

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First National Bank, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Oden, Storm and Morrow. Absent was Anderson.

Harrell presented evidence to the Authority of the election results of November 6, 2012 showing Patrick Burke and Jay Morrow had been re-elected to the Authority. The Oath of Office was taken by Patrick Burke at the December 10, 2012 meeting. The Oath of Office was administered to Jay Morrow. Both terms will expire in November 2018

Burke declared the public comment period on the proposed changes to the Minimum Standards for Aerial Operators was open. (Open at 4:31 p.m.). Burke and Oden reviewed the history leading up to the adoption of the minimum standards. Burke then called for any written comments and Harrell reported two written comments had been received: A letter/email from Walker Luedtke of Wahoo dated December 16, 2012 and a letter/email from William H. Foster, III with Better Airports LLC of Dallas, Texas dated January 14, 2013. Copies of both written comments were made available to the Authority. Burke called for verbal comments. Jim Svoboda, member of the Wahoo City Council, questioned why the Authority would turn from an opportunity to generate revenue from itinerant operators locating on the Airport. The Board responded that revenue is being received from itinerant operators as well as those who have made an investment in the airport and in the facilities. Luedtke requested a discussion on the written comments he submitted. He assured the Authority he would follow safety requirements as that is a concern of the Authority. He also stated he agreed there is a need for minimum standards but that those standards need to be in the interests of the public. Luedtke stated he did not see in any of the correspondence from the FAA where itinerant operators would not be allowed and that he believed there could be a win-win solution for this issue. The Board agreed itinerant operators are allowed to fly in and out of the Airport, but that base operations for a commercial operation could not be set up with following the minimum standards. Burke called for other comments and none were presented. The public comment period was declared closed by Burke at 5:03 p.m.

Burke called for the report from Mert Oden and Jay Morrow on the complaint filed by Walker Luedtke. A verbal report was given by Morrow as follows: 1) The committee believed the containers shown in the photos provided by Luedtke were either empty or would drain in to the containment pad area. 2) The committee believed any spill could easily be controlled in the containment pad area with a squeegee. 3) The committee recommended if any chemicals be stored outside that a fence be erected around them, or that chemicals be stored in the building. 4) The committee indicated open burning is not covered in the standards and so deferred to the Wahoo Police Department. Discussion was held on the limits of the containment pad area and control of the area was discussed. Burke asked Morrow and Oden to prepare a written report with a list of findings and recommendations the Board could consider action on for the next meeting.

Luedtke expressed concern that Storm Flying Services could be allowed to continue to operate when out of compliance with the minimum standards and others, like him, are not able to operate at all on the Airport.

The three proposals received from Walker Luedtke for operating on the facility were reviewed by the Board. Three locations were presented for the Board to consider: 1) in the public space in front of the Main Hangar building; 2) in the space in front of the hangar leased by EAA; and 3) installation of a 5,000 sq ft concrete pad (not a permanent containment pad) in a space north of the Corporate hangar.

Discussion was held on the three proposals. Concern was expressed by the Board that none of them met the minimum standards. Concern was also expressed that if he was allowed to operate without meeting the minimum standard requirement there would be issues with those operators that had complied with the minimum standards. A motion was made by Burke, seconded by Morrow, to decline all proposal from

Luedtke as they do not meet the minimum standards. Roll call vote: Burke, yes; Morrow, yes; Oden, yes; and Storm, abstained from voting. Anderson, absent. Motion carried.

Discussion was held on the replacement of the furnace at the Main Hangar. Harrell indicated she had received one bid. A motion was made by Oden, seconded by Storm to receive bids until the end of the week and authorize the Chair to make a decision on which contractor to use. Roll call vote: Oden, yes; Storm, yes; Morrow, yes; and Burke, yes. Anderson, absent and not voting. Motion carried.

Discussion was held on bids for a security gate at the main entrance area for the T-Hangars. It was agreed the location needs to be coordinated with the proposed improvements to the taxiway areas north of the first set of hangars. Questions were raised on the level of security needed at the Airport and what type, if any, of information should be collected from the security gate system. Discussion was held on the height of the gate, type of material for the gate, and the width needed on the gate. More information will be reviewed at a future meeting.

John Virgl was present to indicate the Wahoo Squadron (an inactive group of pilots that formerly formed as a group), had approximately \$500 available they would like to donate to the Authority for a specific project. Virgl asked for ideas and the following were presented: 1) furniture for the pilot's lounge, 2) new courtesy car; or 3) TV for pilot training. After discussion the Authority agreed they would recommend the furniture for the pilot's lounge as the priority.

Harrell and Burke reported an open house will be held at the Airport on February 9, 2013 for all tenants and their guests. Burke and Harrell will be working on the agenda and plans for that event.

Harrell indicated the Authority had received a letter from Virgl Implement regarding the Bobcat lease program. The letter indicates the program will be terminating. Harrell asked the Authority to be prepared to consider other options for this equipment.

A motion was made by Oden, seconded by Burke, to approve the payment of the following claims:

| | | |
|------|--------------------------------|---------------|
| AUTO | Wahoo Utilities | \$617.13 |
| AUTO | NDA | 2,510.00 |
| AUTO | Ascent | 30.00 |
| 6818 | Russ McFarling | 2,300.00 |
| 6819 | Wanahoo Aviation | 1,000.00 |
| 6820 | Windstream | 196.89 |
| 6821 | Quality Disposal | 30.00 |
| 6822 | Wahoo Building Center | 273.10 |
| 6823 | Bomgaars | 49.95 |
| 6824 | Region V Services | 91.92 |
| 6825 | BMG CPA | 1,920.00 |
| 6826 | OOP, Inc. | 413.64 |
| 6827 | Jay Morrow | 363.46 |
| 6828 | Kubr Electric | 178.03 |
| 6829 | Fud & Tracy's | 81.00 |
| 6830 | NE Dept. of Aeronautics | 4,000.00 |
| 6831 | NE Assoc. of Airport Officials | 250.00 |
| 6832 | VISA | 80.00 |
| AUTO | Harland Clark | <u>107.07</u> |
| | TOTAL | \$14,492.19 |

Roll call vote: Oden, yes; Burke, yes; Morrow, yes; and Storm, yes. Anderson, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Oden, to approve the minutes of the November 2012 meeting as presented. Roll call vote: Burke, yes; Oden, yes; Storm, yes; and Morrow, yes. Anderson, absent and not voting. Motion carried.

A motion was made by Oden, seconded by Storm to adjourn at 6:27 p.m.

Melissa Harrell
Ex Officio

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First National Bank, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Oden, Anderson, and Storm. Absent was Morrow.

Burke called for comments on items not listed on the agenda. Walker Luedtke was present to retract a statement he had previously made regarding Windfield Solutions paying for Frontier's Building that was installed in the past year.

The proposed revisions to the Minimum Standards were reviewed by Harrell with the Authority to ensure all discussed revisions were included. A motion was made by Oden, seconded by Anderson to adopt the proposed amendments to the Minimum Standards as reviewed. Burke called for discussion and there was none. Roll call vote: Oden, yes; Anderson, yes; Burke, yes; and Storm, abstained from voting. Morrow absent and not voting. Motion carried.

Burke called for the presentation of the written report in response to the complaint filed by Walker Luedtke. Oden reported that he and Morrow had completed their investigation but asked that the presentation be tabled until Morrow was present at the meeting as well. Oden verbally discussed the findings and recommendations of 1) prohibiting any burning on Airport property; 2) that a definition of "chemical" be established for consideration in the Minimum Standards, and 3) that any chemical, as defined, needed to clearly be stored within a fenced area. No action was taken. A motion was made by Burke, seconded by Anderson to table the formal acceptance of the written report to the March meeting. Roll call vote: Burke, yes, Anderson, yes; Oden, yes; and Storm, abstained. Morrow, absent and not voting.

Discussion was held on security needs of the Airport including a security gate and cameras. Harrell indicated it may be possible to have cameras tied in to the City's camera system at City Hall and that she would check in to that. Oden indicated he would prefer to have a key card system to control access and identification of who enters the hangar area on the Airport. Discussion was held on the location of the gate in relation to future improvements at the Airport. Gate options were discussed. Further information will continue to be presented at future meetings for review.

