

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Mert Oden, Jared Storm, and Jay Morrow. Absent was Gaylord Anderson. Also present were Tom Trumble and Shawn Koranda.

Burke called for comments from the audience on items not listed on the agenda and there were none.

The Oath of Office was administered by Harrell to Mert Oden and Jared Storm, with both terms expiring in December 2020. Storm filed a Conflict of Interest Statement with Harrell and reported he was the sole owner of Storm Flying Services which currently has the maintenance contract and owns a business located on the Wahoo Airport.

A motion was made by Oden, seconded by Storm, to approve a unanimous slate of officers as follows: Patrick Burke, Chairperson; Jay Morrow, Vice Chairperson, and Mert Oden, Treasurer. Roll call vote: Oden, yes; Storm, yes; Burke, yes; and Morrow, yes. Anderson, absent and not voting. Motion carried.

The pavement condition report as completed and prepared by the NE Department of Aeronautics was reviewed by the Authority. There is one area listed as poor condition that can be removed. Based off of this information, Tom Trumble was instructed to prepare a CIP data sheet for a pavement rehab project in the near future. A motion was made by Oden, seconded by Morrow to authorize adding the paving rehab project to our project list to be submitted to the NE Department of Aeronautics. Roll call vote: Oden, yes; Morrow, yes; Burke, yes; and Storm, yes. Anderson, absent and not voting. Motion carried.

Storm Flying Services indicated they had a 2001 Ford Explorer they would like to donate to the Airport for use for maintaining the facility, condition as is. A motion was made by Burke, seconded by Oden, to accept the donated vehicle, condition as is, and authorize insuring, titling, and plating the vehicle in the City of Wahoo Airport Authority's name. Roll call vote: Burke, yes; Oden, yes; Morrow, yes; and Storm, abstained from voting. Anderson, absent and not voting. Motion carried.

Harrell presented information on the tenants with outstanding 2014 rent issues. A motion was made by Morrow, seconded by Oden, to authorize Harrell to contact the tenants and indicate the rent must be received or arrangements made for payment by February 1, 2015 or legal action will be taken. Roll call vote: Morrow, yes; Oden, yes; Burke, yes; and Storm, yes. Anderson, absent and not voting. Motion carried.

Discussion was held on the items that needed to be amended in the SPCC. Harrell will schedule a meeting with Trumble to review the necessary changes and then when corrections have been made, schedule a meeting with the tenants that are impacted by the SPCC to ensure compliance.

Burke reported he would be presenting a proposed amendment to the Minimum Standards regarding flight schools and instruction at the next meeting.

Koranda reviewed maintenance issues at the Airport with the Board. He also reviewed the bills for the mowers and reviewed the condition of the machines.

Trumble reported IES will likely be on site to begin the lighting work on the Airport in mid-March, weather permitting. A pre-construction conference will be scheduled to plan for the project timeline.

Harrell discussed the need to purchase a lock box for the Fire Department entry into the locked gate, and the need for a review of fire extinguishers in the newest hangar building.

A motion was made by Oden, seconded by Burke, to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$631.73
AUTO	NDA	2,510.00
AUTO	Ascent	30.00
7189	Kent Roenfedt	700.00
7190	Storm Flying Services	2,760.00
7191	Shawn Koranda	83.95
7192	Wanahoo Aviation	1,000.00
7193	Windstream	205.79
7194	Quality Disposal	30.00
7195	Bromm Lindahl etal	50.00
7196	Region V Services	61.28
7197	BMG CPA	160.00
7198	Bomgaars	80.36
7199	Office Net	15.45
7200	Saunders Co. Treasurer	79.78
7201	Simons Home Store	12.75
7202	VISA – purchase from Sapp Bros	210.00
7203	Wahoo Newspaper	13.26
7204	Zimmerman Oil	948.77
7205	Grant Fisher	328.43
7206	Andrew Schnatz	960.00
7207	Willard Van Buren	480.00
7208	Chuck McBride	480.00
7209	Larry Smith Estate	480.00
7210	Jim Holley	480.00
7211	US Postal Service	<u>102.20</u>
	TOTAL	\$12,893.75

Roll call vote: Oden, yes; Burke, yes; Morrow, yes; and Storm, yes; Anderson, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Morrow to approve the minutes of the November and December meetings as presented. Roll call vote: Burke, yes; Morrow, yes; Oden, yes; and Storm, yes. Anderson, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Storm, to adjourn at 5:47 p.m. Roll call vote: Burke, yes; Storm, yes; Oden, yes; and Morrow, yes. Anderson, absent and not voting. Motion carried.

Melissa Harrell  
Ex Officio

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public’s use. The following board members answered roll call: Jay Morrow and Gaylord Anderson. Absent were Mert Oden and Jared Storm.

Burke called for comments from the audience on items not listed on the agenda and there were none.

Harrell indicated she had received notification from the Mayor that Jared Storm had resigned from the Authority. Harrell explained this position will be filled by appointment of the Mayor, and with approval by the Council, for a term that will run from appointment to the next general election instead of the full six year term that Storm was recently elected to.

Burke presented three options on proposed minimum standards changes to address flight instruction and flight school. Options were reviewed and discussed. It was agreed additional definitions should be proposed, to provide a clear understanding of the amendment. The general consensus of the Board was to proceed with Option 1 that was presented with the addition of needed definitions. A motion was made by Morrow, seconded by Anderson to begin the 60-day public comment period with Option 1 as the proposed minimum standard change with the understanding that needed definitions will be added. Roll call vote: Morrow, yes; Anderson, yes; and Burke, yes. Oden, absent and not voting. One position vacant. Motion carried. Comments will be accepted at the March and April meetings, with the final amendment language to be considered at the April meeting.

Board discussion was held on the possibility of offering a rent reduction for flying clubs. No action taken.

Discussion was held on the fire extinguisher requirement for all hangars. As per our lease agreement all hangars should be inspected annually to ensure fire extinguishers are meeting the requirements. Discussion on how to handle the cost of this inspection was held. Specific discussion was held on the newest hangar which needs to be inspected by the State Fire Marshall to ensure compliance. A motion was made by Morrow, seconded by Anderson, to authorize spending funds to make the newest hangar in compliance as required and to schedule inspections of all other hangars this fall. Roll call vote: Morrow, yes; Anderson, yes; and Burke, yes. Oden, absent and not voting. One position vacant. Motion carried.

A motion was made by Burke, seconded by Morrow, to give Harrell and Burke the authority to open a checking account for the Wahoo Airport Authority to purchase items for the vending machine that the Authority purchased for the pilot’s lounge, with a transfer of \$500 from the General Operating Account to be used to open the account, authorize purchase of items for resale, with one signature required for purchase and those eligible signers to be Patrick Burke, Melissa Harrell, and Shawn Koranda. Roll call vote: Burke, yes; Morrow, yes; and Anderson, yes. Oden, absent and not voting. One position vacant. Motion carried.

Koranda reviewed various maintenance items he is addressing at the Airport. He asked for guidance on how fuel that was sumped from the fuel systems for testing should be handled. He indicated the jet fuel system had a reclamation system but that the 100LL did not. He was told to find out how much a reclamation system would be for the 100LL system and report this to the Board. Koranda also reported on the Aviation Symposium he attended in January, specifically on the unmanned aircraft systems and on tornado recovery.

