

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Acting Chairman Jay Morrow called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Oden, Burke, Vasa, and Anderson.

The Chairperson called for items not listed on the agenda and none were presented.

The resolution for the 2019 hangar lease rates was discussed. A motion was made by Burke, seconded by Anderson to adopt a 2019 hangar fee resolution with the same rates as 2018 lease rates. A motion to amend the original motion was made by Burke to remove the discount offered for Phillips card holders until this issue with providing the discount through the credit card processing system is fixed. Roll call vote on the amendment: Burke, yes; Anderson, yes; Vasa, yes; Morrow, yes; and Oden, yes. Motion carried. Roll call vote was held on the final adoption of the 2019 fee resolution: Burke, yes; Anderson, yes; Oden, yes; Morrow, yes; and Vasa, yes. Motion carried.

Motion by Burke to approve the 2019 Hangar Lease document as discussed, with due dates reflecting 2019 dates, seconded by Vasa. Roll call vote: Burke, yes; Vasa, yes; Morrow, yes; Oden, yes; and Anderson, yes. Motion carried.

Harrell indicated that Paul Taylor and Evan Taylor had expressed an interest in handling the maintenance at the airport in the interim. Harrell indicated that they were told this did not give them an advantage over any other potential contractor being considered for the maintenance contract in the future. A motion was made by Vasa, seconded by Morrow, to approve Evan Taylor and Paul Taylor as the interim maintenance contractor until a new maintenance contract is in place. Roll call vote: Vasa, yes; Morrow, yes; Burke, yes; Anderson, yes; and Oden, yes. Motion carried.

Vasa moved that the rate paid to the interim maintenance contractor be \$3,000 per month, prorated to the dates service provided. Motion seconded by Burke. Roll call vote: Vasa, yes; Burke, yes; Anderson, yes; Oden, yes; and Morrow, yes. Motion carried.

Morrow asked for volunteers to serve on a selection committee for the Maintenance Contractor and to review the applications received for this position. Burke and Anderson volunteered, and Morrow appointed both to be on the committee to review the applications, conduct the interviews, and make a recommendation to the Authority for contracting. It was agreed that the January meeting would be moved to January 21 from January 14 to allow for additional time to schedule and conduct interviews.

Discussion was held on whether the Board wanted to advertise in the Civil Air Patrol publication. A motion was made by Burke, to authorize an ad in the publication, seconded by Anderson. Roll call vote: Burke, yes; Anderson, yes; Oden, yes; Vasa, yes; and Morrow, yes. Motion carried.

The Chairperson reported that the display where you enter your information to purchase fuel on the 100LL system is practically un-readable. Morrow also reported that the construction project would be continuing into the next year instead of being completed as originally thought.

Harrell reported on the haying contract for 2018 – with receipts resulting in \$8,038.24 for the year for the hay. Harrell also reported a 2018 final fuel sales report would be submitted to the Authority at the next meeting. Harrell also indicated capital improvement information would be sent out to the Authority for consideration at the January meeting, that would need to be either approved or amended at that meeting since the deadline for submission to the NDOT was February 15, 2019.

Questions/concerns expressed about the Beacon light not being functional as well as the lighting for the windsock. Harrell indicated the beacon lighting was an issue with construction that the engineer is handling, and that the windsock lighting would be reviewed for the issue.

A motion was made by Morrow, seconded by Vasa, to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$505.86
AUTO	NE Dept of Aeronautics	2,510.00
7899	Egr Aviation, LLC	3,000.00
7900	Egr Aviation, LLC (partial – Dec)	1,800.00
7901	Windstream	233.68
7902	Waste Connections	40.00
7903	Bromm, Lindahl, etal	50.00
7904	Region V Services	122.56
7905	Bomgaars	12.59
7906	BMG CPA	5,200.00
7907	Dutton Lainson	1,172.00
7908	Jackson Services	70.00
7909	Olsson Associates	6,353.39
7910	Saunders County Treasurer	77.54
7911	Sierra Bravo Aviation	3,430.83
7912	Mark Holoubek	26.00
7913	Larry Walls	140.00
7914	M.E. Collins Contracting	181,409.31
7915	U.S. Post Office	60.50
1042	NE State Fire Marshal	120.00
1043	QT Pod	695.00
AUTO	World Fuel	<u>30.00</u>
		\$207,059.26

Roll call vote: Morrow, yes; Vasa, yes; Oden, yes; Burke, yes; and Anderson, yes. Motion carried.

A motion was made by Vasa to approve the November minutes as submitted, seconded by Morrow. Roll call: Vasa, yes; Morrow, yes; Oden, yes; Anderson, yes; and Burke, yes. Motion carried.

A motion was made by Vasa, seconded by Oden, to adjourn the meeting at 5:05 p.m. Roll call vote: Vasa, yes; Oden, yes; Morrow, yes; Anderson, yes; and Burke, yes.

Melissa Harrell
Ex-Officio