Harrell asked the Board for clarification on the prioritization of those on the Hangar list. Several issues and reasons supporting various priorities were presented by Oden. Oden was asked to prepare a draft statement of priorities for review at the next meeting. A motion was made by Burke, seconded by Storm to table this issue to the next meeting. Roll call vote: Burke, yes; Storm, yes; Anderson, yes; and Oden, yes. Morrow, absent and not voting.

Discussion was held by the Board on the structure and cut off deadline for the agenda for each meeting. A motion was made by Burke, seconded by Oden, to establish the deadline for the agenda as 5:00 p.m. on the Tuesday prior to the meeting scheduled for the next Monday. Roll call vote: Burke, yes; Oden, yes; Anderson, yes; and Storm, yes. Morrow, absent and not voting.

Burke reported on the Airport Symposium he attended in January in Kearney. He indicated there was concern with the FAA and the money coming in (non-primary entitlement funds) for construction projects.

Harrell reviewed comments received from tenants that attended the Open House on February 9 at the Airport. The fuel sales information for 2011 and 2012 were reviewed with the Board as well. Harrell indicated she had received notification from Virgl Implement that the Bobcat rental program would no longer be supported by them and that the Authority would need to look at either purchasing a piece of equipment or looking at other rental options. Harrell also presented information to the Board on a class-action lawsuit against VISA.

A motion was made by Burke, seconded by Oden, to approve the payment of the following claims:

| | | |
|------|--------------------------------|------------------|
| AUTO | Wahoo Utilities | \$822.08 |
| AUTO | NDA | 2,510.00 |
| AUTO | Ascent | 30.00 |
| WIRE | DTC – Bond | 9,025.00 |
| 6834 | Russ McFarling | 2,300.00 |
| 6835 | Wanahoo Aviation | 1,000.00 |
| 6836 | Windstream | 193.90 |
| 6837 | Quality Disposal | 30.00 |
| 6838 | Benes Service | 45.14 |
| 6839 | BMG CPA | 80.00 |
| 6840 | Bomgaars | 216.80 |
| 6841 | Bromm, Lindahl, etal | 937.50 |
| 6842 | Burke, Patrick | 176.28 |
| 6843 | Jackson Services | 137.76 |
| 6844 | Revolving Fund – City of Wahoo | 7.45 |
| 6845 | Otte Oil & Propane | 875.27 |
| 6846 | Region V Services | 30.64 |
| 6847 | Wahoo Chamber | 75.00 |
| 6848 | Wahoo Metal Products | 80.50 |
| 6849 | Zimmerman Oil | 1,128.20 |
| 6850 | Morrow, Lucinda | 67.66 |
| 6851 | Harrell, Melissa | 53.64 |
| 6852 | Burke, Patrick | 25.00 |
| AUTO | World Fuel | <u>15,070.15</u> |
| | TOTAL | \$34,917.97 |

Roll call vote: Burke, yes; Oden, yes; Anderson, yes; and Storm, yes. Morrow, absent and not voting.
Motion carried.

A motion was made by Burke, seconded by Oden to approve the minutes of December 10, 2012 and January 14, 2013. Roll call vote: Burke, yes; Oden, yes; Storm, yes; and Anderson, yes. Morrow, absent and not voting. Motion carried.

A motion was made by Oden, seconded by Anderson to adjourn at 5:30 p.m.

Melissa Harrell
Ex Officio

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First National Bank, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Oden, Morrow, and Storm. Absent was Anderson.

The Chair called for audience comments on items not listed on the agenda. Erik Alm was present to discuss the cash rent of the Airport Authority farm ground. Harrell was directed to see that this cash rent get placed on the April agenda. Alm questioned how David City could put corn as close to their runway as they do when Wahoo cannot. Harrell said she would review this and report at the next meeting.

Burke indicated it was time for election of officers. A motion was made by Oden, seconded by Morrow to nominate Pat Burke as Chairperson, that all nominations cease for this position, and that a unanimous ballot be cast. Roll call vote: Oden, yes; Morrow, yes; Storm, yes; and Burke, yes. Anderson, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Storm, to nominate Jay Morrow as Vice Chairperson, that all nominations cease for this position, and that a unanimous ballot be cast. Roll call vote: Burke, yes; Storm, yes; Oden, yes; and Morrow, yes. Anderson, absent and not voting. Motion carried.

A motion was made by Storm, seconded by Burke, to nominate Mert Oden as Treasurer, that all nominations cease for this position, and that a unanimous ballot be cast. Roll call vote: Storm, yes; Burke, yes; Morrow, yes; and Oden, yes. Anderson, absent and not voting. Motion carried.

The officers were announced as follows: Chairperson – Patrick Burke, Vice Chairperson – Jay Morrow, and Treasurer – Mert Oden.

The written report prepared by Jay Morrow and Mert Oden in response to the complaint filed against Storm Flying Services by Walker Luedtke in November 2012 was reviewed by Morrow with the Board. Each of the photographs included in the complaint were addressed and the issues raised by the photos were reviewed by Morrow. Following the review of each complaint, the written report stated the following recommendations: 1) all chemicals should be stored inside a secure area; 2) while the containment pad in front of the Ag Hangar will likely hold the necessary amount, Storm should have additional barriers available to use to contain a spill and direct the chemical to the collection basin; and 3) open burning issues should be forwarded to the Wahoo Police Department for review and the Board should consider banning all burning at the Airport. Questions were raised on the definition of a "chemical" and what was meant by "inside a secure area". The Board agreed these are areas where the Minimum Standards could be updated to more clearly define these items. It was agreed however these should be applied in the strictest sense until that point. A motion was made by Oden, seconded by Morrow, to authorize preparation of a letter to Storm Flying Services regarding these recommendations, as well as a letter to Frontier Coop to make them aware of these recommendations, to be signed by Burke as Chairperson. Roll call vote: Oden, yes; Morrow, yes; Burke, yes; and Storm, abstained. Anderson, absent and not voting. Motion carried.

Storm reported he had hired Coranco to review the containment pad area, determine volume, and evaluate the flow lines of the area. He reported he would file a copy of the report with the Airport for their use.

Walker Luedtke was present to review two additional proposals for use of space at the Airport for Aerial Applicator Operations. Both spaces he proposed to use were located to the south and east of the Main Hangar building. In addition to the aerial photos he submitted to the Authority indicating those areas he would like to use, he submitted information from Ed Chambers with the FAA taken from the letter Mr. Chambers submitted to the Wahoo Airport Authority in Fall 2012. Burke asked Luedtke if either of these proposals

attempted to comply with the minimum standards of the Wahoo Airport as the information submitted did not indicate either a permanent containment pad or building as required by the minimum standards. Luedtke read a statement regarding his thoughts on not being allowed to use the Wahoo Airport for conducting his business. A motion was made by Burke, seconded by Morrow to deny both proposals submitted by Luedtke because they do not meet nor attempt to meet the Minimum Standards of the Wahoo Airport Authority. Roll call vote: Burke, yes; Morrow, yes; Oden, yes; and Storm, abstained. Anderson, absent and not voting. Motion carried.

Luedtke stated the Board should closely consider any improvements, particularly the gate being considered, to be sure they complied with the ADA regulations.

Discussion was held on the options of sizes and security entry type for the gate to be located north of the t-hangars. Several options were discussed. A motion was made by Oden, seconded by Morrow to approve the installation of the security gate just north of the t-hangars, with review of the final proposal reviewed by Burke and Storm before proceeding with installation. Roll call vote: Oden, yes; Morrow, yes; Burke, yes; and Storm, yes. Anderson, absent and not voting. Motion carried.

Harrell reported to the Board on the recent Conditional Use Application received by the City of Wahoo for changes to the US Cellular tower located north and west of Wahoo. Harrell indicated the change would be a change of the antenna system and would actually reduce the height of the tower by five feet. Harrell also indicated Omaha Steel has applied for a permit to install a stack on their building under construction. Harrell indicated the ground floor elevation of the building would be 1180.00 and the stack is estimated to be a height of 56' tall. Harrell was directed to get guidance from NE Department of Aeronautics on whether this stack would pose any issues to the Airport, particularly considering a GPS approach.

Burke indicated to the Board he would be asking to have spray or a sterilent used around all buildings to help keep the facilities maintained. He also asked that any dandelions be sprayed as soon as they immerge.