Harrell indicated all 2014 rents had been paid in full.

A motion was made by Anderson, seconded by Burke, to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$828.90
AUTO	NDA	2,510.00

AUTO	Ascent	30.00
AUTO	DTC	6,878.83
7212	Saunders County Treasurer – Title	10.00
7213	Storm Flying Services	2,760.00
7214	Wanahoo Aviation	1,000.00
7215	Windstream	205.77
7216	Quality Disposal	30.00
7217	Bromm, Lindahl, etal	50.00
7218	Region V Services	91.92
7219	Bomgaars	77.55
7220	Simons Home Store	10.98
7221	Storm Flying Services	56.00
7222	VISA	108.00
7223	Wahoo Chamber of Commerce	75.00
7224	City of Wahoo	28.27
7225	Yant Equipment	402.40
7226	Jackson Services	88.48
7227	BMG CPA	1,200.00
7228	Pat Burke	480.00
7229	Kent Irwin	480.00
7230	Mike Kieffer	480.00
7231	Storm Flying Services	40.00
7211	US Postal Service	<u>164.00</u>
	TOTAL	\$18,086.10

Roll call vote: Anderson, yes; Burke, yes; and Morrow, yes. Oden, absent and not voting. One position vacant. Motion carried.

A motion was made by Anderson, seconded by Morrow, to adjourn at 6:22 p.m. Roll call vote: Anderson, yes; Morrow, yes; and Burke, yes. Oden, absent and not voting. One position vacant. Motion carried.

Melissa Harrell  
Ex Officio

**WAHOO AIRPORT AUTHORITY**

**March 9, 2015**

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public’s use. The following board members answered roll call: Oden and Anderson. Absent was Morrow. One seat vacant.

Burke called for comments from the audience on items not listed on the agenda. Questions were raised by the Board about a replacement board member for Storm. Harrell explained the position would be filled by appointment of the Mayor of the City of Wahoo, and that the term would continue until the next general election. No further comments were presented.

Morrow entered the meeting at 4:34 p.m. Burke called for any comments on proposed changes to the minimum standards as previously discussed. These changes would be to provide clarification on flight instructors and on flight schools. No comments were presented. The Board had some discussion on the proposed changes and how clarification could be provided. No action taken.

Discussion was held by the Board on a possible date for an open house at the Airport. A tentative date of June 13 was set, with this being treated as a tenant appreciation and community open house only, not as a fly-in with performances. No action taken.

The Authority’s audit for FY 2013-14 was available for review. Harrell answered questions of the Authority. A motion was made by Anderson, seconded by Oden to accept the audit as presented. Roll call vote: Anderson, yes; Oden, yes; Burke, yes; and Morrow, yes. Motion carried.

A motion was made by Oden, seconded by Morrow, to approve Harrell and Shawn Koranda as authorized signers on a Petty Cash Account to be used for the purchase of product and the deposit of funds from the vending machine purchased by the Authority. Roll call vote: Oden, yes; Morrow, yes; Burke, yes; and Anderson, yes. Motion carried.

Shawn Koranda discussed maintenance issues that have been addressed at the Airport. He reported he attended the pre-construction meeting for the lighting project and beacon replacement.

The Authority agreed contact should be made with tenants by email to let them know of project dates and closings.

A motion was made by Anderson, seconded by Burke, to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$785.82
AUTO	NDA	2,510.00
AUTO	Ascent	30.00
7233	Storm Flying Services	2,760.00
7234	Wanahoo Aviation	1,000.00
7235	Quality Disposal	30.00
7236	Windstream	205.77
7237	Bromm Lindahl etal	50.00
7238	Region V Services	61.28
7239	USPS	84.00
7240	Shawn Koranda	21.57
7241	Bomgaars	19.06
7242	BMG CPA	800.00
7243	Bromm Lindahl, etal	499.50
7244	Kaplan, Massamillo & Andrews	2,000.00

7245	Bill Fleissner	480.00
7246	VISA – Cresent Electric	195.00
129	QT Pod	<u>595.00</u>
	TOTAL	\$12,127.00

Roll call vote: Anderson, yes; Burke, yes; and Morrow, yes. Oden, absent and not voting. One position vacant. Motion carried.

A motion was made by Burke, seconded by Morrow, to adjourn at 5:23 p.m. Roll call vote: Burke, yes; Morrow, yes; Anderson, yes; and Oden, yes. One position vacant. Motion carried.

Melissa Harrell  
Ex Officio

## **WAHOO AIRPORT AUTHORITY**

**March 18, 2015**

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in special session at City Hall. Chairman Patrick Burke called the meeting to order at 4:00 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Jay Morrow and Gaylord Anderson. Absent was Mert Oden. One seat vacant.

Burke called for comments from the audience on items not listed on the agenda and there were none.

The Oath of Office was administered to Jake Vasa who was appointed by the Mayor to fill the vacated seat of Jared Storm, until December 2016. The term filled in December 2016 by election at the next General Election will be a four year term.

A motion was made by Morrow to enter into closed session for the protection of public interest to discuss pending litigation, with attorneys Keith Yamaguchi and Maureen Freeman-Caddy to remain in the room as well as Melissa Harrell. Motion was seconded by Anderson. Roll call vote: Morrow, yes; Anderson, yes; Vasa, yes; and Burke, yes. Oden, absent and not voting. Motion carried.

Burke then announced the Authority would be entering into closed session at 4:05 p.m. for the protection of public interest to discuss pending litigation. The Authority then entered into closed session.

Anderson was excused from the closed session at 6:03 p.m.

Burke announced the Authority would return to regular session from the closed session that was held for the protection of public interest to discuss pending litigation at 6:46 p.m.

A motion was made by Vasa to adjourn at 6:47 p.m. Motion seconded by Morrow. Roll call vote: Vasa, yes; Morrow, yes; and Burke, yes. Anderson and Oden, absent and not voting. Motion carried.

Melissa Harrell  
Ex Officio

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Morrow and Oden. Absent were Anderson and Vasa.

Burke called for comments on items not listed on the agenda and none were presented.

The maintenance contract with Storm Flying Services at the Wahoo Airport was reviewed. The Board agreed that the terms regarding inspections regarding fire extinguishers that "coordinate and assist with" be included in the language. Discussion was also held on the language regarding the testing and reporting requirements for fuel systems. Future amendments are anticipated. A motion was made by Burke, seconded by Oden, to authorize a one year renewal of the maintenance contract with Storm Flying Services, with the above language included in the contract. Roll call vote: Burke, yes; Oden, yes; and Morrow, yes. Anderson and Vasa, absent and not voting. Motion carried.

