

## **WAHOO AIRPORT AUTHORITY**

**January 8, 2018**

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Morrow, Vasa, Oden, and Anderson. Also present was Jim Svoboda, Chris Corr, and Tom Trumble.

The Chairperson called for comments on items not listed on the agenda and none were presented.

Tom Trumble introduced Chris Corr with Olsson Associates who will be working on the taxiway paving project at the Airport. Corr explained the project, the differences anticipated between the ACIP Data Sheet and why these areas are also needed to be part of the project. This included some areas of concrete that was not included in the original planned project, but which would be prudent to include and replace at the same time as this project. The Board offered direction and discussion on what needed to be included in the project. It was noted this project will also include removing the overhead power line to underground near Hangar Buildings 1 and 2. Additional discussion was held on the phasing of the project and the impact to the tenants. Corr reported the next step will be the pre-design phone conference call with the FAA which will include Airport representatives, engineer representatives, NDOT representatives, and FAA representatives.

No action taken on 2018 T-Hangar Lease.

Discussion was held on the application from Taylor-Made Flight Training, LLC for approval of commercial aeronautical operations that would include flight training and aircraft rental. Discussion was held on the requirements of our Minimum Standards and how those standards were being met. The application expressed their intent of subleasing an office space from Sierra Bravo, which would need approval by the Board prior to approval of the application.

A motion was made by Oden, seconded by Vasa, to allow Sierra Bravo to sublease a portion of the office space to Taylor-Made Flight Training, LLC. for flight instruction services. Roll call vote: Oden, yes; Vasa, yes; Burke, yes; Anderson, yes; and Morrow, yes. Motion carried.

A motion was made by Vasa, seconded by Anderson, to approve the commercial aeronautical operation for flight instruction (only) approved to start February 1 provided submission of the sublease agreement with Sierra Bravo is submitted, with portion of the application for aircraft rental service being tabled to the February meeting, to allow for the attorney's review of the use of a T-Hangar for commercial operations. Roll call vote: Vasa, yes; Anderson, yes; Oden, yes; Morrow, yes; and Burke, yes. Motion carried.

The Airport Capital Improvement Plan for 2018 was reviewed by the Board. Some discussion was held on those items listed as "Not Funded", which dates were changed to from 2032 to 2038 for those two items. A motion was made by Anderson, seconded by Morrow, to approve the ACIP as amended. Roll call vote: Anderson, yes; Morrow, yes; Burke, yes; Oden, yes; and Vasa, yes. Motion carried.

Egr was not present to present a maintenance report, but Harrell reported there were issues with the FBO hangar doors and DH Pace had been contacted to provide a quote for completing the work. DH Pace reported all materials were under warranty and would be provided at no cost; the Airport would be responsible for labor. Harrell also reported there were issues with the REIL and IES had been contacted to make the necessary repairs.

A motion was made by Oden, seconded by Anderson to approve the following claims for payment as presented:

AUTO	Wahoo Utilities	\$542.30
AUTO	NE Dept of Aeronautics	2,510.00
7748	Egr Aviation, LLC	3,000.00
7749	Sierra Bravo	500.00
7758	Windstream	244.94
7750	Waste Connections	32.50
7751	Bromm Lindahl, etal	50.00
7759	Region V Services	61.28
7752	BMG CPA, LLC	1,000.00
7753	Fud & Tracy's	541.75
7754	Jackson Services	113.48
7755	Saunders County Treasurer	78.28
7756	Zimmerman Oil	558.79
AUTO	World Fuel – 100LL	30,281.33
AUTO	World Fuel	<u>30.00</u>
		\$39,544.65

Roll call vote: Oden, yes; Anderson, yes; Vasa, yes; Burke, yes; and Morrow, yes. Motion carried.

A motion was made by Burke, seconded by Vasa, to approve the minutes as presented for the December 11, 2017 meeting. Roll call vote: Burke, yes; Vasa, yes; Oden, yes; Morrow, yes; and Anderson, yes. Motion carried.

Harrell reported an appeal to the FAA Director's Determination Letter had been filed but no details were discussed.

A motion was made by Burke, seconded by Morrow to adjourn at 5:16 p.m.

Melissa Harrell  
Ex-Officio