

WAHOO AIRPORT AUTHORITY AGENDA

Monday, January 16, 2012 – 7:30 a.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

NOTICE IS HEREBY GIVEN that the Wahoo Airport Authority meets on the second Tuesday of each month in the Council Chamber of City Hall at 605 North Broadway, Wahoo, Nebraska at 7:30 a.m. Notice of special meetings shall be given by posting a notice thereof on the bulletin board in City Hall, U.S. Post Office, and First National Bank, at least 24 hours before the special meeting. All meetings are open to the public and the agenda, which is kept continually current, is available for public inspection at the office of the City Clerk at City Hall during normal business hours.

Individuals requiring physical or sensory accommodations, individual interpreter service, Braille, large print or recorded material, please contact the ADA Coordinator at City Hall, 605 North Broadway, Wahoo, Nebraska, 68066, telephone 402-443-3222 as far in advance as possible, but no later than 48 hours before the scheduled event.

Announcement of location of Open Meetings Act

(A copy of the Act is posted on the west wall of the Council Chambers for public review. The Act is also available in pamphlet form on request.)

Call to Order and Roll Call

Public Hearing

Action Items

1. Aerial Applicators - Standards and requirements (review of current regulations and actions); criteria for selection of operators; review/approval of applications received
2. Lease of ground for building improvements - Review/presentation by Tom Trumble of available areas for private building improvements/long-term leases with the Airport Authority; Lease agreement/location with Frontier Coop
3. Grant to provide for spill prevention plan for Jet Fuel system
4. Review of and approval of Capital Improvement Plan for the Airport

Chairperson's Report and associated actions

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

1. Update of Jet Fuel system

Ex-Officio Report and associated actions

1. Request for waiver of rental fee associated with purchase of fuel
2. Review of fuel sales, hangar rentals
3. January Claims
4. 12/19/2011 meeting minutes

Adjournment

Next meeting date: January 16, 2012

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WAHOO AIRPORT AUTHORITY AGENDA-SPECIAL MEETING

Friday, January 20, 2012 – 7:30 a.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Call to Order and Roll Call

Public Hearing

Action Items

1. Rescind action of 1/16/2012 to approve Storm Flying Services aerial applicators license for 2012
2. Location of Frontier Coop land lease for construction of building
3. Review and action on each aerial applicator's license application received (on agenda in order received):
 - a. Walker Ag Supply/Midwest Spraying Services
 - b. Storm Flying Services
 - c. Frontier Coop

Chairperson's Report and associated actions

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

Ex-Officio Report and associated actions

Adjournment

Next meeting date: February 13, 2012

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, February 13, 2012 – 7:30 a.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Call to Order and Roll Call

Public Hearing

Action Items

1. Rescind any action previously taken by the Board to approve any aerial applicators for 2012
2. Rescind any action previously taken by the Board to limit the number of applicators or number of planes used for aerial application on the Wahoo Airport
3. Consideration of minimum standards for aerial applicators to be applied to all aerial applicators at the Wahoo Airport
4. Consideration of Aerial Applicator Lease Agreement applications received to date in order received:
 - a. Walker Ag Supply/Midwest Spraying Service
 - b. Storm Flying Services
 - c. Frontier Coop
5. Approval of assignment of lease agreement for communication tower from ITT Defense & Government Information Solutions to Exelis, Inc.
6. Purchase of Jet Fuel for 2012 – options and how to proceed
7. Agreement to participate in NDA's maintenance programs:
 - a. Crack & Joint Sealing Program
 - b. Marking Program
8. Planning for open house event for Doug Patocka at the Wahoo Airport
9. Consideration of submission of a proposal to host the Nebraska State Fly-In for year 2013 or 2014

Chairperson's Report and associated actions

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

1. Update of Jet Fuel system

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. February Claims
3. 1/16/2012 meeting minutes

Adjournment

Next meeting date: March 12, 2012

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WAHOO AIRPORT AUTHORITY AGENDA

Tuesday, February 28, 2012 – 7:00 p.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Announcement of location of Open Meetings Act

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Call to Order and Roll Call

Public Hearing

Public hearing on proposed minimum standards for aviation operators on the Wahoo Airport.

Action Items

Chairperson's Report and associated actions

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

Ex-Officio Report and associated actions

Adjournment

Next meeting date: March 12, 2012

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WAHOO AIRPORT AUTHORITY AGENDA

Wednesday, March 7, 2012 – 7:00 p.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Announcement of location of Open Meetings Act

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Call to Order and Roll Call

Public Hearing

Public hearing on proposed minimum standards for aviation operators on the Wahoo Airport. (Copies of the proposed standards are available at City Hall)

Adjournment

Next meeting date: March 12, 2012, 7:30 a.m. – City Hall

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, March 12, 2012 – 7:30 a.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Announcement of location of Open Meetings Act

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Call to Order and Roll Call

Public Hearing

Action Items

1. Consideration of minimum standards for aerial operations at the Wahoo Airport
2. Plan for aerial applications received to date, applications for land lease, etc. – need to determine how these will be handled if the minimum standards are approved
3. Purchase of Jet Fuel for 2012 – options and how to proceed
4. Planning for open house event for Doug Patocka at the Wahoo Airport