Discussion was held on possible amendments to the lease documents for all tenants regarding domestic animals/pets on the Airport. After discussion it was agreed installation of signs at the facility would address this issue with all users of the facility. A motion was made by Oden, seconded by Morrow, to authorize the installation of signs at the entrance gate for tenants, and on the doors at the pilot's lounge that states all domestic animals/pets must be on a leash or contained. Roll call vote: Oden, yes; Morrow, yes; and Burke, yes. Anderson and Vasa, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Morrow to authorize calling for bids on the hay ground located around the runway and taxiway, with bids to be considered at the next Authority meeting. Roll call vote: Burke, yes; Morrow, yes; and Oden, yes. Anderson and Vasa, absent and not voting. Motion carried.

Discussion was held on the old beacon that is being removed from the Wahoo Airport. A motion was made by Morrow, seconded by Oden, to declare the beacon and tower as surplus property, and authorize the disposal of said property for a minimum of \$1,000, and that it be made available to other public airports and the Nebraska Department of Aeronautics. Roll call vote: Morrow, yes; Oden, yes; and Burke, yes. Anderson and Vasa, absent and not voting. Motion carried.

The public comment period on the proposed amendment to minimum standards was opened by Burke. Harrell indicated she had reread through the amendment process spelled out in the standards and reported she had not provided the certified notices to those entities currently under the minimum standards as required. It was agreed that any amendment would require sending these notices in advance as required. Comments presented to Harrell by Walker Luedtke and William Foster were presented to the Authority. Discussion was held on these comments as well as comments from the Board regarding what is appropriate for flight instructor and flight school standards and insurance requirements. A motion was made by Burke, seconded by Morrow that the proposed minimum standard changes be discarded and no changes be made to the existing minimum standards. Roll call vote: Burke, yes; Morrow, yes; and Oden, yes. Anderson and Vasa, absent and not voting. Motion carried.

Shawn Koranda with Storm Flying Services, LLC was present to review the maintenance issues at the Airport. He reported on the construction project, reviewed the items that he has been doing including mowing, spraying, repairs to property, filters on the fuel systems. He indicated the Board would need to address the outside lighting issues, three metal doors – two in the FBO Hangar and one in the Ag Hangar, and electrical work that needs to be completed by Kubr Electric.

Harrell indicated she had received a few complaints by tenants about the closing of the runway. Discussion was held on things that could be done after the runway is open that would encourage flying.



A motion was made by Burke, seconded by Oden, to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$563.75
AUTO	NDA	2,510.00
AUTO	Ascent	30.00
7247	Storm Flying Services	2,760.00
7248	Wanahoo Aviation	1,000.00
7249	Windstream	206.07
7250	Quality Disposal	30.00
7251	Bromm, Lindahl, etal	50.00
7252	Region V Services	61.28
7253	City of Wahoo	363.21
7254	City of Wahoo – Revolving Fund	8.60
7255	Bomgaars	59.64
7256	General Fire & Safety	92.40
7257	Saunders County Clerk	264.41
7258	Simons Home Store	44.36
7259	Wahoo Newspaper	10.51
7260	Bauer Underground Repair	400.00
7261	Maurice Link	480.00
7262	Chuck McBride	480.00
7263	Olsson Assoc.	4,155.18
7264	VISA – electrical box lid	160.97
130	Midwest Pump & Equipment	<u>765.00</u>
	TOTAL	\$14,495.38

Roll call vote: Burke, yes; Oden, yes; and Morrow, yes. .

A motion was made by Burke, seconded by Morrow to approve the minutes of the March 18, 2015 special meeting. Roll call vote: Burke, yes; Morrow, yes; and Oden, yes. Anderson and Vasa, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Morrow, to adjourn at 5:57 p.m. Roll call vote: Burke, yes; Morrow, yes; and Oden, yes. Anderson and Vasa, absent and not voting. Motion carried.

Melissa Harrell  
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The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in special session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Oden, Vasa, and Morrow. Absent was Anderson.

Burke called for comments on items not listed on the agenda and none were presented.

Discussion was briefly held on the June meeting date and it was agreed the meeting date would be June 17<sup>th</sup> at 4:30 p.m.

Harrell presented the one bid received for the haying of Airport property to the Board. The proposal was from Derek Zeisler for \$45 per ton. A motion was made by Oden, seconded by Vasa to accept the proposal and authorize entering into the contract with him. Roll call vote: Oden, yes; Vasa, yes; Burke, yes; and Morrow, yes. Anderson, absent and not voting. Motion carried.

Harrell presented the Commercial Aeronautic Applicator's Application as received from GFG Spray Service LLC to the Board for consideration. Review of the application showed the application to be incomplete because no information was included to show compliance with the building requirement of the Wahoo Airport Minimum Standards. A motion was made by Oden, seconded by Morrow, to table any action of the application received until a complete application was received. Roll call vote: Oden, yes; Morrow, yes; Vasa, yes; and Burke, yes. Anderson, absent and not voting. Motion carried.

Discussion was held on improvements that need to be made to the Ag Hangar that is currently leased by Storm Flying Services. It was reported the roof is leaking significantly, to the point that the electrical system is being compromised. Harrell indicated that in her review of the property no funds had been allocated to maintenance of this facility since purchasing the building from Bob Naumann. Discussion was held on the life expectance of the building, future plans for the location and the plan for the Airport. One bid for the roof work was presented to the Board as well as one bid for work on the overhead door that needs to be done. It was agreed additional information/bids would be needed before proceeding. A motion was made by Morrow, seconded by Oden, to authorize getting at least one more bid for the roof with a 5-year warranty. Roll call vote: Morrow, yes; Oden, yes; Vasa, yes; and Burke, yes. Anderson, absent and not voting. Motion carried.

A proposed amendment to the Maintenance Agreement with Storm Flying Services was reviewed by the Board, with the change being the elimination of the word "daily" from the fuel testing requirements contained in Section 3.3 Fuels of the agreement. Motion by Vasa, seconded by Oden, to approve the First Amendment to the Facilities Maintenance Agreement with Storm Flying Services, LLC. Roll call vote: Vasa, yes; Oden, yes; Burke, yes; and Morrow, yes. Anderson, absent and not voting. Motion carried.

A request received by Harrell from a company interested in offering a drag race competition at the Wahoo Airport, consisting of 75 racers, was presented to the Board for review. While the FAA was not contacted directly, there was a consensus that the FAA would not be supportive of the use of the runway/taxiways for something not related to aeronautics. A motion was made by Oden, seconded by Morrow, to deny any interest in said event. Roll call vote: Oden, yes; Morrow, yes; Vasa, yes; and Burke, yes. Anderson, absent and not voting. Motion carried.

Discussion was held on the possibility of a reduction in fuel price to encourage flying with the completion of the lighting project. A motion was made by Oden, seconded by Vasa, to authorize a reduction in fuel prices of \$.40 per gallon starting when the project is complete and the runway is open, running for 60 days. Roll call vote: Oden, yes; Vasa, yes; Burke, yes; and Morrow, yes. Anderson, absent and not voting. Motion carried.

A motion was made by Morrow, seconded by Oden, that there be no open house in 2015 at the Wahoo Airport as had been previously discussed. Roll call vote: Morrow, yes; Oden, yes; Burke, yes; and Vasa, yes. Anderson, absent and not voting. Motion carried.

Discussion was held on flight instructors; no action taken.

