG Ag Services, LLC, seconded by Anderson. Roll call vote: Vasa, yes; Anderson, yes; Burke, yes; and Morrow, yes. Oden, absent and not voting. Burke announced that the Board would be entering into closed session to discuss litigation regarding the suit filed in District Court by GFG Ag Services against the Wahoo Airport. He asked all guests except Harrell to leave the room.

A motion was made by Anderson, seconded by Vasa to return to regular session at 5:18 p.m. Roll call vote: Anderson, yes; Vasa, yes; Morrow, yes; and Burke, yes. Oden, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Vasa to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$542.41
AUTO	NDA	2,510.00
7405	Storm Flying Services	2,890.00
7404	Wanahoo Aviation	1,000.00
7406	Windstream	210.61
7407	Quality Disposal	30.00
7408	Bromm, Lindahl, etal	50.00
7409	Region V Services	91.92
7410	Benes Service	22.58
7411	BMG CPA	1,000.00
7412	Bomgaars	107.96
7413	Saunders County Treasurer	78.90
7414	Wahoo Chamber of Commerce	75.00
7415	Nebraska Department of Revenue	8.60
7416	VISA (NE Aviation Council)	95.00
7417	Andrew Schnatz	960.00
AUTO	Ascent Aviation	30.00
1008	VISA	<u>943.51</u>
	TOTAL	\$10,646.49

Roll call vote: Burke, yes; Vasa, yes; Morrow, yes; and Anderson, yes. Oden, absent and not voting. Motion carried.

A motion was made by Anderson, seconded by Vasa, to adjourn at 5:22 p.m. Roll call vote: Anderson, yes; Vasa, yes; Morrow, yes; and Burke, yes. Oden, absent and not voting. Motion carried.

Melissa Harrell
Ex Officio

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public’s use. The following board members answered roll call: Morrow and Vasa. Absent were Oden and Anderson. Also present was Shawn Koranda and Jim Svoboda.

The Chairperson called for comments on items not listed on the agenda and none were presented.

Harrell presented information on the Maintenance Agreement for 2016-17. She indicated an ad had been placed in the Wahoo Newspaper Market Weekly and no responses had been received at this point. Discussion was held on other ways to reach individuals who may be interested. It was agreed to send email to all tenants to share with any interested parties. No action taken.

Discussion was held on the emergency services of applying fly ash on the Platte River for ice jams by Storm Flying Services. As the airport could be commandeered by the State Emergency Management for this to be done, it was agreed the only concerns were so loading does not interfere with any other operations.

A motion was made by Morrow, seconded by Vasa, to approve and accept the 2014-15 Audit of the Wahoo Airport Authority as presented. Roll call vote: Morrow, yes; Vasa, yes; and Burke, yes. Anderson and Oden, absent and not voting. Motion carried.

Koranda presented information to the Board on maintenance activities completed. He indicated repairs needed to be made on the snow plow and those were done in time to address the recent snow. Various items to be addressed in the spring were discussed.

A motion was made by Burke, seconded by Vasa, to authorize hiring Shutt Electric to complete the lighting repairs necessary in the west half of the Ag Hangar, as quoted. Roll call vote: Burke, yes; Vasa, yes; and Morrow, yes. Oden and Anderson, absent and not voting. Motion carried.

A motion was made by Vasa, seconded by Morrow to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$685.95
AUTO	NDA	2,510.00
AUTO	Depository Trust	5,965.00
7418	Storm Flying Services	2,890.00
7419	Wanahoo Aviation	1,000.00
7420	Windstream	210.59
7421	Quality Disposal	30.00
7422	Bromm, Lindahl, etal	50.00
7423	Region V Services	61.28
7424	Bomgaars	72.57
7425	Zimmerman Oil	319.80
7426	Wahoo Metal Products	1,305.12
7427	Simons Home Store	13.99
7428	AmericInn	89.00
7429	Holiday Inn-Kearney	185.90
7430	BMG CPA	400.00
7431	Pat Burke	600.00
AUTO	Sunmart – vending supplies	23.82
AUTO	Ascent Aviation	30.00
AUTO	World Fuel	<u>12,666.48</u>

TOTAL

\$29,109.50

Roll call vote: Vasa, yes; Morrow, yes; and Burke, yes. Oden and Anderson, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Vasa, to approve the minutes of the January meeting as presented. Roll call vote: Burke, yes; Vasa, yes; and Morrow, yes. Oden and Anderson, absent and not voting. Motion carried.

A motion was made by Vasa, seconded by Morrow to adjourn at 5:23 p.m. Roll call vote: Vasa, yes; Morrow, yes; and Burke, yes. Anderson and Oden, absent and not voting. Motion carried.

Melissa Harrell
Ex Officio

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public’s use. The following board members answered roll call: Morrow, Oden and Vasa. Absent was Anderson. Also present was Shawn Koranda and Jim Svoboda.

The Chairperson called for comments on items not listed on the agenda and none were presented.

The draft maintenance agreement for 2016-17 was reviewed by the Board. A motion was made by Morrow, seconded by Vasa to approve the draft maintenance agreement, with a section to be included the fuels section requiring the contractor to hold a UST Class A/B license within 60 days of the start of the contract. Roll call vote: Morrow, yes; Vasa, yes; Oden, yes; and Burke, yes. Anderson, absent and not voting. Motion carried.

Harrell reported four proposals had been received for the Maintenance Contract. A motion was made by Burke, seconded by Vasa, to establish a committee to review the proposals received by the Airport for Maintenance Contractor, conduct the necessary interviews, and to authorize that committee to make a decision and offer the contract, to be ratified by the Authority at the next meeting. Burke asked Vasa and Morrow to serve on the committee, with Oden being the alternate. Roll call vote: Burke, yes; Vasa, yes; Morrow, yes; and Oden, yes. Anderson, absent and not voting. Motion carried.