A motion was made by Burke, seconded by Oden to approve the minutes of the February 11, 2013 meeting as presented. Roll call vote: Burke, yes; Oden, yes; Storm, yes; and Morrow, yes. Anderson, absent and not voting. Motion carried.

A motion was made by Oden, seconded by Burke, to approve the payment of the following claims:

| | | |
|------|------------------------|----------|
| AUTO | Wahoo Utilities | \$795.92 |
| AUTO | NDA | 2,510.00 |
| AUTO | Ascent | 30.00 |
| 6853 | Cloyed Heating & AC | 3,295.00 |
| 6854 | Russ McFarling | 2,300.00 |
| 6855 | Wanahoo Aviation | 1,000.00 |
| 6856 | Windstream | 195.41 |
| 6857 | Quality Disposal | 30.00 |
| 6858 | Region V Services | 61.28 |
| 6859 | OOP, Inc. | 854.83 |
| 6860 | City of Wahoo | 32.50 |
| 6861 | Saunders Co. Treasurer | 4,657.13 |
| 6862 | BMG CPA | 240.00 |
| 6863 | Banghart LLC | 2,087.72 |
| 6864 | Steve Fisher | 360.00 |
| 6865 | Maurice Link | 360.00 |
| 6866 | Kent & Mary Irwin | 360.00 |
| 6867 | U.S. Post Master | 78.00 |

| | | |
|-----|--------------------------|---------------|
| 116 | Midwest Pump & Equipment | 382.00 |
| 117 | QT Technologies | <u>595.00</u> |
| | TOTAL | \$20,224.79 |

Roll call vote: Oden, yes; Burke, yes; Storm, yes; and Morrow, yes. Anderson, absent and not voting.

A motion was made by Oden, seconded by Morrow to adjourn at 6:05 p.m.

Melissa Harrell
Ex Officio

WAHOO AIRPORT AUTHORITY

April 8, 2013

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First National Bank, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Oden, Morrow, Anderson, and Storm.

The Chair called for audience comments on items not listed on the agenda. Oden expressed concern to the Board about the hangar rash that has been showing up on the hangars. Burke indicated he has had conversations with McFarling about this. Burke also indicated our hangar lease says we have to get within four feet of the hangar at a minimum and that we are currently trying to get too close to the hangars. Burke indicated he does not want the snow removed any closer than two feet of the building.

Change Order #1 to the contract with JHL Industrial for the Jet Fuel System to add 11 days to the contract terms was reviewed by the Board. A motion was made by Oden, seconded by Morrow to approve Change Order #1 and authorize the Chairperson to sign the document. Roll call vote: Oden, yes; Morrow, yes; Anderson, yes; Storm, yes; and Burke, yes. Motion carried.

A motion was made by Oden to approve Pay Application #3, and Pay Application #4 and Final to JHL Industrial for the Jet Fuel System, seconded by Anderson. Roll call vote: Oden, yes; Anderson, yes; Burke, yes; Storm, yes; and Morrow, yes. Motion carried.

Discussion was held on the farm ground lease for 2013. Discussion was held on the distance crops needed to be from the center of the runway based off the classification of airport. Questions were asked comparing Wahoo Airport to David City and Harrell indicated she had visited with the NE Department of Aeronautics on this and found that David City has not always been in compliance with the regulations. Discussion was held on opening the farm lease up for bidding after this contract with the current renter, Erik Alm. A motion was made by Oden, Morrow, to approve a two year lease with Erik Alm for \$200 per acre per year. Roll call vote: Oden, yes; Morrow, yes; Anderson, yes; Burke, yes; and Storm, yes. Motion carried.

Discussion was held on a burning ban at the Wahoo Airport as was recommended by Morrow and Oden in their report to the Board on the complaint filed by Walker Luedtke. A motion was made by Anderson to ban any burning of any type on the Wahoo Airport property, unless expressly permitted by the Airport Authority and in compliance with local and state regulations. Motion seconded by Storm. Roll call vote: Anderson, yes; Storm, yes; Burke, yes; Morrow, yes; and Oden, yes. Motion carried. Morrow asked if this would apply to a barbeque grill and it was agreed grilling would be allowed if an event were being held at the Airport.

McFarling reported the security gate had been installed. He presented the key that all tenants would need to get to have access to the area. A notice to the tenants that had been prepared by Harrell was discussed by the Board and amended. It was agreed that remotes would be offered to tenants for \$50 if they wished to purchase one. Harrell also presented quotes from Michael Todd & Company for signs. A motion was made by Burke, seconded by Oden, to authorize sending a notice to tenants regarding the gate and use of the gate, and authorize the purchase of signs as discussed. Roll call vote: Burke, yes; Oden, yes; Morrow, yes; Storm, yes; and Anderson, yes. Motion carried.

Information on the Nebraska Department of Aeronautics crack and joint sealing program was presented to the Authority. Harrell indicated the Authority budgets \$4,000 for this program each year. A motion was made by Oden, seconded by Anderson to authorize the Chairperson to enter in to an agreement for an amount not to exceed \$4,000 for crack and joint sealing through the NE Department of Aeronautics. Roll call vote: Oden, yes; Anderson, yes; Morrow, yes; Storm, yes; and Burke, yes. Motion carried.

Discussion was held on the painting program through NDA. Harrell was asked to get an estimate on having the entire airport runways painted.

Harrell explained the claim Televent DTN has with the Authority. The initial contract period was for 36 months starting in 2004. The Board voted to terminate the service in January 2012, with the service to end within 30 days. Televent DTN has stated the contract terms do not allow mid-term cancellation and that the contract renewal date was August, not January, and that because of those terms, the Board owes an additional fee to Televent DTN. A motion was made by Oden, seconded by Morrow, to deny payment of the claim. Roll call vote: Oden, yes; Morrow, yes; Burke, yes; Storm, yes; and Anderson, yes. Motion carried.

A retainer agreement with the firm of Bromm, Lindahl, etal for two years was presented to the Board for review. The monthly retainer fee of \$50 would be expected from the Authority, along with the other fees from the City of Wahoo and the Board of Public Works. A motion was made by Oden, seconded Burke to approve the agreement as presented. Roll call vote: Oden, yes; Burke, yes; Morrow, no; Anderson, yes; and Storm, yes. Motion carried.

McFarling reported the leak in Hangar #29 had been found and he was working on getting the leak repaired. McFarling was also directed to call in a NODUM on the runway lighting. Harrell was asked to check in to exterior lighting options through Wahoo Utilities to be mounted on the hangar buildings. Burke indicated he would be working on the grass area located around the FBO building this spring.

Discussion was held on Jet Fuel sales and 100 LL sales.

A motion was made by Oden, seconded by Burke to approve the following claims submitted for payment:

| | | |
|------|-----------------------|---------------|
| AUTO | Wahoo Utilities | \$741.26 |
| AUTO | NDA | 2,510.00 |
| AUTO | Ascent | 30.00 |
| 6868 | Russ McFarling | 2,300.00 |
| 6869 | Wanahoo Aviation | 1,000.00 |
| 6870 | Windstream | 195.41 |
| 6871 | Quality Disposal | 30.00 |
| 6872 | Region V Services | 61.28 |
| 6873 | OOP | 584.55 |
| 6874 | Bomgaars | 85.16 |
| 6875 | Zimmerman Oil | 1,182.86 |
| 6876 | Saunders County Clerk | 324.96 |
| 6877 | Bromm, Lindahl, etal | 50.00 |
| 6878 | BMG CPA | 2,560.00 |
| 6879 | Security Fence | 5,750.00 |
| 6880 | Carl Jarl Locksmith | <u>108.00</u> |
| | TOTAL | \$17,513.48 |

Roll call vote: Oden, yes; Burke, yes; Storm, yes; Anderson, yes, and Morrow, yes. Motion carried.

A motion was made by Burke, seconded by Morrow to approve the minutes of March 18, 2013 as presented. Roll call vote: Burke, yes; Morrow, yes; Anderson, yes; Storm, yes; and Oden, yes. Motion carried.

A motion was made by Anderson, seconded by Morrow to adjourn at 5:50 p.m.