Koranda reported the lighting project is nearing completion. He indicated the beacon tower is up and working. Harrell reported she had received a complaint from the Wahoo Police Department about possible interference with oncoming vehicular traffic on Hwy 77/92. It was agreed the settings for this should be reviewed and maximized to ensure no conflict with traffic.

A motion was made by Oden, seconded by Vasa, to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$546.26
AUTO	NDA	2,510.00
AUTO	Ascent	30.00
AUTO	Harland Clark	96.75
7265	Storm Flying Services	2,760.00
7266	Wanahoo Aviation	1,000.00
7267	Windstream	206.05
7268	Region V Services	61.28
7269	Bromm, Lindahl, etal	50.00
7270	Quality Disposal	30.00
7271	Bomgaars	95.32
7272	City of Wahoo	139.78
7273	General Reporting Service	268.90
7275	Simons Home Store	51.32
7276	Jay Morrow	480.00
7277	IES Commercial, Inc.	91,340.51
7278	Storm Flying Services	68.33
1001	Watkins Products, Inc.	346.72
130	Midwest Pump & Equipment	<u>1,190.92</u>
	TOTAL	\$101,272.14

Roll call vote: Oden, yes; Vasa, yes; Morrow, yes; and Burke, yes. Anderson, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Morrow, to adjourn at 6:05 p.m. Roll call vote: Burke, yes; Morrow, yes; Vasa, yes; and Oden, yes. Anderson, absent and not voting. Motion carried.

Melissa Harrell  
Ex Officio

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in special session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Oden, Vasa, Anderson. Absent was Morrow.

Burke called for comments on items not listed on the agenda and none were presented.

Bids for work on the Ag Hangar were presented to the Board of review. Three bids received on the roof were reviewed and two bids on the electrical work were available. A motion was made by Oden, seconded by Anderson, to authorize staff to proceed with the contract with R & M Roofing for \$8,200.00 and Schutt Electrical and Contracting for \$1,575 with up to an additional \$1,000 to address any problems arising as work is done. Roll call vote: Oden, yes; Anderson, yes; Burke, yes; and Vasa, yes. Morrow, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Anderson, to declare the older lights and parts which are no longer able to be used in our system as surplus property and otherwise the disposal of said property, first to the NDA, then other airports, then to the tenants and general public. Roll call vote: Burke, yes; Anderson, yes; Vasa, yes; and Oden, yes. Morrow, absent and not voting. Motion carried. (After contacting NDA it was discovered these needed to be returned to the NDA.)

A motion was made by Burke, seconded by Vasa, to authorize a decrease in the required purchase of fuel for the fuel surcharge reimbursement, from 60 gallons per year to 45 per year for the 2015 season, to acknowledge the three months where the use of the Wahoo Airport was limited by tenants. Roll call vote: Burke, yes; Vasa, yes; Oden, yes; and Anderson, yes. Morrow, absent and not voting. Motion carried.

The Second Amendment to the Maintenance Agreement with Storm Flying Services, LLC was presented to the Board for review. The items for consideration in this amendment were a portion of the insurance requirement and the annual/monthly compensation amount. A motion was made by Anderson, seconded by Vasa, to approve said agreement. Roll call vote: Anderson, yes; Vasa, yes; Oden, yes; and Burke, yes. Morrow, absent and not voting. Motion carried.

Discussion was held on proceeding with the project to reconstruct a portion of the taxiway and authorize preparation of an engineering agreement. A motion was made by Vasa, seconded by Anderson, to table the discussion to the next meeting to allow for additional investigation into the estimated project costs. Roll call vote: Vasa, yes; Anderson, yes; Burke, yes; and Oden, yes. Morrow, absent and not voting. Motion carried.

A motion was made by Oden, seconded by Anderson, to approve Change Order #1 to the Contract with IES Commercial, as presented. Roll call vote: Oden, yes; Anderson, yes; Burke, yes; and Vasa, yes. Morrow, absent and not voting. Motion carried.

Harrell presented an AIP Grant Oversight Risk Assessment to the Board for completion. Motion by Burke, seconded by Anderson to table action on this to the next meeting. Roll call vote: Burke, yes; Anderson, yes; Vasa, yes; and Oden, yes. Morrow, absent and not voting. Motion carried.

Koranda reported on several maintenance issues that need to be addressed: Windcone electrical issue – the motherboard was damaged and needs to be replaced; Koranda is getting repair parts to fix the screen on the 100LL fuel pumps; there is a hangar that is getting a lot of water in the building because the concrete on the exterior of the building is not in proper condition.

Harrell presented the suggested letter to Congress regarding the FAA authorization of funding. No action.

A motion was made by Burke, seconded by Oden, to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$277.17
AUTO	NDA	2,510.00
AUTO	Ascent	30.00
7279	Storm Flying Services	2,760.00
7280	Wanahoo Aviation	1,000.00
7281	Windstream	206.05
7282	Quality Disposal	30.00
7283	Bromm, Lindahl, etla	50.00
7284	Region V Services	61.28
7285	Bomgaars	20.96
7286	City of Wahoo	759.17
7287	IES Commercial, Inc.	675.30
7288	Mike's Locks	92.00
7289	Office Net	37.49
7290	Platte Valley Equipment	376.88
7291	Simons Home Store	29.87
7292	Olsson Associates	8,990.13
7293	IES Commercial, Inc.	169,466.11
7294	R & M Roofing	4,100.00
7295	Charles Eddie	<u>480.00</u>
	TOTAL	\$191,952.41

Roll call vote: Burke, yes; Oden, yes; Vasa, yes; and Anderson, yes. Morrow, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Vasa, to adjourn at 5:45 p.m. Roll call vote: Burke, yes; Vasa, yes; Anderson, yes; and Oden, yes. Morrow, absent and not voting. Motion carried.

Melissa Harrell  
Ex Officio

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public’s use. The following board members answered roll call: Oden, and Anderson. Absent was Morrow and Vasa. Morrow entered the meeting at 4:57 p.m.

Burke called for comments on items not listed on the agenda and none were presented.

Harrell presented additional information to the Board from Walker Luedtke regarding the Commercial Aeronautical Operator’s Application that was previously submitted for GFG Spray Service, LLC. The information presented indicated that they will not be constructing a building, but that he was on the hangar lease waiting list. Harrell indicated he was on the waiting list, but no hangar that has come open would accommodate his needs. A motion was made by Burke to deny the application as submitted because it does not meet the Minimum Standards, seconded by Anderson. Roll call vote: Burke, yes; Anderson, yes; and Oden, yes. Morrow and Vasa, absent and not voting. Motion carried.

Discussion was held on the project to reconstruct a portion of the taxiway that is the next eligible project through FAA funding. Burke reported he had discussed the possibility of putting this project in the next fiscal year with the NDA and they were agreeable to that. No action was taking on an authorization to negotiate an engineering agreement with Olsson Associates for this project.

Harrell indicated the Authority needed to submit their property tax request to the City of Wahoo by August 1<sup>st</sup>. She indicated that historically the Authority has requested \$101,000 (since 2009). Morrow entered the meeting at 4:57 p.m. A motion was made by Anderson, seconded by Oden, to authorize the request of \$101,000 in property tax from the City of Wahoo (\$40,400 for operations, \$60,600 for debt service), and submit this request to the City Council. Roll call vote: Anderson, yes; Oden, yes; Morrow, yes; and Burke, yes. Vasa, absent and not voting. Motion carried.