Harrell presented the Flight Inspection Report on the REIL flight that was conducted on February 24 by the FAA contractor. The original estimated cost was \$8,808.60 which was paid to the FAA in September 2015. The actual cost of the flight was \$3,209.36. Harrell indicated she filed the necessary papers with the FAA to receive the reimbursement of \$5,599.24. The cost of the flight is an eligible expense through the current grant and will be covered by the FAA at 90%.

Harrell reported the Authority received a “Notice of Taxable Status” from the Saunders County Assessor for the hangar buildings located on the Airport. It was agreed the Authority should proceed with filing an appeal to this determination with the Saunders County Board of Equalization as allowed by statute.

Burke reported there was a hot air balloon that landed at the Airport today, working on a nation-wide flight for the Guinness Book of World Records.

Koranda reported the yard lights at the Airport had been updated with LED fixtures and repairs done to wiring and brackets where needed. There are two remaining items regarding exterior lighting that need to be addressed and they are in the works. He reported Fud & Tracy’s had completed work on half of the heaters in the Main Hangar and would be coming back to complete the work on the other half when items had been moved to the other side of the hangar. He also reported he was preparing for a Phillips 66 quality control inspection.

A motion was made by Oden, seconded by Vasa to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$644.20
AUTO	NDA	2,510.00
7432	Storm Flying Services	2,890.00
7433	Wanahoo Aviation	1,000.00
7434	Windstream	211.56
7435	Quality Disposal	30.00
7436	Bromm Lindahl etal	50.00
7437	Region V Services	122.56
7438	Benes Service	869.94
7439	BMG CPA	300.00

7440	Bomgaars	107.38
7441	Olsson Associates	2,379.45
7442	IES Commercial	10,066.23
7443	Simons Home Store	31.75
7444	USPS	88.00
7445	Wahoo Newspaper	351.00
7446	WCHE LLC	6,056.20
7447	USPS	49.00
7448	Zimmerman Oil	321.40
AUTO	Ascent Aviation	<u>30.00</u>
	TOTAL	\$28,108.67

Roll call vote: Vasa, yes; Morrow, yes; and Burke, yes. Oden and Anderson, absent and not voting. Motion carried.

A motion was made by Oden, seconded by Vasa to adjourn at 5:01 p.m. Roll call vote: Oden, yes; Vasa, yes; Morrow, yes; and Burke, yes. Anderson, absent and not voting. Motion carried.

Melissa Harrell
Ex Officio

WAHOO AIRPORT AUTHORITY

April 11, 2016

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public’s use. The following board members answered roll call: Morrow and Vasa. Absent were Oden and Anderson. Also present was Shawn Koranda and Jim Svoboda.

The Chairperson called for comments on items not listed on the agenda and none were presented.

Harrell indicated she would not be in the office on Monday, May 10th for the next meeting. A motion was made by Morrow, seconded by Vasa to hold the regular meeting on Monday, May 16th. Roll call vote: Morrow, yes; Vasa, yes; and Burke, yes. Oden and Anderson, absent and not voting. Motion carried.

Burke asked the committee of Vasa and Morrow to report on their interviews for maintenance contractor and their recommendation. Vasa indicated the committee recommended negotiation with Elliott Egr for the one year contract. A motion was made by Vasa, seconded by Morrow, to begin negotiations with Elliott Egr on the contract beginning May 1, with Earl Kunz as the second options and authorize entering into a contract. Roll call vote: Vasa, yes; Morrow, yes; and Burke, yes. Oden and Anderson, absent and not voting. Motion carried.

Harrell reported the Saunders County Assessor had previously declared the hangar buildings at the Airport as taxable property for 2016. She indicated an appeal was filed and conversations were held with the Saunders County Attorney regarding the case law applicable in this instance, and that the result was an amended declaration by the Saunders County Assessor, making the property tax exempt from property taxes.

Shawn Koranda reported Schutt Electrical had completed the lighting project in the Ag Hangar. He reported the entrance gate had been out of commission for a period of time, and that the reason was an installation issue. Koranda also reported he was waiting to complete some tasks until a maintenance contractor had been hired so they could be trained on those items.

Discussion was held on haying of the grass around the runways and taxiways. Harrell was directed to contact Frontier Coop to spray the area and to proceed with advertising for a 2-year contract for the hay.

A motion was made by Burke, seconded by Vasa, to pay the following claims submitted for payment:

AUTO	Wahoo Utilities	\$578.77
AUTO	NDA	2,510.00
7449	Storm Flying Services	2,890.00
7450	Wanahoo Aviation	1,000.00
7451	Windstream	226.18
7452	Waste Connections	30.00
7453	Bromm, Lindahl, etal	50.00
7454	Bromm, Lindahl, etal	437.50
7455	Huffy’s Airport Windsocks	213.85
7456	William Fleissner	600.00
7457	Kent & Mary Irwin	600.00
7458	Mark Timm	900.00
7459	Fud & Tracy’s	276.00
7460	Bomgaars	42.25
7461	Schutt Electrical	1,885.00
1009	VISA	974.98
1010	Midwest Pump	585.00
1011	Watkins Products	819.23

1012	Hutcheson Engineering	834.27
1013	QT Pod	995.00
AUTO	Ascent Aviation	<u>30.00</u>
	TOTAL	\$16,478.03

Roll call vote: Burke, yes; Vasa, yes; and Morrow, yes Oden and Anderson, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Vasa, to approve the minutes of the February 8 and March 14 meetings of the Authority. Roll call vote: Burke, yes; Vasa, yes; and Morrow, yes. Oden and Anderson, absent and not voting. Motion carried.

