

WAHOO AIRPORT AUTHORITY

September 18, 2017

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in special session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Vasa, Anderson, and Oden. Absent was: Morrow. Also present was Elliott Egr and Jim Svoboda.

The public hearing for the 2017-18 budget was declared open by the Chairperson at 4:31 p.m. A call for comments on the budget was made, and no comments from the public were received. A motion was made by Vasa, seconded by Anderson, to close the public hearing at 4:32 p.m. Roll call vote: Vasa, yes; Anderson, yes; Burke, yes; and Oden, yes. Morrow, absent and not voting. Motion carried.

Discussion was held on the debt service account as well as the fuel account balances. Questions were raised on the expenses and budgeted amounts for aircraft lighting maintenance. A motion was made by Vasa, to authorize a 1% increase in the restricted funds budget, seconded by Oden. Roll call vote: Vasa, yes; Oden, yes; Anderson, yes; and Burke, yes. Morrow, absent and not voting. Motion carried.

A motion was made by Anderson, seconded by Vasa, to approve the 2017-18 Budget as presented for the Wahoo Airport Authority. Roll call vote: Anderson, yes; Vasa, yes; Oden, yes; and Burke, yes. Morrow, absent and not voting. Motion carried.

No draft engineering agreement was available for review. Burke indicated he had received a call from Tom Trumble and the draft agreement is currently in review by the Nebraska Department of Aeronautics. This will be on the next agenda.

A listing of items from Sierra Bravo (SBA) that may need maintenance were reviewed. Specifically the lighting of the main building – both inside and outside – need to be addressed. At the last meeting of the Board, expenditures of a maximum of \$5,000 were authorized to address the lighting issues. Harrell reported the materials to repair all lighting was estimated to be \$7,500 for materials only. The Board agreed that spending the money allocated on interior lighting as the priority with the \$5,000 previously allocated by the Board. A small issue with heating in the northwest side of the main hangar was also discussed by the Board. SBA also asked about paving of the parking area on the west side of the main hangar, which the Board agreed is not currently in the plans for completion, but the Board agreed to expand the current area with white rock upgrades on the grass area. SBA indicated they would like to host an open house/fly-in on Saturday, October 21st from 10 a.m. to 2 p.m. Clarification on who pays for pest control was asked by SBA and the Board agreed that SBA will need to pay for that if they want to have that service.

Several proposals on signage were presented by SBA for the Authority's review. Harrell indicated all sign proposals would comply with City of Wahoo zoning regulations. A motion was made by Burke to authorize SBA to install signs on the building as proposed, so long as the signs meet the City of Wahoo zoning regulations, seconded by Vasa. Roll call vote: Burke, yes; Vasa, yes; Oden, yes; and Anderson, yes. Morrow, absent and not voting. Motion carried.

Discussion was held on the Authority's maintenance hangar. Vasa reported on the cleaning efforts at the maintenance hangar. He reported there is a self-supporting hangar door that is available that would allow this space to be used as a hangar – which is an approximate expense of \$25,000. In addition, there are roof issues that need to be addressed as well as work done to be done to the interior of the building that if done, would allow this to be turned into space that could be leased to a tenant. For the next meeting, a

report will be made on the estimated total costs to make repairs and possible funding of the project for the hangar.

Discussion was held on the ability of the Airport to terminate a lease as well as discussion on new language for T-hangar leases. Harrell indicated she had reviewed several sample lease documents that do contain definitions of active aircraft, and this is some language that could be considered in a new lease document. Harrell indicated a report will be made at the October meeting were a lease document or action that could be taken to cause things to change at the airport will be presented. Specifically the question was asked as to whether the Authority needs a specific reason to terminate a lease on the Airport.

Harrell reported the surplus property was currently up for sale through a sealed-bid process that will close on September 21st. Any items not sold will be sold for scrap value.

Harrell reviewed collection on hangar rent, and fuel sales. Discussion was held on adding a late charge for any late payments in 2018.

A motion was made by Oden, seconded by Anderson, to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$396.54
AUTO	NE Dept of Aeronautics	2,510.00
7689	Egr Aviation	3,000.00
7690	Sierra Bravo Aviation	500.00
7691	VOID	0.00
7692	Waste Connections	32.50
7693	Windstream	225.64
7694	Bromm Lindahl etal	50.00
7695	Region V Services	61.28
7696	City of Wahoo	14,583.75
7697	Fud & Tracy's	443.20
7698	Jackson Services	25.25
7699	Simon's Home Store	87.59
7700	State of Nebraska	4,536.90
AUTO	World Fuel	30.00
AUTO	World Fuel	18,210.91
AUTO	World Fuel	<u>30,198.16</u>
		\$74,891.72

Roll call vote: Oden, yes; Anderson, yes; Vasa, yes; and Burke, yes. Morrow, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Anderson, to approve the minutes of the August as presented. Roll call vote: Burke, yes; Anderson, yes; Oden, yes; and Vasa, yes. Morrow, absent and not voting. Motion carried.

Motion by Anderson, seconded by Oden, to adjourn the meeting at 5:44 p.m.

Melissa Harrell
Ex-Officio