Discussion was held on the preliminary budget submitted to the Board for review. Several line items on the budget were discussed as well as the possibility of a strategic planning session. Harrell was asked to put together a plan for this session and have it on the next agenda for consideration.

Koranda reported to the Board that there was an incident at the Airport with a drone. He explained the situation and indicated that a formal report was submitted to the FAA. He worked with the FSDO office out of Lincoln to address the situation and learn about the drone regulations of the FAA. He also reported on the runway lights, the beacon light, and maintenance items that have been completed.

Harrell indicated she received notification from the NE Fire Marshall’s office about required training for underground tank owners and operators. Koranda and Harrell will work together to get the training completed by December 31, 2015. Harrell also reported on the updated insurance valuations of the property at the Airport.

A motion was made by Burke, seconded by Anderson, to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$668.88
AUTO	NDA	2,510.00
AUTO	Ascent	30.00
7296	NE Department of Ag – Weights & Measures	25.03
7297	Storm Flying Services	2,890.00
7298	Wanahoo Aviation	1,000.00
7299	Windstream	210.34
7300	Quality Disposal	30.00

7301	Bromm, Lindahl, etal	50.00
7302	Region V Services	61.28
7303	LARM	328.25
7304	NAPA Auto Parts	107.82
7305	Wahoo Auto Parts	17.98
7306	Blueglobes	521.50
7307	Simons Home Store	71.39
7308	Wahoo Metal Products	102.80
7309	Security Fence	395.00
7310	Michael Todd & Company	204.00
7311	Bomgaars	115.45
7312	Derek Wallen	480.00
7313	John Gostomski	240.00
7314	Mark Timm	240.00
7315	Larry Smith Estate	480.00
7316	Gary Cook	240.00
7317	Ron Bratcher	240.00
7318	Matt Wright	480.00
1003	QT Pod	<u>303.59</u>
	TOTAL	\$12,043.31

Roll call vote: Burke, yes; Anderson, yes; Oden, yes; and Morrow, yes. Vasa, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Morrow to approve the May and June minutes of the Authority. Roll call vote: Burke, yes; Morrow, yes; Oden, yes; and Anderson, yes. Vasa, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Morrow, to adjourn at 5:45 p.m. Roll call vote: Burke, yes; Morrow, yes; Oden, yes; and Anderson, yes. Vasa, absent and not voting.

Melissa Harrell  
Ex Officio

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:38 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Morrow and Vasa. Absent were Oden and Anderson. Also present was Tom Trumble.

Burke called for comments on items not listed on the agenda and none were presented.

Tom Trumble was present to review Change Order No. 2 for the Lighting project with the Authority. He explained the additional materials and time that were needed to properly locate some of the circuits and wiring from previous projects. A motion was made by Vasa, seconded by Morrow to approve Change Order No. 2 for the lighting project. Roll call vote: Vasa, yes; Morrow, yes; and Burke, yes. Anderson and Oden, absent and not voting. Motion carried. Additional discussion was held on the labor for the extensive location work that needed to be done that may be coming from the contractor, which is not grant eligible.

A contract between the FAA and the Wahoo Airport Authority to provide a commissioning flight inspection for the REILs on Runways 02 and 20 at the Wahoo Airport was presented to the Authority for consideration. It was explained this is grant eligible through the FAA but it is a reimbursement grant and thus the anticipated cost of \$8,808.60 must be paid in advance. A motion was made by Burke, seconded by Vasa, to authorize entering into the contract with the FAA for the commissioning flight inspection, and to authorize the advance payment to the FAA for the services. Roll call vote: Burke, yes; Vasa, yes; and Morrow, yes. Anderson and Oden, absent and not voting. Motion carried.

Discussion was held on the possibility of holding a strategic planning session. This would be a discussion to assist in setting goals and direction for the Airport. It was agreed the first session would be held on Monday, August 31, at 4:30 p.m.

Harrell reported there is a cell tower that is under consideration at 15<sup>th</sup> & Hackberry. She reported the tower is not tall enough to need review by the FAA.

Harrell indicated she worked with the NE Department of Aeronautics staff to complete the AIP Grant Oversight Risk Assessment that had previously been reviewed by the Board. The processes the Authority uses are in line with the NDA processes.

Fuel prices and sales were discussed. Discussion was held on the 100LL fuel pump and issues that customers have with the dispenser. Burke reported work had been done on the Ag Hangar roof as contracted by R & M Roofing, but that there had been issues with it leaking already. He reported a meeting was held on site between R & M Roofing, Authority representatives, and a product rep for the material they used. R & M expressed willingness to correct the problems and would be doing the work as soon as the necessary materials and tools were available. Discussion was also held on temperature controlled space for the new lighting regulators that were installed as part of the lighting project.

A motion was made by Burke, seconded by Morrow to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$447.94
AUTO	NDA	2,510.00
AUTO	Ascent	30.00
AUTO	Depository Trust	50,000.00
AUTO	Depository Trust	6,527.50
AUTO	Ascent	16,449.85
AUTO	Ascent	15,711.65



AUTO	Ascent	31,870.20
7319	Storm Flying Services	2,890.00
7320	Wanahoo Aviation	1,000.00
7321	Windstream	209.94
7322	Quality Disposal	30.00
7323	Bromm, Lindahl, etal	50.00
7324	Region V Services	61.28
7325	Bomgaars	42.13
7326	Bromm, Lindahl, etal	438.50
7327	Lindy Glass	181.00
7328	Kriz-Davis	1,320.00
7329	Olsson Associates	7,778.13
7330	IES Commercial	54,127.17
7331	Gary Cook	240.00
7332	FAA – REIL Commissioning	<u>8,808.60</u>
	TOTAL	\$200,723.89

Roll call vote: Burke, yes; Morrow, yes; and Vasa, yes. Anderson and Oden, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Vasa, to approve the July minutes as presented. Roll call vote: Burke, yes; Vasa, yes; and Morrow, yes. Anderson and Oden, absent and not voting. Motion carried.

A motion was made by Morrow, seconded by Vasa, to adjourn the meeting at 5:50 p.m. Roll call vote: Morrow, yes; Vasa, yes; and Burke, yes. Anderson and Oden, absent and not voting. Motion carried.

Melissa Harrell  
Ex Officio

## **WAHOO AIRPORT AUTHORITY**

**August 31, 2015**

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in special session at the Wahoo Airport. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Morrow and Vasa. Absent were Oden and Anderson. Also present was Shawn Koranda.

Burke announced the purposed for the meeting was to discuss the strategic planning process, the desired outcomes from the process, and then have a brief walk around the airport.

The purpose for strategic planning is to get everyone moving in the same direction and to answer the basic questions of where are we know, where do we want to go, and how are we going to get there. It was agreed that a smaller committee would work on this process and that from time to time during the process the group would report to the full Authority. At various points in the process the Board will be asked for input on items and provide direction for the committee. It was agreed the committee would be Jake Vasa, Pat Burke, Shawn Koranda, and Melissa Harrell.