A motion was made by Morrow, seconded by Vasa, to adjourn the meeting at 5:05 p.m. Roll call vote: Morrow, yes; Vasa, yes; and Burke, yes. Oden and Anderson, absent and not voting. Motion carried.

Melissa Harrell
Ex Officio

WAHOO AIRPORT AUTHORITY

May 16, 2016

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public’s use. The following board members answered roll call: Morrow, Oden, Anderson, and Vasa. Also present was Elliott Egr and Jim Svoboda.

The Chairperson called for comments on items not listed on the agenda. Harrell reviewed several rezoning and conditional use permits that the Council would be considering, not of which impacted the Airport. Burke reported there may be changes coming from the Federal level on medical licenses for pilots, specifically impacting those in general aviation.

Harrell presented the application for a Commercial Aeronautical Operator received from GFG AgriProducts, LLC. A motion was made by Oden, seconded by Anderson to table any action on the application until a legal opinion was obtained on the application. Roll call vote: Oden, yes; Anderson, yes; Morrow, yes; Vasa, yes; and Burke, yes. Motion carried.

Discussion was held on the budget for FY 2016-17. Harrell asked for any specific projects the Board would like to have considered in the budget preparation. It was agreed by the Board that the 10% match for project listed on the Airport Improvement Plan should be considered in the budget although there was no agreement on which project should be priority.

Elliott Egr was present and introduced to the Board. He reported he had been working with Shawn Koranda on becoming familiar with the Airport and responsibilities. He reported he had been doing a lot of mowing. Burke requested Board members stop out at the Airport to see work begin done by Egr. Egr was encouraged to be present at the Airport on Saturday mornings when many use the facility if possible.

Harrell reported there are a couple hangars that have past due rent and that she and the office help would be working this next month to get those to a current status. Discussion was held how those planes which have not been flown for several years and are simply being stored could be addressed.

A motion was made by Vasa, seconded by Morrow, to pay the following claims submitted for payment with the exception of the bill from Security Fence Company that Harrell was directed to contest due to faulty installation:

AUTO	Wahoo Utilities	\$470.68
AUTO	NDA	2,510.00
7462	Storm Flying Services	2,890.00
7463	Wanhoo Aviation	1,000.00
7464	Windstream	211.46
7465	Waste Connections	30.00
7466	Bromm, Lindahl etal	50.00
7467	Region V Services	61.28
7468	Bomgaars	63.09
7469	Simons Home Store	119.50
7470	VOID	0.00
7471	Platte Valley Equipment	2.50
7472	Storm Flying Services	136.10
7473	VISA	272.45
7474	Maurice Link	600.00
7475	Security Fence (after review with company)	775.00
AUTO	World Fuel – 100LL	26,821.16
AUTO	Ascent Aviation	<u>30.00</u>

TOTAL

\$36,043.22

Roll call vote: Vasa, yes; Morrow, yes; Burke, yes; Oden, yes; and Anderson, yes. Motion carried.

A motion was made by Burke, seconded by Oden to approve the minutes of the April 11 meeting as presented.

Roll call vote: Burke, yes; Oden, yes; Morrow, yes; Vasa, yes; and Anderson, yes. Motion carried.

A motion was made by Morrow, seconded by Anderson to adjourn at 5:10 p.m. Roll call vote: Morrow, yes;

Anderson, yes; Burke, yes; Vasa, yes; and Oden, yes. Motion carried.

Melissa Harrell

Ex Officio

WAHOO AIRPORT AUTHORITY

June 13, 2016

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public’s use. The following board members answered roll call: Morrow, and Oden. Absent were Anderson and Vasa. Also present was Elliott Egr and Jim Svoboda.

The Chairperson called for comments on items not listed on the agenda. Harrell reported the Airport Authority had been selected for an audit by the NE Department of Revenue Motor Fuels Division – Retailer Records Review and that the field work for the audit had been completed.

Discussion was held on a contractor for haying the grass area on the airport. A motion was made by Burke, seconded by Oden, to authorize Morrow and Harrell to receive bids and decide on a hay contractor, with the possibility of offering the contract for two years if necessary. Roll call vote: Burke, yes; Oden, yes; and Morrow, yes. Anderson and Vasa, absent and not voting. Motion carried.

Harrell presented the application for a Commercial Aeronautical Operator received from GFG AgriProducts, LLC. After review of the application a motion was made by Morrow, seconded by Oden to reject the application as submitted because it did not indicate how the commercial aeronautic operation requirement of a permanent structure (either rented or constructed) would be met and did not indicate any intent to comply with the concrete containment pad requirement. Roll call vote: Morrow, yes; Oden, yes; and Burke, yes. Anderson and Vasa, absent and not voting. Motion carried.

Discussion was held on the budget for FY 2016-17. The following items were offered by the board as suggestions for inclusion in the budget: a compaction roller to use on the grass runway, replacement of the current pull-behind shredder with a piece of equipment that is more of a mower than shredder – to avoid the overuse of the Grasshopper mower, a blade for the Bobcat, painting strips and numbers on the runway, and replacement of tractor tires with something that would cause less damage to the grass runway. Burke appointed Vasa and Oden to assist Harrell with the preparation of the budget.

