

WAHOO AIRPORT AUTHORITY

February 12, 2018

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Morrow, Vasa, and Anderson. Also present was Jim Svoboda and Elliot Egr. Oden entered the meeting at 4:35 p.m.

The Chairperson called for comments on items not listed on the agenda and none were presented.

A motion was made by Morrow, seconded by Anderson, to approve the engineering agreement with Olsson Associates for the taxiway improvement project, and authorize the Chairperson to sign said agreement. Roll call vote: Morrow, yes; Anderson, yes; and Burke, yes. Vasa, abstained from voting. Oden, absent and not voting. Motion carried.

Oden entered the meeting at 4:35 p.m.

The Pavement Condition Report from the NE Department of Transportation was reviewed by the Board. The report, which is a result of a May 9, 2017 survey completed by the Aeronautics Division, was reviewed by the Board. A motion was made by Morrow, seconded by Vasa, to follow the recommendations of the report to close the connector taxiway T1 as shown in the report, as well as complete the associated recommendations of eradicating any paint stripes or marking within the taxiway, remove any signage pertaining to it, issue a NOTAM regarding its closure, update the AHQ airport diagram, adjust the lights as needed to keep the taxiway from being lighted in that area, and notify the FAA of the update to the approach plate once the marking and removals/changes have been completed. Roll call vote: Morrow, yes; Vasa, yes; Oden, yes; Anderson, yes; and Burke, yes. Motion carried.

The 2016-17 audit of the Wahoo Airport Authority was presented. A motion was made by Burke, seconded by Morrow to accept the audit as presented. Roll call vote: Burke, yes; Morrow, yes; Oden, yes; Vasa, yes; and Anderson, yes. Motion carried.

The 2018 Lease document was reviewed by the Board. The major changes included 1) a deposit required of any new tenant, 2) evidence of airworthiness of an aircraft may be required to be presented to the Board for consideration, 3) reference to the FAA Hangar Use policy added, 4) implementation of a late fee and subjection to change of terms, and 5) changes to termination language. A motion was made by Anderson, seconded by Oden, to approve the 2018 lease as presented. Roll call vote: Anderson, yes; Oden, yes; Burke, yes; Vasa, yes; and Morrow, yes. Motion carried.

The amendments to the Spill Prevention, Control, and Countermeasure Plan was presented to the Board. A motion was made by Burke, seconded by Morrow, to approve the SPCC Plan as presented. Roll call vote: Burke, yes; Morrow, yes; Vasa, yes; Anderson, yes; and Oden, yes. Motion carried.

Chairman's report: Burke reported there were a couple complaints received about snow removal at the Airport. These were reviewed with Egr and it was agreed by the Authority that snow removal within three to four feet of the door was acceptable to the Authority to avoid damage to doors and the buildings in general. Discussion was also held snow removal on the taxiways in front of Frontier as well as Storm Flying Services. As these properties are privately owned assets located on land leased from the Airport, the Airport would incur a liability taking on the snow removal on the privately owned assets.

Egr reported Sierra Bravo Aviation is interested construction of a hangar(s) – either 100' X 100' or two – 80' X 80' hangars. He reported they are interested in property located on the east side of the runway, or in

property located directly south of Frontier's hangar. The Board did not have interest in looking at improvements on the east side of the runway, nor was there much interest in being located to the south of the current runway. Burke indicated further discussions will be held about locations for private development of hangars on the airport.

Harrell presented information on two conditional use applications being considered by the City of Wahoo City Council that may have potential impacts to the Airport. No issues of concern were expressed by the Authority. Harrell also reported increases in fuel sales of 100LL in 2017. The number of transactions in 2016 were reported at 960, with the number of transactions in 2017 being reported at 1,267. Total sales were \$78,222 in 2016 and \$103,790 in 2017.

Vasa left the meeting at 5:17 p.m.

A motion was made by Oden, seconded by Anderson to approve the following claims for payment as presented:

AUTO	Wahoo Utilities	\$811.28
AUTO	NE Dept of Aeronautics	2,510.00
WIRE	DTC – Interest Payment	4,677.50
7760	Egr Aviation, LLC	3,000.00
7761	Sierra Bravo	1,000.00
7762	Windstream	229.95
7763	Waste Connections	32.50
7764	Bromm Lindahl etal	50.00
7765	Region V Services	61.28
7766	BMG CPA	600.00
7767	DH Pace	1,732.82
7768	Jackson Services	51.96
7769	Simons Home Store	83.29
7770	Wahoo Newspaper	8.83
7771	Andrew Schnatz	1,440.00
7772	Chuck McBride	720.00
7773	Matt Wright	720.00
1037	Sierra Bravo Aviation	372.28
AUTO	World Fuel	<u>30.00</u>
		\$17,631.69

Roll call vote: Oden, yes; Anderson, yes; Burke, yes; and Morrow, yes. Vasa, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Morrow, to approve the minutes as presented for the January 9, 2018 meeting. Roll call vote: Burke, yes; Morrow, yes; Oden, yes; and Anderson, yes. Motion carried.

A motion was made by Morrow, seconded by Anderson to adjourn at 5:18 p.m.

Melissa Harrell
Ex-Officio