It was agreed the Board needs to establish an identity. Steps in the planning process would be evaluating what we have and what we are lacking by looking at our strengths, weaknesses, opportunities, and threats. Evaluation of facilities and services would be done, become knowledgeable on those we provide and those that are provided by our competitors. From this the group (and Board) would establish a mission and vision statement and establish values. These items would then be used together to identify goals of various degree and a process for evaluating our progress. It was agreed this process is a fluid process and will likely change.

Following the discussion the Board walked around the Airport and reviewed the facilities.

A motion was made by Burke, seconded by Vasa to adjourn at 5:58 p.m. Roll call vote: Burke, yes; Vasa, yes; and Morrow, yes. Anderson and Oden, absent and not voting. Motion carried.

Melissa Harrell  
Ex Officio

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public’s use. The following board members answered roll call: Morrow, Vasa, and Oden. Absent was Anderson. Also present was Shawn Koranda.

Burke called for comments on items not listed on the agenda and none were presented.

The public hearing on the 2015-16 budget for the Wahoo Airport was declared open at 4:30 p.m. Burke called for comments from the public and none were presented. A motion was made by Vasa, seconded by Oden to close the public hearing at 4:31 p.m. Roll call vote: Vasa, yes; Oden, yes; Morrow, yes; and Burke, yes. Anderson, absent and not voting. Motion carried.

A motion was made by Vasa, seconded by Morrow, to authorize an additional 1% increase in the restricted funds budget. Roll call vote: Vasa, yes; Morrow, yes; Burke, yes; and Oden, yes. Anderson, absent and not voting. Motion carried.

A motion was made by Morrow, seconded by Vasa, to approve the 2015-16 budget for the Wahoo Airport Authority as presented. Roll call vote: Morrow, yes; Vasa, yes; Oden, yes; and Burke, yes. Anderson, absent and not voting. Motion carried.

Koranda presented information on the issues that are happening with the PAPI system on the south end of the runway. He said the circuit board is failing. He talked with NDA and they were able to find a system that was replaced in Cambridge but are not yet sure the board will work in our system. He indicated a new board is \$1,900. Discussion was also held on possible replacement of the entire PAPI system at that end; it was agreed this was not a viable option. A motion was made by Morrow, seconded by Burke, to authorize spending up to \$300 on the used board from Cambridge if it will work in our system, if not to authorize the purchase of the new circuit board for \$1,900. Roll call vote: Morrow, yes; Burke, yes; Vasa, yes; and Oden, yes. Anderson, absent and not voting. Motion carried.

Harrell presented information on the possibility of advertising in the upcoming edition of the Civil Air Patrol Magazine that will be featuring the Saunders County area. A motion was made by Burke, seconded by Vasa, to authorize the purchase of 1/18<sup>th</sup> page for \$145.00 in the publication, for this edition only. Roll call vote: Burke, yes; Vasa, yes; Oden, yes; and Morrow, yes. Anderson, absent and not voting. Motion carried.

Discussion was held on the hangar waiting list policy. Items for consideration include having the priority based on requirements of airplanes to be able to utilize the size of the hangar, having the ability to move smaller planes into smaller hangars if necessary to open up larger hangars, contract language to allow this to happen, and making sure the characteristics of the hangars (i.e. north facing vs. south facing hangars) are similar. No action taken.

A motion was made by Oden, seconded by Vasa to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$491.82
AUTO	NDA	2,510.00
AUTO	Ascent	30.00
7333	Storm Flying Services	2,890.00
7334	Wanahoo Aviation	1,000.00
7335	Windstream	210.11
7336	Quality Disposal	30.00
7337	Bromm Lindahl	50.00

7338	Region V Services	61.28
7339	Bobcat of Omaha	2,400.00
7340	Kriz Davis	1,080.00
7341	City of Wahoo	20.76
7342	Olsson Associates	1,705.83
7343	Simons Home Store	109.80
7344	Laune Sales & Service	92.98
7345	Storm Flying Services	55.00
7346	Zimmerman Oil	307.35
7347	VISA	125.00
7348	City of Wahoo	<u>7,000.00</u>
	TOTAL	\$20,169.93

Roll call vote: Oden, yes; Vasa, yes; Morrow, yes; and Burke, yes. Anderson, absent and not voting. Motion carried.

A motion was made by Vasa, seconded by Oden, to table the approval of the August minutes to the next meeting. Roll call vote: Vasa, yes; Oden, yes; Burke, yes; and Morrow, yes. Anderson, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Oden, to adjourn the meeting at 5:03 p.m. Roll call vote: Burke, yes; Oden, yes; Morrow, yes; and Vasa, yes. Anderson, absent and not voting. Motion carried.

Melissa Harrell  
Ex Officio

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:41 p.m. The Open Meetings Law was located in the room by the Chairman for the public’s use. The following board members answered roll call: Vasa and Anderson. Absent were Oden and Morrow. Also present was Shawn Koranda.

Burke called for comments on items not listed on the agenda and none were presented.

Burke presented a request from the NE National Guard to use facilities at the Wahoo Airport for a training exercise. This exercise would require the use of a hangar, which would remain closed during the exercise, and an area for parking several pick-ups with trailers attached. It was stated there would be no area blocked from access for users of the Airport, and there would be nothing shut down during the exercise. The information presented also stated the NE National Guard Public Affairs Office would be involved, conducting interviews of those participating and taking pictures. It was agreed tenants should be notified. A motion was made by Anderson, seconded by Vasa, to authorize the NE National Guard to proceed with this training exercise at the Wahoo Airport, in the maintenance hangar (old EAA Hangar), with all parking of equipment to be outside of the gate near the Main Hangar building, with tenants being notified of this event in advance. Roll call vote: Anderson, yes; Vasa, yes; and Burke, yes. Morrow and Oden, absent and not voting. Motion carried.

Discussion was held on the policy for our hangar waiting list. Several items were mentioned and discussed, including the desire to have current tenants to have priority on an open hangar, the position that if you are a potential tenant and offered a hangar that your aircraft will fit in, it must be accepted or if declined the potential tenant will be moved to the end of the list, potential policies on how to encourage active planes to be located on this facility. Discussion was held on the number of tenants who are simply storing an aircraft and how to encourage them to either become an active tenant or moving to a different location. Harrell was asked to draft a policy and present it to the Board for further discussion at the November meeting.

Koranda reported that in addition to the regular maintenance items he had ordered new fuel price signs that would soon be installed, appropriate fire extinguisher cabinets were ordered and the repairs to the PAPI system were in the process of getting completed. Discussion was held on the quote received from IES for installing the new exterior lights on the hangar buildings and it was agreed there should be further investigation before accepting this quote.