A proposal was submitted to the Authority by Storm Flying Services to paint the Ag Hangar – with the paint being supplied by the Authority and the labor supplied by Storm Flying Services. It was agreed we need an estimate on the cost of the paint before agreeing to proceed. In addition, Storm Flying Services proposed installing wheels on two of the gates at the Airport, with the cost of the supplies covered by the Authority and the labor provided by Storm Flying Services. A motion was made by Oden, seconded by Burke, to authorize Storm Flying Services to proceed with installing wheels on two gates as proposed. Roll call vote: Oden, yes; Burke, yes; and Morrow, yes. Anderson and Vasa, absent and not voting. Motion carried.

Burke indicated it was time for the Authority to go through the engineer selection process as required by the NDA and FAA for expenditure of Federal Funds, which is done every five year. A motion was made by Oden, seconded by Morrow, to authorize Harrell to begin this process and advertise as required. Roll call vote: Oden, yes; Morrow, yes; and Burke, yes. Anderson, absent and not voting. Motion carried.

Elliott Egr was present to review his activities with the Board. He questioned what should be done with the old runway lights that remained. Harrell indicated she would contact Marcy Meyer with the NDA out of Kearney to see if they were interested in the lights.

A motion was made by Burke, seconded by Morrow, to pay the following claims submitted for payment:

AUTO	Wahoo Utilities	\$637.77
AUTO	NDA	2,510.00
7476	Egr Aviation, LLC	3,000.00

7477	Wanahoo Aviation	1,000.00
7478	Windstream	216.46
7479	Waste Connections	30.00
7480	Bromm Lindahl etal	50.00
7481	Region V Services	91.92
7482	VOID	0.00
7483	DH Pace	539.85
7484	Storm Flying Services	133.75
7485	VISA – UST training	125.00
7486	Martin Marietta	225.39
7487	Simons Home Store	204.92
7488	Charles Eddie	600.00
7489	Jay Morrow	600.00
CASH	Petty Cash – supplies for Vending	37.99
AUTO	Ascent Aviation	<u>30.00</u>
	TOTAL	\$10,033.05

Roll call vote: Burke, yes; Morrow, yes; and Oden, yes. Anderson and Vasa, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Oden to approve the minutes of the May 16 meeting as presented. Roll call vote: Burke, yes; Oden, yes; and Morrow, yes. Anderson and Vasa, absent and not voting. Motion carried.

Harrell indicated to the Board that the Authority’s attorney requested a special meeting to discuss the current litigation in District Court on Monday, June 27 at 4:30 p.m. Burke, as Chair, called that special meeting and directed Harrell to prepare the agenda and post for said meeting.

A motion was made by Morrow, seconded by Oden to adjourn at 5:27 p.m. Roll call vote: Morrow, yes; Oden, yes; and Burke, yes. Anderson and Vasa, absent and not voting. Motion carried.

Melissa Harrell
Ex Officio

WAHOO AIRPORT AUTHORITY

June 27, 2016

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in special session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Morrow, Anderson, and Oden. Absent was Vasa. Also present was Keith Yamaguchi and Melissa Harrell.

A motion was made by Morrow to enter into closed session for the protection of public interest regarding pending litigation with Harrell and Yamaguchi asked to remain in the closed session, seconded by Anderson. Roll call vote: Morrow, yes; Anderson, yes; Oden, yes; and Burke, yes. The Chairman then announced the Authority would be entering into closed session for the protection of public interest regarding pending litigation at 4:30 p.m.

The Chair announced the Authority would reconvene to open session at 5:43 p.m.

A motion was made by Morrow, seconded by Anderson to adjourn at 5:43 p.m. Roll call vote: Morrow, yes; Anderson, yes; Oden, yes; and Burke, yes. Vasa, absent and not voting. Motion carried.

Melissa Harrell
Ex Officio

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public’s use. The following board members answered roll call: Morrow, Vasa, and Oden. Absent was Anderson. Also present was Elliott Egr and Jim Svoboda.

The Chairperson called for comments on items not listed on the agenda and none were presented.

Discussion was held on project proposal by Storm Flying to paint the Ag Hangar. The proposal presented was for the Board to purchase the supplies for painting the hangar with all labor to be provided by Storm Flying. It was estimated the supplies of 1 coat of primer and 2 coats of paint would cost between \$1,200 and \$1,500. Harrell also reminded the Board there were repairs that needed to be made to the overhead door on this hangar, that had previously been quoted but the work not yet completed of approximately \$2,000. A motion was made by Oden, seconded by Vasa, to authorize Storm Flying to proceed with painting the Ag Hangar, with the Authority paying for the painting supplies, and to authorize repairs to the door in the budget for FY 2016-17. Roll call vote: Oden, yes; Vasa, yes; Morrow, yes; and Burke, yes. Anderson, absent and not voting. Motion carried.

Discussion was held on the property tax levy request for FY 2016-17 and whether an increase in the amount requested was justifiable. Several expense items have increased including insurance which has gone up \$10,000, the FAA required match on grants has gone from 5% to 10%, and overhead expenses increase each year. The Board has sustained these increases for several years through increases in rent, the implementation of the fuel surcharge, increases in the farm ground lease as well as haying a portion of the grass area that was previously mowed. A motion was made by Oden, seconded by Vasa, to approve the following resolution requesting an additional \$5,000 in property tax from the City of Wahoo over previous years:

**“Wahoo Airport Authority
Resolution No. 2016-01**

WHEREAS, Nebraska Statute 77-3343(3) requires all political subdivisions subject to city levy authority to submit a preliminary request for levy allocation to the city council, and

WHEREAS, the Wahoo City Council is the levy authority for the Wahoo Airport Authority;

NOW THEREFORE BE IT RESOLVED that the following is said Board’s tax request for budget year 2016-2017:

General Fund	\$40,400.00
Bond Fund	<u>\$60,600.00</u>
TOTAL	\$101,000.00

BE IT FURTHER RESOLVED that said Board has bonds for \$61,000 and this amount is included in the above tax request (Bond Fund) as allowed by law.