Chairperson's Report and associated actions

FBO Report/Maintenance Report and associated actions

1. Review of Pavement Condition Inventory report from NDA
2. Report on letter received from NDA on FAA Grant program changes to local match

Airport Engineer Report and associated actions

1. Update of Jet Fuel system

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. March Claims
3. Minutes

Adjournment

Next meeting date: April 9, 2012

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, March 19, 2012 – 7:30 a.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Announcement of location of Open Meetings Act

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Call to Order and Roll Call

Public Hearing

Action Items

1. Consideration of Commercial Aeronautical Operation Applications received
2. Consideration of Land Lease Agreements received
3. Request for reimbursement of 2012 aerial applicator application fee received from Walker Ag Supply
4. Request for reimbursement of 2011 fuel surcharge fees charged to Walker Ag Supply

Adjournment

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, April 9, 2012 – 7:30 a.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Call to Order and Roll Call

Public Hearing – None scheduled

Action Items

1. Election of Officers of the Wahoo Airport Authority
 - a. Chairperson
 - b. Vice-Chairperson
 - c. Treasurer
2. 2012 Farm Ground Lease – agreement
3. Policy to address and handle tenants who are not paying on time
4. Participation in Crack & Joint Sealing and/or Marking Program sponsored by NDA
5. Report on Fuel Management and compliance issues
6. Report on hearing on declaration of property as Blighted and Substandard – located east of UPRR and South of County Road L; determination if Authority should file objection to declaration
7. Discussion on security system – plans for implementation
8. Review of the storage and use of waste oil on the Airport

Chairperson's Report and associated actions

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

1. Update of Jet Fuel system

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. 2010-11 Audit – Acceptance
3. April Claims
4. Minutes

Adjournment

Next meeting date: May 14, 2012

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, May 14, 2012 – 7:30 a.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Call to Order and Roll Call

Public Hearing – None scheduled

Action Items

1. Discussion on additional cost of \$3,500 to extend a hose from the Jet Fuel System to Storm Flying Services to allow filling capabilities for Storm Flying
2. Review of comments from SPCC site visit by Olsson Associates; directives to correct those items of issue
3. Approval of purchase and installation of “Flex-Stakes” to delineate the grass runway
4. Activities proposed for the Wahoo Airport
 - a. Use of Wahoo Airport grounds for hot air balloon launch
 - b. Use of Wahoo Airport grounds for 5K fun run/obstacle course
5. Fuel flow charge
6. Review of plans for Airport – specifically GPS approach for Runway 20
7. Consideration of change in meeting date and time
8. Review of proposed amendments to City of Wahoo Comprehensive Plan and Zoning regulations regarding airports and protection of air space

Chairperson’s Report and associated actions

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

1. Update of Jet Fuel system

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. April Claims
3. Minutes

Adjournment

Next meeting date: June 11, 2012

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, June 11, 2012 – 4:30 p.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Call to Order and Roll Call

Action Items

1. Amendment to legal description for lease of ground for Storm Flying Services
2. Building Lease Agreement for Wanahoo Aviation
3. Agreement to provide aircraft maintenance services
4. Grant agreement for Jet Fuel system
5. Review on SPCC for Fuels at Airport and development of an action plan
6. Courtesy car for Wahoo Airport
7. 2012 Property Tax Valuation for farm ground owned by the Authority

Chairperson's Report and associated actions

1. Land Use Compliance inspection by FAA

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

1. Update of Jet Fuel system

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. June Claims
3. Minutes

Adjournment

Next meeting date: July 9, 2012

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SPECIAL MEETING - WAHOO AIRPORT AUTHORITY AGENDA

Monday, June 25, 2012 – 7:30 a.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Call to Order and Roll Call

Action Items

1. Building Lease Agreement with Storm Flying Services
2. Purchase of Jet Fuel for new system
3. Enforcement of minimum standards for commercial operations

Chairperson's Report and associated actions

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

Adjournment

Posted 6/22/2012 at 11:40 a.m.

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, July 9, 2012 – 4:30 p.m.

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Announcement of location of Open Meetings Act

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Call to Order and Roll Call

Action Items

1. Amendment to legal description for lease of ground for Storm Flying Services
2. Application for Commercial Aeronautical Operator as filed by Walker Ag Supply LLC
3. Review of letter received from Ed Chambers with the FAA Office in Ft. Worth, TX regarding informal complaint filed by Better Airports, LLC against the Wahoo Airport Authority
4. Review of conditional use application filed with the City of Wahoo by Alltel for improvements to tower located at 640 North Broadway
5. Review of notice of hearing for the general redevelopment plan and redevelopment contract for the Omaha Steel Casting Project
6. Discussion on flow fee for Jet Fuel used on the Airport not purchased from Wahoo Airport Authority; action to set flow fee

Chairperson's Report and associated actions

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

1. Update of Jet Fuel system

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. July Claims
3. Minutes

Adjournment

Next meeting date: August 13, 2012

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SPECIAL MEETING - WAHOO AIRPORT AUTHORITY AGENDA

Friday, July 13, 2012 – 4:30 p.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Announcement of location of Open Meetings Act

(A copy of the Act is posted on the west wall of the Council Chambers for public review. The Act is also available in pamphlet form on request.)