Claims were submitted to the Board for approval for payment. Harrell reported the Authority was dropped from their current carrier for Directors and Operators coverage for claim activity, and that after extensive searching had found coverage. She reported previous coverage had a premium of \$1,722 with a \$2,000 deductible, and that the current coverage would be \$11,026 with a \$25,000 deductible. A motion was made by Burke, seconded by Vasa to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$438.83
AUTO	NDA	2,510.00
AUTO	Ascent	30.00
7349	Storm Flying Services	2,890.00
7350	Wanahoo Aviation	1,000.00
7351	Windstream	209.93
7352	Quality Disposal	30.00
7353	Bromm, Lindahl, etal	50.00
7354	Region V	61.28
7355	Wahoo Newspaper	59.00
7356	Inspro Insurance	14,256.15
7357	Simons Home Store	61.64

7358	Bomgaars	5.03
7359	Civil Air Patrol	145.00
7360	Wahoo Auto Parts	15.98
7361	Otte Oil & Propane	1,173.29
7362	Olsson Associates	4,447.45
7363	John Gostomski	514.00
7364	VISA	474.29
AUTO	World Fuel – 100 LL	30,064.02
1004	QT Pod	<u>595.00</u>
	TOTAL	\$59,030.89

Roll call vote: Oden, yes; Vasa, yes; Morrow, yes; and Burke, yes. Anderson, absent and not voting. Motion carried.

A motion was made by Vasa, seconded by Burke to approve the August 10, August 31, and September 14 meetings. Roll call vote: Vasa, yes; Burke, yes; and Anderson, yes. Morrow and Oden, absent and not voting. Motion carried.

A motion was made by Vasa, seconded by Anderson, to adjourn the meeting at 5:35 p.m. Roll call vote: Vasa, yes; Anderson, yes; and Burke, yes. Roll call vote: Vasa, yes; Anderson, yes; and Burke, yes. Morrow and Oden, absent and not voting. Motion carried.

Melissa Harrell  
Ex Officio

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Vice Chairman Jay Morrow called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public’s use. The following board members answered roll call: Vasa and Oden. Absent were Burke and Anderson. Also present was Shawn Koranda.

The exercise held by the NE National Guard on October 28, 2015 at the Wahoo Airport was discussed. Harrell indicated she visited the site as did Koranda and no trailers or equipment were set up inside the gated area. All vehicles and trailers were located outside the fence. Koranda and Harrell both agreed the exercise was a success from the Airport’s perspective and there was no interference with any operations.

Discussion was held on the proposed hangar rental policy. A motion was made by Vasa, seconded by Oden to approve the hangar rental policy as proposed. Roll call vote: Vasa, yes; Oden, yes; and Morrow yes. Anderson and Burke, absent and not voting. Motion carried. Harrell indicated this will be sent to all tenants in December when new lease documents are sent out.

The Fee Resolution for 2016 was reviewed by the Board. It was agreed to increase the fuel surcharge component of the rent by \$10 per month, to \$50 per month. A motion was made by Morrow, seconded by Vasa, to approve the following fee resolution as presented:

<b><i>Hangar Rental Rates</i></b>
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**Hangar Rental Rates shown below include 1) Fuel Surcharge and 2) All discounts except 3) the City of Wahoo resident discount.**

**1) The Fuel Surcharge is a component of the rent that is available for reimbursement if at least 60 gallons of fuel is purchased in the CALENDAR year (pro-rated per year for partial year leases). (See Fuel Surcharge Table below)**

**2) To promote annual lease payments, the Authority has approved a discount for those paying in annual or semi-annual payments. These discounts are offered if payment is made in the first 30 days of the installment period.**

**3) Residents of the City of Wahoo who are tenants at the Wahoo Airport receive a \$5 per month (\$60 annual) discount on rental rates.**

<b>Building</b>	<b>Hangar #</b>	<b>Monthly Rate</b>	<b>Semi-Annual Rate</b>	<b>Annual Rate</b>
Hangar Bldg 1	1	\$ 145.00	\$ 852.00	\$ 1,673.00
	2	\$ 145.00	\$ 852.00	\$ 1,673.00
	7	\$ 145.00	\$ 852.00	\$ 1,673.00
	8	\$ 145.00	\$ 852.00	\$ 1,673.00
	9	\$ 145.00	\$ 852.00	\$ 1,673.00
Hangar Bldg 2	3	\$ 145.00	\$ 852.00	\$ 1,673.00
	4	\$ 145.00	\$ 852.00	\$ 1,673.00
	5	\$ 145.00	\$ 852.00	\$ 1,673.00
	6	\$ 145.00	\$ 852.00	\$ 1,673.00
Hangar Bldg 3	10	\$ 145.00	\$ 852.00	\$ 1,673.00
	11	\$ 145.00	\$ 852.00	\$ 1,673.00
	12	\$ 145.00	\$ 852.00	\$ 1,673.00
	13	\$ 145.00	\$ 852.00	\$ 1,673.00
	14	\$ 145.00	\$ 852.00	\$ 1,673.00
	15	\$ 145.00	\$ 852.00	\$ 1,673.00

Hangar Bldg 4	16	\$	145.00	\$	852.00	\$	1,673.00
	17	\$	145.00	\$	852.00	\$	1,673.00
	18	\$	145.00	\$	852.00	\$	1,673.00
	19	\$	151.00	\$	889.00	\$	1,746.00
	20	\$	151.00	\$	889.00	\$	1,746.00
	21	\$	151.00	\$	889.00	\$	1,746.00
Hangar Bldg 5	22	\$	160.00	\$	938.00	\$	1,844.00
	23	\$	160.00	\$	938.00	\$	1,844.00
	24	\$	160.00	\$	938.00	\$	1,844.00
	25	\$	160.00	\$	938.00	\$	1,844.00
	26	\$	160.00	\$	938.00	\$	1,844.00
	27	\$	160.00	\$	938.00	\$	1,844.00
Hangar Bldg 6	28	\$	183.00	\$	1,074.00	\$	2,113.00
	29	\$	183.00	\$	1,074.00	\$	2,113.00
	30	\$	183.00	\$	1,074.00	\$	2,113.00
	31	\$	183.00	\$	1,074.00	\$	2,113.00
	32	\$	183.00	\$	1,074.00	\$	2,113.00
	33	\$	183.00	\$	1,074.00	\$	2,113.00
Hangar Bldg 7	34	\$	226.00	\$	1,328.00	\$	2,615.00
	35	\$	204.00	\$	1,198.00	\$	2,358.00
	36	\$	204.00	\$	1,198.00	\$	2,358.00
	37	\$	226.00	\$	1,328.00	\$	2,615.00
	38	\$	204.00	\$	1,198.00	\$	2,358.00
	39	\$	204.00	\$	1,198.00	\$	2,358.00

<u>Building</u>	<u>Hangar #</u>		<u>Monthly Rate</u>		<u>Semi-Annual Rate</u>		<u>Annual Rate</u>
Bulk Hangar Bldg 2	Bulk	\$	441.00	\$	2,595.00	\$	5,140.00
Shop Hangar	Maint Shed	\$	-	\$	-	\$	-
South Corp. Hangar	Corporate	\$	918.00	\$	5,407.00	\$	10,710.00
Bulk Hangar Bldg 1	Ag	\$	525.00	\$	3,090.00	\$	6,120.00
FBO Hangar	FBO Hangar	\$	1,000.00	\$	6,000.00	\$	12,000.00
Storage Unit - walk-in door		\$	-	\$	-	\$	300.00
Storage Unit - overhead door		\$	-	\$	-	\$	400.00

#### **Other Rental Rates**

##### **FBO Hangar (contingent on space available)**

\$20 per night for plane storage

\$150 per month for plane storage

Crop - hay - negotiated in annual lease with tenant

Cash rent of farm ground - negotiated in annual lease with tenant

#### **Fuel Discounts**

- a. Any fuel customer who uses a Phillips credit card receives a 2.3% per gallon discount
- b. Jet A - Fuel Flow charge for agreed tenants of \$.12 per gallon
- c. 100 LL - If a user of the Airport purchases 1,000 gallons or more of 100LL from January 1 to December 31 of the year, a rebate of \$.30 per gallon is offered.