Melissa Harrell
Ex Officio

WAHOO AIRPORT AUTHORITY

May 9, 2013

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First National Bank, met in special session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Oden, Morrow, and Storm. Absent: Anderson.

Burke called for audience comments on items not listed on the agenda and none were presented.

Discussion was held on the best way to handle the hay/grass around the runway area. Options of leasing the ground on a per bale basis and hiring a contractor to cut and bale the hay for the Authority were discussed. Discussion was held on where bales could be stored on the Airport's property prior to sale. A motion was made by Oden, seconded by Morrow to authorize Burke and Oden to determine the option that was most advantageous to the Authority and the authority to proceed with that option – for the hay/grass at the Airport. Roll call vote: Oden, yes; Morrow, yes; Storm, yes; and Burke, yes. Anderson, absent and not voting. Motion carried.

Mike Howard with the EAA Chapter who rents the old FBO Hangar was present to discuss the lease agreement with the EAA for the rental of the hangar, and the maintenance of the hangar. Mr. Howard discussed the moisture issues from the roof and the Authority agreed the situation needed to be investigated and repaired if possible. Discussion was held about the most appropriate action for correcting the problem. It was agreed more information needed to be obtained on site and a plan prepared after that. Russ McFarling and Mr. Howard will meet on site in the next week and inspect the building. A report will be given at the next meeting. Mr. Howard indicated the EAA Chapter had made several improvements to the building themselves including new windows, cabling for the overhead door, doors, and interior improvements. Mr. Howard also expressed concern about the badger holes and the bare spots on the grass runway. McFarling stated he is out on the grass runway daily filling in the holes and will be over-seeding the runway in the next week. Discussion was also held on the 3-year lease agreement with the EAA that expired on March 30, 2013. Harrell indicated the lease has a clause that allows it to continue after the initial period on a year-by-year basis. A motion was made by Oden, seconded by Storm, to state the Authority's commitment to repairing the roof, provided the rafter structure is sound in the building. Roll call vote: Oden, yes; Storm, yes; Morrow, yes; and Burke, yes. Anderson, absent and not voting. Motion carried.

Harrell reported the City of Wahoo had a surplus police car that was given to the Authority for use as a courtesy car, if accepted by the Authority. McFarling reported he had checked with U-Pull It for disposal of the existing car and they offered \$400 for it delivered and \$375 if they picked it up. McFarling indicated there was an individual that was interested in purchasing the car. A motion was made by Storm, seconded by Morrow, to authorize the disposal of the 1984 Chevy 4-door Sedan for \$375 if sold to the interested individual if paid and picked up by May 17, and if not, then for \$375 to U-Pull It to be picked up the week of May 20. Roll call vote: Storm, yes; Morrow, yes; Burke, yes; and Oden, yes. Anderson, absent and not voting. Motion carried.

A motion was made by Oden, seconded by Burke, to make a contribution of \$250.00 to the City of Wahoo for the car, and authorize detailing of the car for \$125.00 at Sid Dillons in Wahoo. Roll call vote: Oden, yes; Burke, yes; Storm, yes; and Morrow, yes. Anderson, absent and not voting. Motion carried.

Harrell reported to the Authority on the notice received from the City of Wahoo regarding declaration of property as blighted and substandard. After review the Authority made no comments.

Oden was excused from the meeting at 5:30 p.m.

Burke indicated he would like to schedule a work session on the Airport to conduct a review of all the equipment of the Authority and how it is used, making an assessment of what additional may be needed and what may be surplus.

A motion was made by Burke, seconded by Morrow to approve the minutes of the April meeting as presented. Roll call vote: Burke, yes; Morrow, yes; and Storm, yes. Anderson and Oden, absent and not voting. Motion carried.

A motion was Burke, seconded by Morrow to approve the following claims submitted for payment:

| | | |
|------|------------------------|-----------------|
| AUTO | Wahoo Utilities | \$745.53 |
| AUTO | NDA | 2,510.00 |
| AUTO | Ascent | 30.00 |
| AUTO | Ascent – Jet Fuel | 27,600.45 |
| 6881 | Russ McFarling | 2,300.00 |
| 6882 | Patrick Burke | 104.75 |
| 6883 | Storm Flying Services | 107.50 |
| 6884 | Windstream | 195.01 |
| 6885 | Quality Disposal | 30.00 |
| 6886 | Bomgaars | 87.93 |
| 6887 | Michael Todd & Company | 409.74 |
| 6888 | Kubr Electric | 729.62 |
| 6889 | Region V Services | 30.64 |
| 6890 | City of Wahoo | 150.00 |
| 6891 | Wahoo Utilities | 150.00 |
| 6892 | Mike Kieffer | 310.00 |
| 6893 | Joel Merriman | 360.00 |
| 6894 | Wahoo Auto Parts | 116.77 |
| 6895 | City of Wahoo | 250.00 |
| 6896 | JHL Industrial | 20,990.50 |
| 6897 | Wanahoo Aviation | <u>1,000.00</u> |
| | TOTAL | \$45,113.93 |

Roll call vote: Burke, yes; Morrow, yes; and Storm, yes. Anderson and Oden, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Morrow to adjourn at 5:40 p.m.

Melissa Harrell
Ex Officio

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First National Bank, met in special session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Anderson, Morrow, and Storm. Absent: Oden.

Burke called for audience comments on items not listed on the agenda and none were presented.

A proposed new building lease agreement with Wanahoo Aviation, LLC was presented to the Board for consideration. The only change to the terms from the previous agreement is extending the term to seventeen months to make the end of the lease agreement coincide with the tenant's insurance period. A motion was made by Anderson, seconded by Storm, to approve the lease agreement with Wanahoo Aviation, LLC for the period of June 1, 2013 to October 31, 2014. Roll call vote: Anderson, yes; Storm, yes; Morrow, yes; and Burke, yes. Oden, absent and not voting. Motion carried.

Harrell presented information on Aeronautical Study No. 2013-ACE-394-OE to the Board for review. No action taken.

Harrell presented information on the Final Construction Report that was submitted by Olsson Associates to the Nebraska Department of Aeronautics and a few issues that remain unresolved. An email from Tom Trumble, engineer on the project, explained how these issues were being addressed and how they were working towards resolution. No action taken.

Harrell indicated she and Russ McFarling had met on site at the Airport and reviewed the property covered under our insurance and collected additional information and values on the items to update coverage.

Burke and McFarling reported the security gate is working, with a few glitches. Harrell was directed to not issue any payment on the remotes that were recently ordered until the gate was fully and properly functioning. Burke requested Storm keep the gate to his area (which is chained and locked) closed. Discussion was held on the possible installation of a walk-thru gate at that location so Storm's customers could park in the public lot and walk to his business. No action taken.

Burke reported he and Oden had collected bids from two farmers in the area for baling the grass around the runway areas, as authorized at the May meeting. He indicated the Nelson brothers from Mead were the high bidders with a bid of \$50 per round bale.

Harrell presented the renewed Airport License to the Board, with the expiration date of December 31, 2016. The letter from the NDA indicated there were no violations of the State Licensing Standard found during the onsite inspection that was held on May 15, 2013.

Harrell presented information to the Board on LB 140 which was passed in the Nebraska Legislature this session, with an effective date of 9/6/2013, that updated the Airport Zoning Act. LB 140 provides the zoning authority based on current technology, and would allow local zoning control for the Airport to extend the airport hazard area from the existing 3-mile radius to a 10-mile approach zone. Harrell indicated this would provide additional protection for the Airport.

Russ McFarling reported to the Board, as directed at the last meeting, that he had inspected the roof of the EAA Hangar for water damage, specifically the structure of the roof, and that no evidence of major leaking could be found. It was agreed that repair work needed to be done to the roof and there would likely be an increase in the rent for the building.

A motion was Burke, seconded by Anderson to approve the following claims submitted for payment:

| | | |
|------|--------------------------------|--------------|
| AUTO | Wahoo Utilities | \$592.62 |
| AUTO | NDA | 2,510.00 |
| AUTO | Ascent | 30.00 |
| 6898 | Russ McFarling | 2,300.00 |
| 6899 | Russ McFarling – Reimbursement | 98.49 |
| 6900 | Wanahoo Aviation | 1,000.00 |
| 6901 | Windstream | 195.14 |
| 6902 | Quality Disposal | 30.00 |
| 6903 | Bomgaars | 340.53 |
| 6904 | Sid Dillon – Wahoo | 149.95 |
| 6905 | Edstrom, Bromm, etal | <u>50.00</u> |
| | TOTAL | \$7,296.73 |

Roll call vote: Burke, yes; Morrow, yes; and Storm, yes. Anderson and Oden, absent and not voting. Motion carried.