Call to Order and Roll Call

Action Items

1. Application received from Walker Ag Supply for Commercial Aeronautical Operator as tabled from July 9, 2012 meeting

Chairperson's Report and associated actions

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

Adjournment

Posted 7/12/2012 at _____ a.m.

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SPECIAL MEETING - WAHOO AIRPORT AUTHORITY AGENDA

Tuesday, July 24, 2012 – 4:30 p.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Announcement of location of Open Meetings Act

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Call to Order and Roll Call

Action Items

1. Approval of response letter to FAA letter regarding informal complaint against the Wahoo Airport Authority

Chairperson's Report and associated actions

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

Adjournment

Posted 7/23/2012

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, August 13, 2012 – 4:30 p.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Announcement of location of Open Meetings Act

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Call to Order and Roll Call

Action Items

1. SPCC Plan for the Airport and plans for addressing those areas where there may be deficiencies
2. Addition of a project to the Wahoo Airport Capital Improvement Plan – Entrance Road and Parking Lot Paving
3. Budget FY 2012-13 – any specific items of the Authority that should be included in the budget
4. Authorization to charge a fee as allowed by Nebraska Statutes for a Public Records Request

Chairperson's Report and associated actions

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

1. Review of final items to close out Jet Fuel System project

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. August Claims
3. Minutes

Adjournment

Next meeting date: September 10, 2012 (Budget Hearing)

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SPECIAL MEETING - WAHOO AIRPORT AUTHORITY AGENDA

Monday, August 27, 2012 – 4:30 p.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Announcement of location of Open Meetings Act

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Call to Order and Roll Call

Action Items

1. Approval of follow up letter to FAA regarding previous informal complaint against the Wahoo Airport Authority

Chairperson's Report and associated actions

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

Adjournment

Posted 8/24/2012

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, September 17, 2012 – 4:30 p.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Announcement of location of Open Meetings Act

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Call to Order and Roll Call

Action Items

1. Public hearing on FY 2012-13 Budget for Wahoo Airport Authority; approval of budget for FY 2012-13; authorization to exceed budget lid by 1% (requires $\frac{3}{4}$ majority vote)
2. Consideration of resolution calling Series 2007 Bonds for redemption; Consideration of a Bond resolution authorizing the issuance of refunding bonds
3. Discussion/consideration of snow removal equipment
4. Consideration of credit of fuel purchases in 2012 towards a waiver of fuel surcharge in 2013
5. AIP Sponsor Certification for Construction Project Final Acceptance for Jet Fuel System

Chairperson's Report and associated actions

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. September Claims
3. Minutes

Adjournment

Next meeting date: October 8, 2012

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, October 15, 2012 – 4:30 p.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Announcement of location of Open Meetings Act

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Call to Order and Roll Call

Action Items

1. Review of annual leases and agreements
2. Future projects of the Wahoo Airport Authority
3. Repairs to EAA hangar roof
4. Discussion and action regarding implementation of fuel plan

Chairperson's Report and associated actions

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. October Claims
3. Minutes

Adjournment

Next meeting date: November 19, 2012

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, November 19, 2012 – 4:30 p.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Announcement of location of Open Meetings Act

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Call to Order and Roll Call

Action Items

1. Acknowledge receipt of a complaint filed by Walker Luedtke and action to authorize the investigation of the allegations
2. Farm ground lease for 2013 – review of process and lease document
3. Discussion and action on pilot get-together at the Airport in December or January
4. Authorize starting the 60-day comment and review period on a proposed amendment to the Minimum Standards for Aeronautical Operations
5. Discussion and action regarding implementation of fuel plan

Chairperson's Report and associated actions

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. November Claims
3. Minutes

Adjournment

Next meeting date: December 10, 2012, 4:30 p.m.

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, December 10, 2012 – 4:30 p.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Call to Order and Roll Call

OATH OF OFFICE OF RE-ELECTED BOARD MEMBERS (as certified by Saunders Co. Clerk)

Jay Morrow

Patrick Burke

Public Comments Opportunity

Airport Authority will accept public comments on the proposed changes to the Minimum Standards for Aerial Operations. Verbal and written comments will be accepted. No action taken by the Board at this time.

Action Items

1. Jet-A Fuel Facility
 - a. Final acceptance of the project
 - b. Consideration of assessment for damages as allowed per contract for construction
 - c. Final change order (if needed) and final pay application (if available)
2. Review of 2014-2016 Wahoo Airport Capital Improvement Plan for Airport
3. Report on investigation of complaint filed by Walker Luedtke
4. Authorization for a pilot get-together at the Airport in January
5. Review and approval of 2013 leases for Corporate hangar, Bulk hangar, and T-hangar spaces.
6. Review and approval of 2013 fee resolution
7. Nebraska Aviation Symposium – January 23-26, 2013
8. Fuel purchasing

Chairperson's Report and associated actions

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. December Claims
3. Minutes

Adjournment

Next meeting date: January 14, 2012, 4:30 p.m.

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