BE IT FURTHER RESOLVED that said Public Airport has repayment of Interest-Free Loans from the Department of Aeronautics for \$23,580.00 and is included in the above tax request (General Fund) as allowed by law.

BE IT FURTHER RESOLVED that said request for property tax includes a 1% for county collection fee.

Roll call vote: Oden, yes; Vasa, yes; Burke, yes; and Morrow, yes. Anderson, absent and not voting. Motion carried.

Egr reported to the Board that the NE Department of Aeronautics was out to complete a 5010 inspection. There were two items that were reported that needed to be addressed and those were having the runway repainted (lines and numbers), and there were taxiway lights that needed to be repaired. The painting on the runway will be completed with the next major project at the Airport. Egr indicated he would look to see if the repairs were something he could do and if not it was agreed IES would be contacted to make the repairs. The Board discussed the need for repainting the tie-down pavement markings and that this could possibly be done with city equipment. Discussion was held on the need for a roller drum to use for compaction on the grass runway.

The Board discussed several maintenance items that should be included in next FY budget if possible: installing crushed rock around all hangars and around the PAPI lighting, installing crushed rock around the cones at the ends of the grass runway, install larger rock in the segmented circle and around the windsock, roof repairs and maintenance on the maintenance hangar, lighting on the exterior of the FBO Building, and general upkeep to include repairs to doors and gear boxes where necessary.

A motion was made by Oden, seconded by Vasa, to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$441.01
AUTO	NDA	2,510.00
7490	Egr Aviation	3,000.00
7491	Wanahoo Aviation	1,000.00
7492	Windstream	221.06
7493	Waste Connections	300.00
7494	Bromm, Lindahl, etal	50.00
7495	Region V Services	61.28
7496	Bomgaars	54.98
7497	Platte Valley Equipment	2,692.90
7498	Simons Home Store	21.36
7499	Storm Flying Services	102.50
7500	Office Net	38.59
7501	Ron Bratcher	300.00
1014	VOID	0.00
1015	VISA – NE Dept of Ag	26.65
AUTO	World Fuel – Jet Fuel	14,347.84
AUTO	Ascent Aviation	<u>30.00</u>
	TOTAL	\$24,928.17

Roll call vote: Oden, yes; Vasa, yes; Morrow, yes; and Burke, yes. Anderson, absent and not voting. Motion carried.

A motion was made by Morrow, seconded by Burke, to approve the June 13, 2016 and June 27, 2016 minutes as presented. Roll call vote: Morrow, yes; Burke, yes; Oden, yes; and Vasa, yes. Anderson, absent and not voting. Motion carried.

A motion was made by Oden, seconded by Morrow to adjourn at 5:28 p.m. Roll call vote: Oden, yes; Morrow, yes; Burke, yes; and Vasa, yes. Anderson, absent and not voting. Motion carried.

Melissa Harrell
Ex Officio

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Morrow, Vasa, Anderson, and Oden. Also present was Elliott Egr and Jim Svoboda.

The Chairperson called for comments on items not listed on the agenda. Morrow indicated the Airport might be getting a request from the Saunders County Sheriff's office to conduct an emergency operations training course on the Airport grounds.

Discussion was held on the 2016-17 budget. Burke asked Morrow and Vasa to work with Harrell in the preparation of the budget based on the comments and discussions over the past few meetings.

Discussion was held on the T-Hangar rental rates and on the fuel surcharge currently in place, specifically considering changes for 2017. Questions on whether there should be a rent increase, whether there should be an increase in the fuel surcharge per month, or whether there needed to be an increase in the number of gallons to be purchased in a year. Discussion was also held on how to encourage tenants to be active users of the facility instead of using the facility as a storage location. Board members agreed conceptually that they would like to have a way to get tenants in our facility that use the facility and fly. No action taken.

Harrell indicated she had received a question from a potential investor in the airport as to whether a privately constructed hangar would be allowed at the Airport for T-Hangars. As the Airport currently has two hangars that were privately constructed this is an option, but the Board agreed there would need to be further development of an area into lots, standards for construction would need to be developed, policies on how hangars could be used, and amendments done to the Airport Layout Plan. Harrell informed the Board that they could develop the concepts and policies, but that an outside consultant/engineer would be needed for the other items. No action taken.

Burke reported the Strategic Planning group was near completion. He indicated we are working on the engineering selection process for the next 5 years. Burke appointed a committee of Oden and Burke to participate in the selection process and make a recommendation to the Board for determination.

Egr reported on the maintenance projects at the Airport. He indicated he is preparing equipment for winter work and that the New Holland machine needed to have general maintenance – oil changed and repairs to the thermostat. (Anderson left the meeting at 5:20 p.m.) He reported he had received complaints about the lighting on the front of the FBO Hangar and requested the option of working with IES who would be coming out to make repairs to a few taxiway and runway lights to make the necessary repairs. He reported the Jet A Fuel Hose would likely need to be replaced in the next year and estimated the cost of this between \$3,000 and \$4,000. It was agreed the warranty needs to be reviewed, and that we should consider at fuel hose storage cabinet be installed to protect the hose.

Harrell reported on the 5010 Report that was completed by the NE Dept of Aeronautics in June, and on the hangar rental collections.