A motion was made by Morrow, seconded by Storm to approve the minutes of May as presented. Roll call vote: Morrow, yes; Storm, yes; Burke, yes; and Anderson, yes. Oden, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Morrow to adjourn at 5:11 p.m.

Melissa Harrell
Ex Officio

WAHOO AIRPORT AUTHORITY

July 8, 2013

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First National Bank, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:50 p.m. The Open Meetings Law was located in the room by the Chairman for the public’s use. The following board members answered roll call: Morrow and Oden. Absent: Storm and Anderson.

Burke called for audience comments on items not listed on the agenda and none were presented.

A motion was made by Oden, seconded by Morrow, to approve the resolution to authorize a request of the City of Wahoo’s property tax allocation for FY 2013-14. Roll call vote: Oden, yes; Morrow, yes; and Burke, yes. Anderson and Storm, absent and not voting.

Harrell reviewed correspondence received from the FAA and NDA regarding a FY 2014 project. The project under consideration is replacement of runway lights, REIL and Beacon project with an estimated cost of \$320,000 and requiring a 10% match from the Authority. It was agreed an engineering agreement with Olsson Associates should be on the agenda for the next meeting for this project.

Preliminary discussions were held on the budget for FY 2013-14. No action taken.

McFarling reported the issues with the security gate installation had been corrected and the keys are working.

Harrell reported the tenant for the grass areas of the Airport had been and paid as per the lease agreement. Questions were raised by members if alfalfa would be a more productive crop for the areas now in soybeans.

A motion was Burke, seconded by Morrow to approve the following claims submitted for payment:

| | | |
|------|------------------------------|---------------|
| AUTO | Wahoo Utilities | \$568.68 |
| AUTO | NDA | 2,510.00 |
| AUTO | Ascent | 30.00 |
| 6906 | Russ McFarling | 2,300.00 |
| 6907 | Wanahoo Aviation | 1,000.00 |
| 6908 | Windstream | 195.41 |
| 6909 | Quality Disposal | 30.00 |
| 6910 | Region V Services | 61.28 |
| 6911 | Edstrom, Bromm, etal | 50.00 |
| 6912 | Wahoo Auto Parts | 74.01 |
| 6913 | Bomgaars | 82.62 |
| 6914 | Platte Valley Equipment, LLC | 551.60 |
| 6915 | Sid Dillon | 16.80 |
| 6916 | Zimmerman Oil | 663.80 |
| 6917 | Security Fence Company | 700.00 |
| 6918 | NE Department of Agriculture | 20.72 |
| 6919 | Olsson Associates | 2,216.12 |
| 6920 | Gary Cook | 360.00 |
| 6921 | Chuck Eddie | 270.00 |
| 6922 | Jay Morrow | <u>360.00</u> |
| | TOTAL | \$11,061.04 |

Roll call vote: Burke, yes; Morrow, yes; and Oden, yes. Anderson and Storm, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Oden to approve the minutes of June as presented. Roll call vote: Burke, yes; Oden, yes; and Morrow, yes. Anderson and Storm, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Morrow to adjourn at 5:23 p.m.

Melissa Harrell
Ex Officio

WAHOO AIRPORT AUTHORITY

August 12, 2013

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First National Bank, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public’s use. The following board members answered roll call: Oden, Morrow, and Anderson. Absent: Storm..

Burke called for audience comments on items not listed on the agenda and none were presented.

Discussion was held on the REIL, Beacon lighting project and what the project includes, the engineer’s estimated cost of the project and how that fits in to our next fiscal year, and the cash flow for the project. A motion was made by Oden, seconded by Anderson, to approve the engineering proposal submitted by Olsson Associates, and authorize it be submitted to the NE Department of Aeronautics for review. Roll call vote: Oden, yes; Anderson, yes; Morrow, yes; and Burke, yes. Storm, absent and not voting. Motion carried.

A motion was made by Morrow, seconded by Oden, to authorize the final payment for \$10,000 to JHL Industrial on the Jet Fuel System as presented. Roll call vote: Morrow, yes; Oden, yes; Burke, yes; and Anderson, yes. Storm, absent and not voting. Motion carried

Harrell presented information on the various projects the Board had considered over the past year. Specifically the roof on the EAA Hangar was discussed and it was agreed this project needed to be a priority, but that once it was completed the rent amount should be considered and possibly increased. In addition, the Board felt the lighting project should be a priority. It was agreed the various fees on fuel – profit, flowage fees, etc. should be closely reviewed and a schedule of those fees be considered in the near future. Comments were made on looking for an incentive way for encouraging larger purchases of fuel.

A motion was Burke, seconded by Oden to approve the following claims submitted for payment:

| | | |
|------|-----------------------|------------------|
| AUTO | Wahoo Utilities | \$560.85 |
| AUTO | NDA | 2,510.00 |
| AUTO | Ascent | 30.00 |
| AUTO | World Fuels | 25,809.80 |
| AUTO | World Fuels | 26,845.60 |
| AUTO | World Fuels | 26,502.87 |
| AUTO | DTC – Bond Pmt | 50,000.00 |
| AUTO | DTC – Interest Pmt | 9,025.00 |
| 120 | QT Technologies | 22.57 |
| 6923 | Russ McFarling | 2,300.00 |
| 6924 | Wanahoo Aviation | 1,000.00 |
| 6925 | Windstream | 199.82 |
| 6926 | Quality Disposal | 30.00 |
| 6927 | Region V Services | 122.56 |
| 6928 | Edstrom, Bromm, etal | 50.00 |
| 6929 | Storm Flying Services | 48.42 |
| 6930 | Bobcat of Omaha | 2,400.00 |
| 6931 | Ron Bratcher | 210.00 |
| 6932 | Steve Fisher | 360.00 |
| 6933 | William Fleissner | 360.00 |
| 6934 | JHL Industrial, LLC | <u>10,000.00</u> |
| | TOTAL | \$158,387.49 |

Roll call vote: Burke, yes; Oden, yes; Morrow, yes; and Anderson, yes. Storm, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Oden to approve the minutes of July as presented. Roll call vote: Burke, yes; Oden, yes; Anderson, yes; and Morrow, yes. Storm, absent and not voting. Motion carried.

It was agreed the September meeting would be held on September 11, 2013 because Harrell would not be available on the 9th for the regular meeting.

A motion was made by Burke, seconded by Morrow to adjourn.

Melissa Harrell
Ex Officio

WAHOO AIRPORT AUTHORITY

September 11, 2013

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First National Bank, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Morrow, Storm, and Anderson. Absent: Oden.

Burke called for audience comments on items not listed on the agenda and none were presented.

The public hearing on the 2013-14 budget of the Wahoo Airport Authority was declared open by Chairman Burke at 4:32 p.m. Burke called for comments from the public and none were presented. Harrell presented information on items included in the budget, specifically the projects included, and answered questions of the Board. Burke again called for comments from the public and none were presented. Burke then declared the hearing closed at 4:39 p.m.

A motion was made by Morrow, seconded by Anderson, to approve an additional 1% growth in the restricted funds budget for FY 2013-14. Roll call vote: Morrow, yes; Anderson, yes; Burke, yes; and Storm, yes. Oden, absent and not voting. Motion carried.

A motion was made by Anderson, seconded by Morrow, to approve the budget for FY 2013-14 for the Airport as presented. Roll call vote: Anderson, yes; Morrow, yes; Storm, yes; and Burke, yes. Oden, absent and not voting. Motion carried.

