

WAHOO AIRPORT AUTHORITY

May 14, 2018

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Jay Morrow called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Burke, and Anderson. Absent were Vasa and Oden. Also present was Elliott Egr and Steve Sherwood with Sierra Bravo Aviation. Vasa entered at 4:35 p.m.

The Chairperson called for comments on items not listed on the agenda and none were presented.

Harrell presented information received from the Nebraska Department of Aeronautics regarding a proposed tower application that would be located 7 miles southwest of the Wahoo Airport. It was indicated the FAA review showed there was a "Determination of No Hazard to Air Navigation" on this application.

Vasa entered the meeting at 4:35 p.m.

Steven Sherwood with Sierra Bravo Aviation was present to discuss potential hangar openings or lots that may be available for construction of a private hangar. Sierra Bravo would like to expand the number of aircraft that are used as part of the Sandhills Aviation business which completes aerial surveying, but would like to expand the capacity of Sierra Bravo to provide maintenance services to those additional aircraft used by Sandhills Aviation. Discussion was held on the size of the building SBA would need and Steve expressed interest in a building or buildings that would be in the 100X120 size, with the possibility of more than one structure. Chris Corr with Olsson Associates indicated that he would investigate the possibility of Olsson doing planning for the Authority under the current engineering contract.

The hearing on the amendment to the Wahoo Minimum Standards regarding sale of non-aeronautical items by a commercial aeronautical business located on the Wahoo Airport was declared open by the Chairperson at 4:50 p.m. A call was made for comments from the public on the proposed amendment and none were presented. Harrell indicated the proposed amendment would be sent to all who must currently comply with the Minimum Standards in the next week, and public hearings would be held additionally at the June and July meetings of the Authority, with adoption of the amendment to be considered at the July meeting. A motion was made by Vasa, seconded by Anderson to close the public hearing at 4:53 p.m. Roll call vote: Vasa, yes; Anderson, yes; Burke, yes; and Morrow, yes. Oden, absent and not voting. All voted yes.

Chris Corr with Olsson Associates was present to review the bid received on the taxiway improvement project. Corr indicated M.E. Collins was the only bidder to submit a bid. He explained the differences between the engineer's estimate of costs and the actual bid received. The engineer's estimate was \$446,679 and the bid received was \$539,244. When engineering is included to calculate the total project cost, the project cost is over the funds available through the non-primary entitlement program that would be contributed by the FAA of \$600,00. Conversations with the NDA representative on the AIP Program indicated there would need to be additional review of the bid document that was received as well as 1) the reasons why other contractors did not bid on the project, 2) verify there is nothing in the contract that prohibited other contractors from bidding, and 3) discussion with the contractor about those specific bid items that are excessively over the engineer's estimate of cost. It may be possible for the Authority to receive additional discretionary AIP funds, but this will not be committed by the NDA until other projects in the State are bid. Corr has also had conversations with the FAA about the ways the costs of this project could be reduced and is working with them on potential solutions. Corr indicated by the next meeting there will be additional information available from the contractor as well as from the FAA and funding through the NDA. Anderson left the meeting at 5:06 p.m. A motion was made by Vasa, seconded by

Morrow, to table any action on the bids received to the June meeting. Roll call vote: Vasa, yes; Morrow, yes; and Burke, yes. Oden and Anderson, absent and not voting. Motion carried.

Harrell reported to the Board that a few tenants had not yet paid any of their hangar rent, and requested support from the Board to eliminate the possibility of a discounted annual hangar rent fee. A motion was made by Morrow, seconded by Vasa, to authorize staff to charge the monthly rate to those lessees who have not made payment for 2018 for the T-Hangar Lease and that the annual discounted rate is no longer available as a rental rate option. Roll call vote: Morrow, yes; Vasa, yes; and Burke, yes. Oden and Anderson, absent and not voting. Motion carried.

Discussion was held on those tenants that have not yet signed their lease document, that currently do not have aircraft information provided to the Authority, and those that do not have airworthy aircraft in the hangars as required by the 2018 lease document. A motion was made by Burke, seconded Vasa, to authorize sending a notice to the tenants, signed by the Chairperson, that would include notice of eviction unless there is compliance with the terms of the lease. Roll call vote: Burke, yes; Vasa, yes; and Morrow, yes. Oden and Anderson, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Vasa, to authorize sending notification to the owners of aircraft that have been in tie-down locations for more than 60 days that the aircraft be removed from those tie-down locations. Roll call vote: Burke, yes; Vasa, yes; and Morrow, yes. Oden and Anderson, absent and not voting. Motion carried.

Discussion was held on the need to remove the right of first refusal from the Ag Hangar Lease. A motion was made by Burke to amend ag hangar lease to remove right of first refusal, with the final language to be approved by the Chairperson and the Wahoo Airport Authority Attorney, seconded by Vasa. Roll call vote: Burke, yes; Vasa, yes; and Morrow, yes. Oden and Anderson, absent and not voting. Motion carried.

Egr reviewed several maintenance issues with the Authority. He reported there is the bi-annual fuel inspection that is scheduled for Wednesday and there were not anticipated issues. He indicated he would soon be ordering general maintenance supplies for both fuel systems. The City of Wahoo had been out to remove the paint markings on the closed taxiway and would be returning to paint X's where required to mark the area as closed. He reported the taxiway lights in this area had been removed, and that all other taxiway lights on the airport were repaired and in working condition. Egr also indicated the courtesy vehicles were in need of some minor repairs.

Harrell requested Egr be approved as an authorized purchaser of fuel, to provide easier coordination with World Fuel for purchases of 100LL and JetA for the Airport. A motion was made by Morrow to allow Egr the ability to authorize the fuel purchases for the Airport from World Fuel, seconded by Vasa. Roll call vote: Morrow, yes; Vasa, yes; and Burke, yes. Oden and Anderson, absent and not voting. Motion carried.

Motion was made by Vasa, seconded by Morrow to approve the minutes as presented. Motion carried.

AUTO	Wahoo Utilities	\$569.79
AUTO	NE Dept of Aeronautics	2,510.00
7797	Egr Aviation, LLC	3,000.00
7798	Sierra Bravo Aviation	500.00
7799	Windstream	229.39
7800	Waste Connections	40.00
7801	Bromm Lindahl, etal	50.00
7802	Region V Services	122.56

7803	Car Quest	48.30
7804	Jackson Services	72.65
7805	Red Door Inc	117.50
7806	Revolving Fund	19.39
7807	Wahoo Newspaper	148.16
7808	Wahoo Newspaper	13.99
7809	Wester Sand & Gravel	95.57
7810	Mark Holoubek	360.00
7811	William Fleissner	720.00
7812	Ron Bratcher	300.00
DEBIT	Family Dollar	11.50
DEBIT	Sunmart	39.66
AUTO	World Fuel – Jet Fuel	30,984.57
AUTO	World Fuel	<u>30.00</u>
		\$39,983.03

A motion was made by Burke, seconded by Vasa, to approve an amendment to the March minutes to correct an error. Roll call vote: Burke, yes; Vasa, yes; and Morrow, yes. Oden and Anderson, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Morrow, to approve the April minutes as presented. Roll call vote: Burke, yes; Morrow, yes; and Vasa, yes. Oden and Anderson, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Morrow to adjourn at 5:33 p.m. Roll call vote: Burke, yes; Morrow, yes; and Vasa, yes. Anderson and Oden, absent and not voting. Motion carried.

Melissa Harrell
Ex-Officio