A motion was made by Oden, seconded by Vasa, to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$485.16
AUTO	NDA	2,510.00
WIRE	Depository Trust	55,965.00
7502	Egr Aviation, LLC	3,000.00
7503	Wanahoo Aviation	1,000.00

7504	Windstream	220.05
7505	Waste Connections	30.00
7506	Bromm, Lindahl, etl	50.00
7507	Region V Services	61.28
7508	DH Pace	627.85
7509	Simons Home Store	29.23
7510	Wahoo Newspaper	33.66
7511	LMS Aviation	600.00
7512	Gary Cook	600.00
7513	Brian Ubben	225.00
7514	Bromm, Lindahl, etal	125.00
AUTO	World Fuel – Jet Fuel	14,446.58
AUTO	Ascent Aviation	<u>30.00</u>
	TOTAL	\$80,038.81

Roll call vote: Oden, yes; Vasa, yes; Morrow, yes; and Burke, yes. Anderson, absent and not voting. Motion carried.

A motion was made by Morrow, seconded by Vasa to adjourn at 5:30 p.m. Roll call vote: Morrow, yes; Vasa, yes; Burke, yes; and Oden, yes. Anderson, absent and not voting. Motion carried.

Melissa Harrell
Ex Officio

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Morrow, and Vasa. Absent were: Anderson, and Oden. Also present was Jim Svoboda.

Discussion was held by Authority members on a tug that is currently located in the lean-to shelter on the north side of the main hangar building. Exact ownership of the tug is unknown but it has not been used for years. Harrell was asked to investigate ownership and determine process for getting rid of it.

The public hearing on the 2016-17 budget for the Wahoo Airport Authority was declared open at 4:37 p.m. Harrell reviewed the budget with the Board members. Discussion was held on maintenance items, revenue, and debt structure. Burke called for any comments from the public and none were presented. A motion was made by Vasa, seconded by Morrow, to close the public hearing. Roll call vote: Vasa, yes; Morrow, yes; and Burke, yes. Oden and Anderson, absent and not voting. Motion carried.

Discussion was held on the additional 1% increase in restricted funds that could have been authorized with a supermajority vote of the Board, but with only three members in attendance that would not be possible. A motion was made by Vasa, seconded by Burke, to approve the fiscal year budget for 2016-17 as presented. Roll call vote: Vasa, yes; Burke, yes; and Morrow, yes. Oden and Anderson, absent and not voting. Motion carried.

Discussion was held on hangar rental rates for 2017 and a verbal recommendation was given by Morrow and Vasa for the 2017 year. Their recommendation was to raise the base rate for each hangar by 5% and the fuel surcharge amount by \$100, but leave the gallon usage the same. Burke asked for the fuel surcharge amount to be made to be something easily divisible by 12 months, and the recommendation was changed to increasing the fuel surcharge by \$120 per year, or \$10 per month. Harrell will prepare a resolution for consideration at the October meeting.

Burke presented ideas for how to control those hangars that are being used for storage only of aircraft. Several ideas were discussed and how they may be enforced. The question was asked if there are any other airports that have a policy like this. Discussion was held on the need for the tenant to have due process and the importance of having a process that would not be burdensome to those tenants who are active flyers. No action taken.

Harrell reported the Airport had gone through a Motor Fuels Tax audit by the NE Department of Revenue and the final report issued indicated there were no findings. Harrell also shared the most recent 5010 report with the Authority that was done in June 2016 by NDA and indicated those items that needed to be addressed had been corrected or would be corrected in the next major project, and that this had been reported to NDA and was accepted.

A motion was made by Burke, seconded by Vasa, to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$564.12
AUTO	NDA	2,510.00
7515	Egr Aviation, LLC	3,000.00
7516	Wanahoo Aviation	1,000.00
7517	Windstream	220.69
7518	Waste Connections	30.00
7519	Bromm Lindahl etal	50.00
7520	Region V Services	91.92
7521	City of Wahoo	13.07
7522	General Fire & Safety	800.00

7523	General Fire & Safety	290.34
7524	Jackson Services	126.24
7525	Platte Valley Equipment	28.06
7526	Storm Flying Services	96.75
7527	NAPA Wahoo	49.88
7528	OOP	1,170.13
1016	Hutcheson Engineering Products	50.40
AUTO	World Fuel – 100LL	27,763.97
AUTO	Ascent Aviation	<u>30.00</u>
	TOTAL	\$37,885.57

Roll call vote: Burke, yes; Vasa, yes; and Morrow, yes. Oden and Anderson, absent and not voting. Motion carried.

A motion was made by Burke to approve the minutes of the July meeting with an amendment to the property tax request to be \$106,050 instead of \$100,000 as listed in the minutes. Motion seconded by Morrow. Roll call vote: Burke, yes; Morrow, yes; and Vasa, yes. Oden and Anderson, absent and not voting. Motion carried.

Motion by Morrow, seconded by Vasa to adjourn at 5:35 p.m. Roll call vote: Morrow, yes; Vasa, yes; and Burke, yes. Oden and Anderson, absent and not voting. Motion carried.

Melissa Harrell
Ex Officio

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Oden, and Vasa. Absent were: Anderson, and Morrow. Also present was Elliot Egr and Tom Trumble.

Discussion was held on the engineer selection process that was recently completed by the assigned committee. Oden and Burke recommended the selection of Olsson Associates as the engineer for the Wahoo Airport. A motion was made by Burke, seconded by Oden to approve the committee's recommendation of Olsson Associates as engineer for the Wahoo Airport. Vasa indicated a potential conflict of interest as he is currently employed by Olsson Associates but not in the aeronautics division. Roll call vote: Burke, yes; Oden, yes; and Vasa, yes. Anderson and Morrow, absent and not voting. Motion carried.