Extensive discussion was held on the recent increase in the geese population at the Airport. It was reported geese are grazing at both ends of the runway. Mike Luben with the Nebraska Game & Parks and Ken Jackson, Chief of the Wahoo Police Department were present to assist with the discussions. Luben indicated Game and Parks would be willing to work with the Authority to develop a solution. Jackson indicated he had reviewed a publication (ACRP Report 32) on addressing wildlife hazards and pointed out some of the solutions mentioned in that publication. He stated this will likely be an ongoing problem for the Airport with Lake Wanahoo in close proximity. Several of the options presented in the report were reviewed. It was stated that any solution would need to comply not only with FAA regulation, but also with all local and state regulations. Luben stated the Authority would need to apply for a depredation permit from the Game and Parks and that as part of that permit the Federal Fish and Wildlife Offices would do a review of the request. Anderson indicated he would ask officials at Trenton, MO Airport which is located close to a lake as well on their practices for controlling geese. Burke asked Storm to take the lead on this over the next month and work with both local and state officials to develop a plan.

Harrell presented information from the NE Department of Aeronautics on the possible elimination of Non Directional Beacons by the FAA. Discussion was held by the Authority on why this would not be good for General Aviation. Anderson and Morrow will send comments to Harrell to prepare a letter of opposition to be sent to the FAA. A motion was made by Burke, seconded by Morrow, to authorize Burke to sign said letter on behalf of the Authority, expressing opposition to the possibly elimination of NDBs. Roll call vote: Burke, yes; Morrow, yes; Storm, yes; and Anderson, yes. Oden, absent and not voting. Motion carried.

Oden entered the meeting at 5:17 p.m.

A motion was made by Anderson, seconded by Storm to approve a sales contract with Otte Oil & Propane for the advance purchase of 3,000 gallons of propane at \$1.449 for the 2013-14 heating season. Roll call vote: Anderson, yes; Storm, yes; Oden, yes; Morrow, yes; and Burke, yes. Motion carried.

Burke reported Russ McFarling had indicated to him that he has hired an individual to do the work at the Airport and complete the necessary tasks assigned to him at the Airport. Burke requested this be placed on the October agenda for further discussion and possible action.

Anderson left the meeting at 5:30 p.m.

Harrell presented information to the Authority on a training session sponsored by NACO/NPZA on Airport Zoning on October 2, 2013 in Kearney. Harrell also presented information from the NDA on the negotiations with Olsson Associates on the engineering agreement for the lighting project.

A motion was made by Burke, seconded by Morrow, to approve the minutes to the August meeting as presented. Roll call vote: Burke, yes; Morrow, yes; Oden, yes; and Storm, yes. Anderson, absent and not voting. Motion carried.

A motion was made by Oden, seconded by Storm to approve the following claims submitted for payment:

| | | |
|------|---------------------|------------------|
| AUTO | Wahoo Utilities | \$501.74 |
| AUTO | NDA | 2,510.00 |
| AUTO | Ascent | 30.00 |
| 6935 | Russ McFarling | 2,300.00 |
| 6936 | Wanahoo Aviation | 1,000.00 |
| 6937 | Windstream | 199.40 |
| 6938 | Quality Disposal | 30.00 |
| 6939 | Region V Services | 30.64 |
| 6940 | Edstrom Bromm etal | 50.00 |
| 6941 | Jackson Services | 94.50 |
| 6942 | Wahoo Auto Parts | 38.28 |
| 6943 | City of Wahoo | 7,000.00 |
| 6944 | OOP, Inc. | 4,347.00 |
| AUTO | World Fuel – Ascent | <u>14,105.04</u> |
| | TOTAL | \$32,236.60 |

Roll call vote: Oden, yes; Storm, yes; Burke, yes; and Morrow, yes. Anderson, absent and not voting. Motion carried.

A motion was made by Oden, seconded by Storm to adjourn at 5:45 p.m.

Melissa Harrell
Ex Officio

WAHOO AIRPORT AUTHORITY

October 14, 2013

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First National Bank, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public’s use. The following board members answered roll call: Oden and Anderson. Absent: Storm and Morrow.

Burke called for audience comments on items not listed on the agenda and none were presented.

Discussion was held on the wildlife management plan for the Airport. Harrell reported conversations had been held with the City Council requesting a change to the Municipal Code regarding discharge of a firearm within City Limits. The Council indicated they wanted to see a full management plan and the steps that would be taken before a firearm would be used. Burke asked Anderson to work on this plan with Harrell.

Discussion was held on the maintenance services for the Wahoo Airport. Russ McFarling was present to report he would not be available over the winter to do the maintenance, that he would be leaving by November 1, 2013 and that he would be doing more aerial spraying next spring and summer and not as available to do mowing and maintenance. McFarling presented his request for the maintenance services – by either hiring an individual to do the work for him, or transferring the contract to his recommended individual. Russ’s potential employee, Bruce, was present to introduce himself and explained his experience in maintenance and his desire to have the contract. Burke indicated he would like to review the requirements of the contract, develop an actual contract document, and find the best solution for the Airport. A motion was made by Anderson, seconded by Oden to appoint Oden and Burke to determine the best option for the Airport, and because time is of essence, make a decision and bring it to the Board for ratification. Roll call vote: Anderson, yes; Oden, yes, and Burke, yes. Morrow and Storm, absent and not voting. Motion carried.

Harrell indicated the Wahoo Public School Chapter of Future Business Leaders of America wanted to visit the Airport and learn about the businesses associated with the airport. The Board encouraged Harrell to continue to plan this event.

Harrell indicated she attended a seminar in Kearney sponsored by the NE Planning and Zoning Association and the NE Association of County Officials on Airport Zoning. She briefly reviewed the changes to the Nebraska law regarding airport zoning that became effective September 3, 2013.

A motion was made by Oden, seconded by Anderson to approve the following claims submitted for payment:

| | | |
|------|----------------------|----------|
| AUTO | Wahoo Utilities | \$532.47 |
| AUTO | NDA | 2,510.00 |
| AUTO | Ascent | 30.00 |
| 6945 | Russ McFarling | 2,300.00 |
| 6946 | Wanahoo Aviation | 1,000.00 |
| 6947 | Windstream | 199.47 |
| 6948 | Quality Disposal | 30.00 |
| 6949 | Region V Services | 61.28 |
| 6950 | Edstrom, Bromm, etal | 50.00 |
| 6951 | Jay Morrow | 383.30 |
| 6952 | Patrick Burke | 117.44 |
| 6953 | Bomgaars | 101.46 |
| 6954 | Melissa Harrell | 177.98 |
| 6955 | Wahoo Newspaper | 59.00 |
| 6956 | Simons Home Store | 35.37 |
| 6957 | Inspro Insurance | 3,144.00 |

| | | |
|------|----------------------------|---------------|
| 6958 | League Assoc. of Risk Mgmt | 8,237.00 |
| 6959 | Wahoo Concrete | 390.00 |
| 6960 | Saunders County Treasurer | 4,657.13 |
| 6961 | Saunders County Treasurer | 83.96 |
| 121 | Midwest Pump & Equipment | <u>539.00</u> |
| | TOTAL | \$24,638.86 |

Roll call vote: Oden, yes; Anderson, yes; and Burke, yes. Morrow and Storm, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Oden, to approve the minutes of the September meeting as presented. Roll call vote: Burke, yes; Oden, yes; and Anderson, yes. Morrow and Storm, absent and not voting. Motion carried.

A motion was made by Oden, seconded by Anderson to adjourn.

Melissa Harrell
Ex Officio

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First National Bank, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Morrow, Anderson, and Storm. Absent: Oden.

Burke called for audience comments on items not listed on the agenda and none were presented.

Discussion was held on a Wildlife Management Plan for the Wahoo Airport. It was reported that there has been minimal problems with geese presently but know there will likely be an issue in the fall again as there was this fall. It was agreed that all wildlife – flying and non-flying – need to be addressed with a written plan. It was also the general consensus that non-lethal means should be used initially with lethal means being the last resort. It was also agreed that all actions should be in compliance with the Nebraska Game and Parks Commission and with the City of Wahoo. It was mentioned that we should have conversations with local farmers to let them know we have issues with wildlife and are planning to work on elimination of the hazard to pilots.

Anderson entered the meeting.