<b>Fuel Surcharge Table</b>
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Any tenant of hangars 1-39 (Hangar Buildings 1-7) who purchases fuel from the Wahoo Airport is eligible for a rebate based on the following schedule:

- 12 month lease - must purchase 60+ gallons of fuel
- 11 month lease - must purchase 55+ gallons of fuel
- 10 month lease - must purchase 50+ gallons of fuel
- 9 month lease - must purchase 45+ gallons of fuel
- 8 month lease - must purchase 40+ gallons of fuel
- 7 month lease - must purchase 35+ gallons of fuel
- 6 month lease - must purchase 30+ gallons of fuel
- 5 month lease - must purchase 25+ gallons of fuel
- 3 month lease - must purchase 20+ gallons of fuel
- 3 month lease - must purchase 15+ gallons of fuel
- 2 month lease - must purchase 10+ gallons of fuel
- 1 month lease - must purchase 5+ gallons of fuel

Rebate is equal to \$50 per month

If rent is paid monthly, you will receive a rebate of \$50 per month you have paid, with future monthly rent payments reduced by \$50.

Roll call vote: Morrow, yes; Vasa, yes; and Oden, yes. Burke and Anderson, absent and not voting. Motion carried.

Copies of the 2015 T-Hangar lease document was handed out to Authority members to review. Discussion was held on the possible need for a deposit when leasing a hangar. Any changes to the lease document for 2016 will be discussed at the meeting in December.

Vasa reported on the strategic planning session the Planning Committee held and explained they were primarily focusing on a mission statement and vision statement at this point. He indicated they would be looking for input from the City Council, Tom Trumble as Airport Engineer, and the State of Nebraska Department of Aeronautics.

Koranda reported the PAPI's had been repaired and that the agreed upon bill from IES Commercial will be submitted for payment. He also reviewed the lighting project. He reported on the 100LL fueling station and possible improvements to be made as well as painting of strips and numbers on the concrete runway.

A motion was made by Oden, seconded by Vasa to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$459.54
AUTO	NDA	2,510.00
AUTO	Ascent	30.00
7365	Storm Flying Services	2,890.00
7366	Wanahoo Aviation	1,000.00
7367	Windstream	209.93
7368	Quality Disposal	30.00
7369	Bromm, Lindahl, etal	50.00
7370	Region V Services	91.92
7371	BMG CPA	631.00
7372	Bomgaars	19.99
7373	City of Wahoo	13.05
7374	Cloyed Heating & Air	618.00

7375	Graybar	588.22
7376	LARM	12,547.35
7377	Olsson Associates	1,448.90
7378	R & M Roofing	4,100.00
7379	Simons Home Store	368.29
7380	Wahoo Auto Parts	210.72
7381	Wahoo Metal Products	20.75
7382	US Post Office	49.00
Debit	Dollar General	23.25
1005	Yant Equipment	256.80
1006	QT Pod	<u>482.37</u>
	TOTAL	\$28,649.08

Roll call vote: Oden, yes; Vasa, yes; and Morrow, yes. Burke, and Anderson, absent and not voting. Motion carried.

A motion was made by Vasa, seconded by Oden, to approve the minutes of the October meeting as presented. Roll call vote: Vasa, yes; Oden, yes; and Morrow, yes. Burke and Anderson, absent and not voting.

A motion was made by Vasa, seconded by Morrow, to adjourn the meeting at 5:10 p.m. Roll call vote: Vasa, yes; Morrow, yes; and Oden, yes. Roll call vote: Vasa, yes; Morrow, yes; and Oden, yes. Burke and Anderson, absent and not voting. Motion carried.

Melissa Harrell  
Ex Officio

**WAHOO AIRPORT AUTHORITY****December 14, 2015**

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:35 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Morrow and Anderson. Absent was Oden and Vasa. Also present was Shawn Koranda.

A motion was made by Burke, seconded by Anderson, to require a one month deposit for a lease on a T-Hangar for any new tenant. Roll call vote: Burke, yes; Anderson, yes; and Morrow, yes. Oden and Vasa, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Morrow, to certify the form due to the Saunders County Clerk stating Gaylord Anderson's term and Jake Vasa's term would be up for re-election of a 6 year term. Roll call vote: Burke, yes; Morrow, yes; and Anderson. Oden and Vasa, absent and not voting. Motion carried.

Notice was given by Storm Flying Services that they will not be renewing their maintenance contract that will expire on April 30, 2016. Discussion was held on the possible solutions for handling the maintenance at the Airport. It was agreed this should be on the January agenda as well. No action taken.

The Nomination for Airport of the Year for 2015 was discussed. Melissa and Shawn are gathering letters of support to be submitted.

A motion was made by Burke, seconded by Anderson to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$335.17
AUTO	NE Department of Aeronautics	2,510.00
7383	Storm Flying Services	2,890.00
7384	Wanahoo Aviation	1,000.00
7385	Windstream	209.93
7386	Quality Disposal	30.00
7387	Bromm, Lindahl, etal	50.00
7388	Region V Services	61.28
7389	Benes Service	641.14
7390	BMG CPA	5,769.00
7391	Bomgaars	39.24
7392	General Fire & Safety	1,166.35
7393	IES Commercial	1,917.63
7394	Jackson Services	137.76
7395	Kriz Davis	350.00
7396	NE Aviation Symposium	95.00
7397	Schutt Electrical	1,575.00
7398	Simons Home Store	41.25
7399	VISA	125.00
7400	Zimmerman Oil	407.84
7401	Troy Krings	480.00
7402	Willard Van Buren	480.00
AUTO	Ascent Aviation	30.00
AUTO	Ascent Aviation – Jet Fuel	14,689.14
1007	NE Fire Marshall	<u>120.00</u>
	TOTAL	\$35,150.73

Roll call vote: Burke, yes; Anderson, yes; and Morrow, yes. Oden and Vasa, absent and not voting. Motion carried.

A motion was made by Morrow, seconded by Anderson, to approve the minutes of the November meeting as presented. Roll call vote: Morrow, yes; Anderson, yes; and Burke, yes. Oden and Vasa, absent and not voting. Motion carried.

A motion was made by Morrow, seconded by Anderson, to adjourn the meeting at 5:25 p.m. Roll call vote: Morrow, yes; Anderson, yes; and Burke, yes. Oden and Vasa, absent and not voting. Motion carried.

Melissa Harrell  
Ex Officio