Discussion was held on the 2005 Crown Victoria currently owned by the Airport and the mechanical issues there are with the car. A motion was made by Burke, seconded by Vasa, to declare the 2005 Crown Victoria as surplus property, with a value of less than \$5,000, and authorize the disposal of said property. Roll call vote: Burke, yes; Vasa, yes; and Oden, yes. Anderson and Morrow, absent and not voting. Motion carried.

Discussion was held on the tug that has been sitting in the lean-to attachment to the main hangar, and whether the Authority wants to invest funds to get it fixed or not. Burke indicated he would investigate the costs of repairs and report back to the Authority.

Egr presented requests for allocation of funds for repairs/improvements to the facility. He explained a plan for landscaping near the main FBO Hangar. A motion was made by Vasa, seconded by Oden, to authorize up to \$400 for landscaping and rock improvements near the main hangar. Roll call vote: Vasa, yes; Oden, yes; and Burke, yes. Anderson and Morrow, absent and not voting. Motion carried.

Discussion was held on the needed improvements to the Ag Hangar overhead door to replace the steel guides on the jambs and to repair the seals/re-working the cable latches to secure the door. A motion was made by Oden, seconded by Burke, to authorize these improvements as quoted for approximately \$1900 (from 2014). Roll call vote: Oden, yes; Burke, yes; and Vasa, yes. Anderson and Morrow, absent and not voting. Motion carried.

Egr presented a plan for improvements in the FBO Lounge, requesting to spend \$300 on improvements. A motion was made by Vasa, seconded by Burke, to authorize said improvements. Roll call vote: Vasa, yes; Burke, yes; and Oden, yes. Anderson and Morrow, absent and not voting. Motion carried.

Discussion was held on permanent storage of aircraft in designated tie-down areas, and whether a fee was necessary for this storage. Ideas were suggested/reviewed. Harrell was asked to prepare a policy and bring it to the Board for consideration.

Discussion was held on the definition of hangered aircraft vs. stored aircraft and when the status of an aircraft changes from hangered to stored aircraft. It was agreed investigation as to how other airports handle the situation of aircraft that is being stored, not being current on licensing or annual servicing, and having not been flown for a substantial amount of time.

Tom Trumble was present to review projects with the Board. He indicated he would be bringing a scope of engineering services to the Authority for review and consideration at the November meeting for the upcoming project.

Egr reported he was working on getting trained on the snow plow truck to be used this winter for snow removal. He indicated the poles that hold the maintenance shed door in place need to be replaced as they are beginning to fail. Discussion was held on both items.

A motion was made by Oden, seconded by Vasa, to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$502.86
AUTO	NDA	2,510.00
7529	Egr Aviation, LLC	3,000.00
7530	Wanahoo Aviation	1,000.00
7531	Windstream	222.71
7532	Waste Connections	30.00
7533	Bromm, Lindahl, etal	50.00
7534	Region V Services	61.28
7535	INSPRO Insurance	3,230.00
7536	INSPRO Insurance	10,332.00
7537	Office Net	47.58
7538	Wahoo Newspaper	59.00
7539	Zimmerman Oil	359.80
7540	LARM	13,027.23
AUTO	Ascent Aviation	<u>30.00</u>
	TOTAL	\$34,462.46

Roll call vote: Oden, yes; Vasa, yes; and Burke, yes. Anderson and Morrow, absent and not voting. Motion carried.

Motion by Burke, seconded by Vasa to table the approval of the September minutes to the November meeting. Roll call vote: Burke, yes, Vasa, yes; and Oden, yes. Anderson and Morrow, absent and not voting. Motion carried.

Motion by Oden, seconded by Vasa to adjourn at 5:29 p.m. Roll call vote: Oden, yes; Vasa, yes; and Burke, yes. Anderson and Morrow, absent and not voting. Motion carried.

Melissa Harrell
Ex Officio

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Oden, Morrow, Anderson, and Vasa. Also present was Elliot Egr and Tom Trumble.

Discussion was held on the 2017 Fee Resolution. Harrell indicated the proposed rates included a 5% increase in the base rent as well as a \$10 per month increase in the fuel surcharge component of the rent. A motion was made by Burke, seconded by Anderson to approve the 2017 Fee Resolution as presented. Roll call vote: Burke, yes; Anderson, yes; Morrow, yes; Oden, yes; and Vasa, yes. Motion carried.

Discussion was held on several maintenance items at the Airport. Egr had previously indicated the jet fuel hose needed to be replaced and Vasa had investigated the cost of a cabinet for storing the hose. A retrofit cabinet was determined to be too expensive to install. As this is a relatively new hose, Trumble, Egr and Vasa will do further investigation into this replacement.

Oden indicated he would like to donate a Buick LeSabre to the Wahoo Airport Authority for use as a courtesy car. He indicated the car had new tires, a new windshield, and had been recently serviced. A motion was made by Vasa, seconded by Burke, to accept the donated vehicle and have it available for use as a courtesy car. Roll call vote: Vasa, yes; Burke, yes; Morrow, yes; Anderson, yes; and Oden, yes. Motion carried.

Egr reported on the improvements made in the pilot's lounge.

Egr also reported the Wahoo Street Department had come to the Airport to train him on the snow plow truck. They reported the fuel injectors on the truck needed to be replaced and the tires were bald and needed to be replaced as well. It was suggested a vehicle repair shop in Mead be contacted for an estimate on the cost of the repairs, and then a proposal submitted at the next meeting. In the event of snow in the near future, Harrell indicated the Wahoo Street Department would assist when possible.

Trumble was present to report to the Airport on the upcoming projects. He indicated we were previously looking at a small taxiway project and the FAA now wants to combine that project with the future taxiway/runway rehab project for 2018. He indicated the FAA would be willing to support a design grant for 2017. He indicated a scope of services would be prepared for this project with a draft available for review at the next meeting.