A proposed maintenance contract for the Wahoo Airport was presented by Harrell and Burke and reviewed by the Board. The proposed agreement for maintenance presented is with Storm Flying Services, LLC. Burke indicated the term of the lease would be short-term, to get the Airport through the winter season, and that the contract would be bid in the spring at the end of the 6-month term, ending April 30, 2014. Minor terms of the agreement were adjusted by suggest of the Board. Jared Storm presented a Statement of Contractual Interest for Storm Flying Services, LLC for the Board's review. A motion was made by Oden, seconded by Burke, to authorize the Chair to sign an agreement with Storm Flying Services, LLC for a 6-month term, for \$2,300 per month (same as previous maintenance contractor). Roll call vote: Oden, yes; Burke, yes; Anderson, yes; and Morrow, yes. Storm abstained from voting. Motion carried.

Discussion was held on the authority of the employee of Storm Flying Services, LLC, Shawn Koranda, for purchasing the necessary maintenance materials. Harrell indicated this was not specifically limited for the previous maintenance contractor. Koranda indicated he will prepare a listing of items he would like to keep in inventory, explained his plan for inventory control, and asked for permission to purchase the necessary items. A motion was made by Oden to authorize Shawn Koranda and Jared Storm to be added to the local vendors as authorized purchasers, that a limit of \$200 be set as the limit from a vendor without further approval of the Board Chairperson, and that after an inventory listing is prepared by Koranda it should be reviewed by Oden and Burke prior to purchasing. Motion seconded by Burke. Roll call vote: Oden, yes; Burke, yes; Anderson, yes; and Morrow, yes. Storm abstained from voting. Motion carried.

Koranda reported to the Board that he had attended a fuel systems management training session in Des Moines, IA offered by Conoco Phillips. He reported the procedures that are necessary for the fuel system, reported the items that he anticipated would need to be addressed in the near future.

Harrell presented preliminary information on 2014 rental rates for all hangars and fuel charges for the Board's review and study. She indicated the final 2014 fee resolution will be on the December agenda for approval.

A motion was made by Anderson, seconded by Burke to approve the following claims submitted for payment:

| | | |
|------|-------------------------|---------------|
| AUTO | Wahoo Utilities | \$428.96 |
| AUTO | NDA | 2,510.00 |
| AUTO | Ascent | 30.00 |
| 6962 | Wanahoo Aviation | 1,000.00 |
| 6963 | Windstream | 201.72 |
| 6964 | Quality Disposal | 30.00 |
| 6965 | Edstrom, Bromm, etal | 50.00 |
| 6966 | Kriz Davis Co. | 650.00 |
| 6967 | Bomgaars | 9.95 |
| 6968 | James Schmidt | 10.00 |
| 6969 | Brian Ubben | 78.66 |
| 6970 | Thomas Newell | 180.00 |
| 6971 | Stan Taylor | 360.00 |
| 6972 | Richard Cornell | 180.00 |
| 6973 | Jackson Services | 182.00 |
| 6974 | Region V Services | 61.28 |
| 6975 | BMG CPA, | 640.00 |
| AUTO | World Fuels – Ascent | 14,724.44 |
| 122 | QT Technologies (100LL) | <u>595.00</u> |
| | TOTAL | \$21,922.01 |

Roll call vote: Anderson, yes; Burke, yes; Oden, yes; Morrow, yes; and Storm, yes. Motion carried.

A motion was made by Burke to approve the minutes of September 2013 as presented. Motion seconded by Oden. Roll call vote: Burke, yes; Oden, yes; Morrow, yes; Storm, yes; and Anderson, yes. Motion carried.

A motion was made by Oden, seconded by Morrow to adjourn at 6:12 p.m.

Melissa Harrell
Ex Officio

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First National Bank, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public’s use. The following board members answered roll call: Anderson and Storm. Absent: Morrow and Oden.

Burke called for audience comments on items not listed on the agenda and none were presented.

The proposed wildlife management plan as prepared by Burke and Harrell was reviewed by the Board. Each step was reviewed and discussed. Burke explained there were steps to be taken for flying wildlife and steps for non-flying wildlife. During the discussion it was reported a local farmer is using duck decoys close by the end of the runway. It was agreed discussions should be held with the farmer on the possible conflict with the Airport. A motion as made by Anderson, seconded by Storm, to approve the Wildlife Management Plan as submitted. Roll call vote: Anderson, yes; Storm, yes; and Burke, yes. Harrell indicated this would be on the January 9, 2014 City Council agenda for review. Motion carried.

Oden entered the meeting at 4:40 p.m.

Discussion was held on the proposed 2014 Fee Resolution. Concern was expressed about offering the fuel rebate to the tenants. Burke indicated he reviewed this policy with the FAA and they stated if it was offered to all tenants, it would be acceptable. Discussion was held on the increase in rental rates, making the incentive to pay annually a larger incentive, and changes to fuel discounts. A motion was made by Anderson, seconded by Oden, to approve the 2014 Fee Resolution as follows:

| |
|-----------------------------------|
| <i>Hangar Rental Rates</i> |
|-----------------------------------|

Hangar Rental Rates shown below include 1) Fuel Surcharge and 2) All discounts except 3) the City of Wahoo resident discount.

1) The Fuel Surcharge is a component of the rent that is available for reimbursement if at least 60 gallons of fuel is purchased in the CALENDAR year (pro-rated per year for partial year leases). (See Fuel Surcharge Table below)

2) To promote annual lease payments, the Authority has approved a discount for those paying in annual or semi-annual payments. These discounts are offered if payment is made in the first 30 days of the installment period.

3) Residents of the City of Wahoo who are tenants at the Wahoo Airport receive a \$5 per month (\$60 annual) discount on rental rates.

| <u>Building</u> | <u>Hangar #</u> | <u>Monthly Rate</u> | <u>Semi-Annual Rate</u> | <u>Annual Rate</u> |
|------------------------|------------------------|----------------------------|--------------------------------|---------------------------|
| Hangar Bldg 1 | 1 | \$ 135.00 | \$ 792.00 | \$ 1,553.00 |
| | 2 | \$ 135.00 | \$ 792.00 | \$ 1,553.00 |
| | 7 | \$ 135.00 | \$ 792.00 | \$ 1,553.00 |
| | 8 | \$ 135.00 | \$ 792.00 | \$ 1,553.00 |
| | 9 | \$ 135.00 | \$ 792.00 | \$ 1,553.00 |
| Hangar Bldg 2 | 3 | \$ 135.00 | \$ 792.00 | \$ 1,553.00 |
| | 4 | \$ 135.00 | \$ 792.00 | \$ 1,553.00 |
| | 5 | \$ 135.00 | \$ 792.00 | \$ 1,553.00 |
| | 6 | \$ 135.00 | \$ 792.00 | \$ 1,553.00 |
| Hangar Bldg 3 | 10 | \$ 135.00 | \$ 792.00 | \$ 1,553.00 |
| | 11 | \$ 135.00 | \$ 792.00 | \$ 1,553.00 |
| | 12 | \$ 135.00 | \$ 792.00 | \$ 1,553.00 |
| | 13 | \$ 135.00 | \$ 792.00 | \$ 1,553.00 |

| | | | | | | | |
|---------------|----|----|--------|----|----------|----|----------|
| | 14 | \$ | 135.00 | \$ | 792.00 | \$ | 1,553.00 |
| | 15 | \$ | 135.00 | \$ | 792.00 | \$ | 1,553.00 |
| Hangar Bldg 4 | 16 | \$ | 135.00 | \$ | 792.00 | \$ | 1,553.00 |
| | 17 | \$ | 135.00 | \$ | 792.00 | \$ | 1,553.00 |
| | 18 | \$ | 135.00 | \$ | 792.00 | \$ | 1,553.00 |
| | 19 | \$ | 141.00 | \$ | 829.00 | \$ | 1,626.00 |
| | 20 | \$ | 141.00 | \$ | 829.00 | \$ | 1,626.00 |
| | 21 | \$ | 141.00 | \$ | 829.00 | \$ | 1,626.00 |
| Hangar Bldg 5 | 22 | \$ | 150.00 | \$ | 878.00 | \$ | 1,724.00 |
| | 23 | \$ | 150.00 | \$ | 878.00 | \$ | 1,724.00 |
| | 24 | \$ | 150.00 | \$ | 878.00 | \$ | 1,724.00 |
| | 25 | \$ | 150.00 | \$ | 878.00 | \$ | 1,724.00 |
| | 26 | \$ | 150.00 | \$ | 878.00 | \$ | 1,724.00 |
| | 27 | \$ | 150.00 | \$ | 878.00 | \$ | 1,724.00 |
| Hangar Bldg 6 | 28 | \$ | 173.00 | \$ | 1,014.00 | \$ | 1,993.00 |
| | 29 | \$ | 173.00 | \$ | 1,014.00 | \$ | 1,993.00 |
| | 30 | \$ | 173.00 | \$ | 1,014.00 | \$ | 1,993.00 |
| | 31 | \$ | 173.00 | \$ | 1,014.00 | \$ | 1,993.00 |
| | 32 | \$ | 173.00 | \$ | 1,014.00 | \$ | 1,993.00 |
| | 33 | \$ | 173.00 | \$ | 1,014.00 | \$ | 1,993.00 |
| Hangar Bldg 7 | 34 | \$ | 216.00 | \$ | 1,268.00 | \$ | 2,495.00 |
| | 35 | \$ | 194.00 | \$ | 1,138.00 | \$ | 2,238.00 |
| | 36 | \$ | 194.00 | \$ | 1,138.00 | \$ | 2,238.00 |
| | 37 | \$ | 216.00 | \$ | 1,268.00 | \$ | 2,495.00 |
| | 38 | \$ | 194.00 | \$ | 1,138.00 | \$ | 2,238.00 |
| | 39 | \$ | 194.00 | \$ | 1,138.00 | \$ | 2,238.00 |

