

WAHOO AIRPORT AUTHORITY

March 8, 2021

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session. Chairman Jake Vasa called the meeting to order at 4:30 p.m. Vasa indicated the Open Meetings Law was located in the room for the public's use. The following board members answered roll call: Morrow, Burke and Anderson. Lawver was absent at roll call but entered the meeting at 4:35 p.m. Also present were Paul Taylor and Chris Corr.

The Chairperson called for comments not listed on the agenda and none were presented.

Harrell presented the agreement on farmland rental including information on advertising and how the bidding process was handled for farmland at the Wahoo Airport. Harrell indicated John Divis was the high bidder on the three-year lease agreement for 2021, 2022, and 2023 crop seasons. A motion was made by Burke, seconded by Morrow to approve the agreement and authorized the Chairperson to sign said agreement. Roll call vote: Burke, yes; Morrow, yes; Vasa, yes; Anderson, yes; and Lawver, yes. Motion carried.

A motion was made by Burke authorize the State of Nebraska represent the Authority for the CRRSA Act grant (3-31-0085-016-2021) and authorize the Chairperson to sign the necessary grant agreement to accept the funds, seconded by Lawver. Roll call vote: Burke, yes; Lawver, yes; Vasa, yes; Anderson, yes; and Morrow, yes. Motion carried.

Vasa reported he and Paul Taylor had completed and inspection of the Corporate Hangar and that there are repairs needed to include repairs to plumbing, heating in the restroom that needs repairs, and the heating system in the southside of the hangar, lighting improvements need to be made and removal of the exterior storage area outside. Vasa agreed that he would meet with Paul on site to determine the items to be addressed and get bids for those areas to be improved.

Discussion was held on the selection criteria that we would look at for a potential tenant of the corporate hangar. Items that were discussed that could be included in how potential tenants would be evaluated included the service to the aviation community, anticipated fuel sales, as well as business experience/letters of recommendations. A motion was made by Burke seconded by Anderson to grant the Chairperson authority to appoint a committee to identify the repairs to be made and bring bids to the next meeting and to identify the selection criteria for a future tenant of the building to include the minimum amount that would be accepted as a monthly rent. Roll call vote: Burke, yes; Anderson, yes; Vasa, yes; Morrow, yes; and Lawver, yes. Motion carried.

Chairperson Vasa assigned Burke along with himself to serve on the committee to complete this work.

Chairperson's report: Morrow indicated he will be resigning from the Authority as of April 30, 2021. Harrell will relay this information to the Mayor for the appointment of a replacement to this position.

Maintenance contractor report: Work has been done to repair hangar doors, cleaning up after snow removal, and preparing for mowing season. Harrell reminded Paul that if the runway project moves forward with construction this summer there will not be any haying done this summer.

Engineer's report: It was reported that bids will be opened on April 1 and that a contract will be considered at the April 12th meeting of the Authority.

Jason Gabel was present and asked the Authority to consider the purchase of a courtesy car to be available for use at the Airport. Harrell indicated she would look at the City fleet and report back to the Authority at the next meeting.

A motion was made by Burke, seconded by Morrow to approve the minutes of February 8, 2021 as presented. Roll call vote: Burke, yes; Morrow, yes; Lawver, yes; Anderson, yes; and Vasa, yes. Motion carried.

A motion was made by Lawver, seconded by Burke to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$1,104.95
AUTO	NE Department of Aeronautics	545.00
EFT	Windstream	239.60
8276	BMG CPA	2,750.00
8277	Bomgaars	128.69
8278	Bromm Lindahl et al	50.00
8279	Civil Air Patrol Magazine	145.00
8280	Jackson Services	127.83
8281	Olsson Associates	33,870.00
8282	OOP, Inc.	107.50
8283	Papa Tango	3,060.00
8284	Wahoo Metal Products	510.00
8285	Wahoo Post Office	114.00
8286	Wahoo Newspaper	31.16
8287	Waste Connections	42.00
8288	Zimmerman Oil	642.13
AUTO	World Fuel	<u>30.00</u>
		\$43,497.86

Roll call vote: Lawver, yes; Burke, yes; Vasa, yes; Anderson, yes; and Morrow, yes. Motion carried.

A motion was made by Morrow, seconded by Burke, to adjourn the meeting at 5:05 p.m. Roll call vote: Morrow, yes; Burke, yes; Anderson, yes; Lawver, yes; and Vasa, yes. Motion carried.

Ex-Officio
Melissa Harrell
March 8, 2021