Several maintenance items were reviewed. Egr requested assistance on dealing with the gophers and badgers. He had reviewed the wildlife maintenance policy and had tried to get a hold of NE Game & Parks with no luck. Discussion was also held on the overhead door to the maintenance shop. A motion was made by Anderson, seconded by Vasa, to authorize Oden and Burke to determine the best way to proceed with the repairs necessary so the tractor could be stored inside the maintenance garage area.

Egr also reported the retractable reel on the 100LL Fuel pump was faulty. A motion was made by Burke, seconded by Anderson to authorize the purchase. Roll call vote: Burke, yes; Anderson, yes; Morrow, yes; Oden, yes; and Vasa, yes. Motion carried.

Harrell reported on fuel sales, hangar rentals, and inactive tenants.

Harrell reported the estimate for the repairs to the Ag Hangar overhead door were updated. The jambs and seals need to be replaced to protect the integrity and functional ability of the door. The updated estimated was \$5,046.00. A motion was made by Burke, seconded by Anderson to authorize the expenses of the jambs only for \$2,085.00. Oden moved to amend the motion to authorize the entire \$5,046.00 expense, seconded by

Anderson. Roll call on the amendment to the original motion: Oden, yes; Anderson, yes; Burke, yes; Vasa, yes; and Morrow, abstained. Roll call on the amended original motion: Burke, yes; Anderson, yes; Oden, yes; Vasa, yes; and Morrow, abstained. Motion carried.

A motion was made by Burke, seconded by Oden, to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$444.58
AUTO	NDA	2,510.00
7541	Egr Aviation, LLC	3,000.00
7542	Eliott Egr	451.99
7543	Wanahoo Aviation	1,000.00
7544	Waste Connections	22.50
7545	Windstream	220.47
7546	Bromm, Lindahl, etal	50.00
7547	Region V Services	91.92
7548	BMG CPA	300.00
7549	Bomgaars	19.98
7550	Office Net	68.99
7551	Red Repair	2,577.90
7552	Simons Home Store	80.61
7553	Storm Flying Services	112.00
7554	VISA – cans for fuel stations	564.30
7555	Wahoo Metal Products	139.80
1017	QT Pod	595.00
AUTO	Ascent Aviation	<u>30.00</u>
	TOTAL	\$12,675.04

Roll call vote: Burke, yes; Oden, yes; Morrow, yes; Vasa, yes; and Anderson, yes. Motion carried.

Motion by Vasa, seconded by Anderson to adjourn at 5:36 p.m. Roll call vote: Vasa, yes; Anderson, yes; Morrow, yes; Oden, yes; and Burke, yes. Motion carried.

Melissa Harrell
Ex Officio

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public’s use. The following board members answered roll call: Oden, Morrow, Anderson, and Vasa. Also present was Elliot.

Information was presented to the Board on the 2017 NE Aviation Symposium. It was agreed that Egr should attend if possible.

Harrell was directed to contact the renters in Hangar #35 and #11 regarding the condition of their plane. The Board believes there is no plane being hangered in #35.

A motion was made by Oden, seconded by Anderson, to approve the retainer agreement with Bromm, Lindahl, etal for legal services for the Authority. Roll call vote: Oden, yes; Anderson, yes; Morrow, yes; Burke, yes; and Vasa, yes. Motion carried.

Burke reviewed the updated map prepared by Olsson Associates as a final items for the recent lighting project. Harrell was asked to contact Olsson regarding a few minor errors on the plat.

Egr reviewed current maintenance items with the Authority. He reported he recently completed an update project to the lounge area of the Main Hangar. He indicated he has been working on the minor fuel issues, planning for snow removal, and reported on the lighting that is out on the north end of the taxiway. Harrell reported she had worked with Egr on repairing these lights and contacted IES for a quote. The quote for making these repairs was approximately \$1,500 but that the supplies to make the repairs have a very long lead time to get them. Harrell also reported on tires that may be available through Federal Surplus for the snow removal truck.

A motion was made by Oden, seconded by Morrow, to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$412.37
AUTO	NDA	2,510.00
7556	US Post Office	47.00
7557	Egr Aviation	3,000.00
7558	Wanahoo Aviation	1,000.00
7559	Windstream	220.47
7560	Waste Connections	30.00
7561	Bromm, Lindahl, etal	50.00
7562	Region V Services	122.56
7563	BMG CPA	4,900.00
7564	Bomgaars	108.32
7565	Jackson Services	25.25
7566	Simons Home Store	58.12
7567	NE State Fire Marshall	120.00
7568	Jim Holley	600.00
7569	VISA	68.47
7570	VOID	0.00
Debit	Sunmart (for vending)	30.72
Debit	Family Dollar (for vending)	27.71
1018	Westech Equip	304.38
AUTO	Ascent Aviation	<u>30.00</u>
	TOTAL	\$13,665.37

Roll call vote: Oden, yes; Morrow, yes; Burke, yes; Vasa, yes; and Anderson, yes. Motion carried.

A motion was made by Burke, seconded by Vasa, to approve the minutes of the October 10, 2016 and November 14, 2016 meetings of the Authority as presented. Roll call vote: Burke, yes; Vasa, yes; Oden, yes; Morrow, yes; and Anderson, yes. Motion carried.

Burke requested Egr investigate the cost of key lock pads for the Main FBO Building.

Motion by Morrow, seconded by Anderson to adjourn at 5: p.m. Roll call vote: Morrow, yes; Anderson, yes; Vasa, yes; Oden, yes; and Burke, yes. Motion carried.

Melissa Harrell
Ex Officio