| Building | Hangar # | Monthly Rate | Semi-Annual Rate | Annual Rate |
|------------------------------|-----------------|---------------------|-------------------------|--------------------|
| Bulk Hangar Bldg 2 | Bulk | \$ 441.00 | \$ 2,595.00 | \$ 5,140.00 |
| | Maint | | | |
| Shop Hangar | Shed | | Not available for rent | |
| | EAA | \$ 160.00 | \$ 960.00 | \$ 1,920.00 |
| South Corp. Hangar | Corporate | \$ 918.00 | \$ 5,407.00 | \$ 10,710.00 |
| Bulk Hangar Bldg 1 | Ag | \$ 525.00 | \$ 3,090.00 | \$ 6,120.00 |
| | FBO | | | |
| FBO Hangar | Hangar | \$ 1,000.00 | \$ 6,000.00 | \$ 12,000.00 |
| Storage Unit - walk-in door | | \$ - | \$ - | \$ 300.00 |
| Storage Unit - overhead door | | \$ - | \$ - | \$ 400.00 |

Other Rental Rates

FBO Hangar (contingent on space available)

\$20 per night for plane

storage

\$150 per month for plane storage

Crop - hay - negotiated in annual lease with tenant

Cash rent of farm ground - negotiated in annual lease with tenant

Fuel Discounts

a. Any fuel customer who uses a Phillips credit card receives a 2.3% per gallon discount

- b. Jet A - Fuel Flow charge for agreed tenants of \$.12 per gallon
- c. 100 LL - If a user of the Airport purchases 1,000 gallons or more of 100LL from January 1 to December 31 of the year, a rebate of \$.30 per gallon is offered.

| |
|-----------------------------|
| Fuel Surcharge Table |
|-----------------------------|

Any tenant of hangars 1-39 (Hangar Buildings 1-7) who purchases fuel from the Wahoo Airport is eligible for a rebate based on the following schedule:

- 12 month lease - must purchase 60+ gallons of fuel
- 11 month lease - must purchase 55+ gallons of fuel
- 10 month lease - must purchase 50+ gallons of fuel
- 9 month lease - must purchase 45+ gallons of fuel
- 8 month lease - must purchase 40+ gallons of fuel
- 7 month lease - must purchase 35+ gallons of fuel
- 6 month lease - must purchase 30+ gallons of fuel
- 5 month lease - must purchase 25+ gallons of fuel
- 3 month lease - must purchase 20+ gallons of fuel
- 3 month lease - must purchase 15+ gallons of fuel
- 2 month lease - must purchase 10+ gallons of fuel
- 1 month lease - must purchase 5+ gallons of fuel

Rebate is equal to \$40 per month

If rent is paid monthly, you will receive a rebate of \$40 per month you have paid, with future monthly rent payments reduced by \$40.

Roll call vote: Anderson, yes; Oden, yes; Burke, yes; and Storm, yes. Morrow, absent and not voting. Motion carried.

Shawn Koranda, representing Storm Flying Services, was present to review the work that had been done at the Airport during the month of November. He indicated all equipment had been reviewed and condition documented. Discussion was held by the Board about the use of Koranda's personal equipment and vehicle for work being done. It was agreed this is an issue that will need to be addressed. The condition of the equipment was discussed extensively. Harrell was asked to contact Omaha Bobcat to get a quote on a blade to use on the Bobcat. The possibility of using the EAA building for equipment maintenance area was discussed.

Anderson left the meeting at 5:02 p.m.

Questions were raised by the Authority members about the possibility of moving tenants to a hangar better suited for their specific plane. A motion as made by Oden, seconded by Storm, to authorize Burke and Harrell to including this language in the 2014 lease document if it was not already in the lease document. Roll call vote: Oden, yes; Storm, yes; and Burke, yes. Anderson and Morrow, absent and not voting. Motion carried.

A draft of the Hangar Rental Policy as prepared by Morrow and Harrell was presented to the Board for review. A motion was made by Oden, seconded by Storm, to approve the policy as presented. Roll call vote: Oden, yes; Storm, yes; and Burke, yes. Anderson and Morrow, absent and not voting. Motion carried.

Burke reported he had reviewed the temporary maintenance agreement the Board entered into with Storm Flying Services. The FAA's position was that if it was temporary and needed because of an emergency situation, it was acceptable. They advised that for a longer term contract bids need to be called for and interviews conducted.

Discussion was held on maintenance repairs needed in the FBO Hangar on the doors. Koranda and Harrell reported bids had been requested for the replacement of the hoses for the 100LL pump. A motion was made by

Oden, seconded by Storm, to authorize Burke and Harrell to determine which contractor would be hired to complete the job once bids had been received. Roll call vote: Oden, yes; Storm, yes; and Burke, yes. Anderson and Morrow, absent and not voting. Motion carried.

Koranda reported there were no shocks or tie downs for itinerant planes to use. He reported he had worked on filling badger holes. He indicated there were several equipment items he needed to purchase, to include a step ladder.

A motion was made by Oden, seconded by Storm to approve the following claims submitted for payment:

| | | |
|------|----------------------------|---------------|
| AUTO | Wahoo Utilities | \$545.32 |
| AUTO | NDA | 2,510.00 |
| AUTO | Ascent | 30.00 |
| 6976 | Storm Flying Services, LLC | 2,300.00 |
| 6977 | Storm Flying Services, LLC | 42.00 |
| 6978 | Wanahoo Aviation | 1,000.00 |
| 6979 | Windstream | 199.32 |
| 6980 | Quality Disposal | 30.00 |
| 6981 | Edstrom, Bromm, etal | 50.00 |
| 6982 | BMG CPA, LLP | 960.00 |
| 6983 | Region V Services | 61.28 |
| 6984 | Zimmerman Oil | 972.84 |
| 6985 | Benes Services | 2,934.85 |
| 6986 | Bomgaars | 77.42 |
| 6987 | Wahoo Auto Parts | 2.41 |
| 6988 | Willard Van Buren | 360.00 |
| 6989 | Jim Holley | 360.00 |
| 6990 | US Postal Service | 46.00 |
| 6991 | US Postal Service | 112.00 |
| AUTO | Ascent Aviation | 35,511.00 |
| 123 | NE State Fire Marshall | <u>120.00</u> |
| | TOTAL | \$48,224.44 |

Roll call vote: Oden, yes; Storm, yes; and Burke, yes; Anderson and Morrow, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Oden, to certify the Board positions that would be up for election in November 2014: Oden and Storm, both 6-year terms. Roll call vote: Burke, yes; Oden, yes; and Storm, yes. Anderson and Morrow, absent and not voting. Motion carried.

Information was presented by Harrell on the fuel sales and inventory. Information on the Nebraska Aviation Symposium was also presented to the Board.

A motion was made by Burke, seconded by Oden to adjourn. Roll call vote: Burke, yes; Oden, yes; and Storm, yes. Anderson and Morrow, absent and not voting. Motion carried.

Melissa Harrell
Ex Officio